

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
January 25, 2018**

CALL TO ORDER and ROLL CALL

AGENDA – Approval

CONSENT AGENDA – Approval

Board Positions, Committees, Banking institutions, Mileage Rate and Official Newspaper

MINUTES of December 22, 2017 Board Meeting

1. FINANCIAL – Kay Gross

- Financial Report
- Accounts Payable
- Savings Account

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek

- Contract for Services – Administrative and Technical Coordinators
- Contract for Services – Financial Coordinator
- Contract for Services – Area 6 Certification Specialist
- Watonwan Watershed 1W1P – Informal Policy Board Meeting – January 31, 2018

SOUTHWEST PRAIRIE JPO – Tom Muller

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- BWSR – Final Financial Reports – Enhanced Shared Technical Services Part 1 – 2016 - \$125,000
- BWSR – Final Financial Reports – Enhanced Shared Technical Services Part 2 – 2016 - \$115,000
- Authorization for Southwest Prairie TSA Administrative Coordinator to sign all BWSR - Final Financial Reports for TSA

MASWCD – Clark Lingbeek

- Legislative Day at Capitol – March 12 and 13

COMMISSIONER REPORT – Tom Appel

BWSR – Jill Sackett Eberhart

NRCS – Gary Watson

3. ADMINISTRATIVE – Kay Clark

•**State Cost-Share Contract Approval**

Bill Pankonin 17-7 Germantown 1 Riparian Forest Buffer Cost \$7,814.00 C-S \$4,300.00

•**NRBG – Well Sealing Cost-Share Contract Approval**

Brigham & Jada Hampel 2018-01 Midway 31 Well Sealing(2) Cost \$2,095.00 C-S \$972.50

•**Additional Services Provided and Stipend**

•**BWSR Grants** Authorization for District Administrator to sign all BWSR - Final Financial Reports for District

•**Job Approval Authority** – Rebecca Alexander – Ecological Services

•**GIS Training** – (TOTAL \$195 Registration plus meals and lodging) Upper Midwest GeoCon – LaCrosse WI – May 23-24

•**Feedlot Conference** – (TOTAL \$175 Registration plus meals and lodging) MACFO – March 27-29 – St. Cloud MN

•**March SWCD Board Meeting** – Date Change

•**Meetings**

January	31	1W1P Meeting – St James	Supervisor, Staff
February	1	Area II/RCRCA Legislative Meeting – Redwood Falls	Clark
February	9	GBERBA Executive Board Meeting – Mankato	Clark, Staff
February	13-16	SSTS Training – Mankato	Hannah
February	15	Area V MASWCD Meeting – Marshall	Clark, Staff
February	16	Watonwan SWCD Board Meeting – St James	Dusty
February	20	CMM Conference Call – Office	Kay, Dave
February	21	GBERBA Technical Meeting – Mankato	Staff
February	22	SWCD Board Meeting – Office	Supervisors, Staff
February	22-23	Farm Bill Interview Panel - Marshall	Becky
February	26-1	SSTS Training – Alexandria	Becky
February	28-1	SWCD Administrator/Manager Meeting – St. Cloud (Lodging and Meals)	Kay

4. DISTRICT CONSERVATIONIST – Kelly Pfarr

5. TECHNICIAN – Dave Bucklin – Written Report

- Tree Advertisement
- Pollinator Grant Application
- MN Shade Tree Course - Attend

6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report

- Update Equipment

7. RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report

8. WATONWAN WATERSHED TECHNICIAN – Dustin Anderson – Written Report

9. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

10. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

11. MN CONSERVATION CORP MEMBER – Matt Remer – Written Report

12. PLANNING and ZONING TECHNICIAN – Alex Schultz – First Meeting Introduction

13. GIS Specialist – Marty Mollenhauer – Written Report

Next Regular Meeting, Thursday, February 22, 2018 – 8:30 a.m. – Cottonwood SWCD Office