COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
January 25, 2018

CALL TO ORDER and ROLL CALL
AGENDA – Approval
CONSENT AGENDA – Approval
Board Positions, Committees, Banking institutions, Mileage Rate and Official Newspaper

MINUTES of December 22, 2017 Board Meeting

1. FINANCIAL – Kay Gross
   • Financial Report
   • Accounts Payable
   • Savings Account

2. COMMITTEE REPORTS and ACTION ITEMS
   RCRCA – Clark Lingbeek
   GBERBA – Clark Lingbeek
   • Contract for Services – Administrative and Technical Coordinators
   • Contract for Services – Financial Coordinator
   • Contract for Services – Area 6 Certification Specialist
   • Watonwan Watershed 1W1P – Informal Policy Board Meeting – January 31, 2018

   SOUTHWEST PRAIRIE JPO – Tom Mueller
   • Southwest Prairie TSA Vouchers, Financial and Administrative Report
   • BWSR – Final Financial Reports – Enhanced Shared Technical Services Part 1 – 2016 - $125,000
   • BWSR - Final Financial Reports – Enhanced Shared Technical Services Part 2 – 2016 - $115,000
   • Authorization for Southwest Prairie TSA Administrative Coordinator to sign all BWSR - Final Financial Reports for TSA

   MASWCD – Clark Lingbeek
   • Legislative Day at Capitol – March 12 and 13

   COMMISSIONER REPORT – Tom Appel
   BWSR – Jill Sackett Eberhart
   NRCS – Gary Watson

3. ADMINISTRATIVE – Kay Clark
   • State Cost-Share Contract Approval
     Bill Pankonin 17-7 Germantown 1 Riparian Forest Buffer Cost $7,814.00 C-S $4,300.00
   • NRBG – Well Sealing Cost-Share Contract Approval
     Brigham & Jada Hampel 2018-01 Midway 31 Well Sealing(2) Cost $2,095.00 C-S $972.50
   • Additional Services Provided and Stipend
   • BWSR Grants Authorization for District Administrator to sign all BWSR - Final Financial Reports for District
   • Job Approval Authority – Rebecca Alexander – Ecological Services
   • GIS Training – (TOTAL $195 Registration plus meals and lodging) Upper Midwest GeoCon – LaCrosse WI – May 23-24
   • Feedlot Conference – (TOTAL $175 Registration plus meals and lodging) MACFO – March 27-29 – St. Cloud MN
   • March SWCD Board Meeting – Date Change
   • Meetings
     January  31  1W1P Meeting – St James Supervisor, Staff
     February  1  Area II/RCRCA Legislative Meeting – Redwood Falls Clark
     February  9  GBERBA Executive Board Meeting – Mankato Clark, Staff
     February 13-16  SSTS Training – Mankato Hannah
     February 15  Area V MASWCD Meeting – Marshall Clark, Staff
     February 16  Watonwan SWCD Board Meeting – St James Dusty
     February 20  CMM Conference Call – Office Kay, Dave
     February 21  GBERBA Technical Meeting – Mankato Staff
     February 22  SWCD Board Meeting – Office Supervisors, Staff
     February 22-23  Farm Bill Interview Panel - Marshall Becky
     February 26-1  SSTS Training – Alexandria Becky
     February 28-1  SWCD Administrator/Manager Meeting – St. Cloud (Lodging and Meals) Kay

4. DISTRICT CONSERVATIONIST – Kelly Pfarr
5. TECHNICIAN – Dave Bucklin – Written Report
   • Tree Advertisement
   • Pollinator Grant Application
   • MN Shade Tree Course - Attend
6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report
   • Update Equipment
7. RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report
8. WATONWAN WATERSHED TECHNICIAN – Dustin Anderson – Written Report
9. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
10. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
11. MN CONSERVATION CORP MEMBER – Matt Remer – Written Report
12. PLANNING and ZONING TECHNICIAN – Alex Schultz – First Meeting Introduction
13. GIS Specialist – Marty Mollenhauer – Written Report

Next Regular Meeting, Thursday, February 22, 2018 – 8:30 a.m. – Cottonwood SWCD Office