

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MINUTES
December 22, 2009**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on December 22, 2009. The meeting was called to order by Clark Lingbeek at 9:45 a.m.

Members Present: Chairman, Clark Lingbeek
Vice Chairman, Ron Tibodeau
Secretary, Tom Muller
Treasurer, Jim Bloch
PR & I, Cody Duroe

Others Present: District Administrator, Kay Clark
District Technician, Dave Bucklin
District Program Assistant, Lori Mickelson
NRCS District Conservationist, April Sullivan

Members Absent: None

MINUTES: Motion by Tibodeau, second by Duroe to approve the November 24, 2009 minutes.

Affirmative: Lingbeek, Tibodeau, Muller, Bloch and Duroe.

Opposed: None.

Motion carried.

FINANCIAL REPORT: Motion by Muller, second by Bloch, to approve the Treasurer's Report and pay the December bills totaling \$4,024.67 and file for audit.

Affirmative: Lingbeek, Tibodeau, Muller, Bloch and Duroe.

Opposed: None.

Motion carried.

RCRCA: Lingbeek.

GBERBA: Clark and Bucklin

SOUTHWEST PRAIRIE JPO: No Report.

RC&D: No Report.

MASWCD: Lingbeek.

COMMISSIONER: No Report.

ADMINISTRATOR REPORT: Kay Clark

FOURTH QUARTER COMPENSATION AND EXPENSES: The following meetings and expenses were approved for payment:

October 1 – MASWCD Awards Meeting – St. Paul - \$65.00; October 19 – RCRCA Meeting – Redwood Falls - \$65.00;

October 22 – SWCD Meeting – Office - \$65.00.

November 16 – RCRCA Meeting – Redwood Falls - \$65.00; November 19 – Area V MASWCD Meeting – Marshall - \$65;

November 24 – SWCD Board Meeting – Windom - \$65.00.

December 6-9 – MASWCD Convention – Duluth - \$65.00/Day; December 12 – Area II/RCRCA Legislative Breakfast –

Wabasso - \$65.00; December 17 – Employee Reviews – Office - \$65.00; December 22 - SWCD Meeting – Windom - \$65.00.

Motion by Duroe, second by Tibodeau to approve the Fourth Quarter Supervisor Compensation and Expenses.

Affirmative: Lingbeek, Tibodeau, Muller, Bloch and Duroe.

Opposed: None.

Motion carried.

HERON LAKE WATERSHED DISTRICT COST-SHARE FINAL PAYMENT

Lester Evers	HL-09-14	Weimer 1	Alternative Tile Intakes	Cost \$1,445.97	C-S \$150.00	SWCD
					C-S \$300.00	HLWD
Andy Englin	HL-09-16	Selma 1	Alternative Tile Intakes	Cost \$3,379.13	C-S \$750.00	SWCD
					C-S \$1,500.00	HLWD

Motion by Muller second by Bloch to approve the HLWD Cost-Share contract for HL-09-14 – Lester Evers.

Affirmative: Lingbeek, Tibodeau, Muller, Bloch and Duroe.

Opposed: None.

Motion carried.

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DECEMBER 22, 2009
SWCD MINUTES

Motion by Muller second by Bloch to approve the HLWD Cost-Share contract for HL-09-16 – Andy Englin.

Affirmative: Lingbeek, Tibodeau, Muller, Bloch and Duroe.

Opposed: None.

Motion carried.

PROGRAM ASSISTANT POSITION:

Motion by Duroe second by Muller to terminate the Program Assistant position due to the SWCD financial situation and budget constraints effective 12-31-2009.

Affirmative: Lingbeek, Tibodeau, Muller, Bloch and Duroe.

Opposed: None.

Motion carried.

YEAR END PAYROLL AND PAYABLES:

Motion by Tibodeau, second by Duroe to approve payment of payroll ending December 31 and to pay all accounts payable before January 1, 2010.

Affirmative: Lingbeek, Tibodeau, Muller, Bloch and Duroe.

Opposed: None.

Motion carried.

2010 GBERBA CONTRACT FOR SERVICES:

Motion by Bloch, second by Duroe to approve the 2009 GBERBA Contract for Service between GBERBA and the Cottonwood SWCD Office totaling \$44,520.00 for salaries and \$5,520.00 for supplies and travel expense for 2010.

Affirmative: Lingbeek, Tibodeau, Muller, Bloch and Duroe.

Opposed: None.

Motion carried.

SUPERVISOR MEETINGS: January 8 – GBERBA Policy Meeting – Mankato; January 12 – LWG – EQIP Meeting – Office; January 25 – RCRCA Meeting – Redwood Falls; January 28 - SWCD Board Meeting – Office. Also a January Southwest TSA and RC&D Meetings – dates unknown.

SWCD EMPLOYEE MEETINGS: January 8 - GBERBA Policy Meeting – Mankato; January 12 – LWG – EQIP Meeting – Office; January 21 – Feedlot Meetings – Cottonwood and Watonwan Counties; January 27 – GBERBA Technical Meeting – Mankato; January 28 – SWCD Board Meeting – Office.

Motion by Muller, second by Tibodeau to approve the Supervisor and Employee meetings and expenses for the month of January.

Affirmative: Lingbeek, Tibodeau, Muller, Bloch and Duroe.

Opposed: None.

Motion carried.

EDUCATION REPORT: Lori Mickelson – Written Report

TECHNICIAN REPORT: Dave Bucklin – Written Report

NUTRIENT MGMT SPECIALIST REPORT: Annalie Plaetz – Written Report

NRCS REPORT: April Sullivan, DC – Written Report

Motion by Muller, second by Duroe to approve the signing of the NRCS-USDA Acknowledgement of Section 1619 Compliance.

Affirmative: Lingbeek, Tibodeau, Muller, Bloch and Duroe.

Opposed: None.

Motion carried.

ADJOURNMENT: Meeting was declared adjourned at 11:15 a.m.

Next Meeting will be on January 28, 2010 at 9:30 p.m. at the District Office.

District Supervisor

District Administrator