The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on April 26, 2018. The meeting was called to order by Secretary Daryl Tasler at 8:35 a.m.

Members Present: Chairperson, Cody Duroe  
Vice Chairman, Clark Lingbeek  
Secretary, Daryl Tasler  
Treasurer, Tom Muller  

Others Present: District Administrator, Kay Gross  
District Technician, Dave Bucklin  
District Program Technician, Becky Alexander  
County Commissioner, Tom Appel  
County Attorney, Nick Anderson  

Absent: PR&I, Jeremy Nerem  

AGENDA: Motion by Muller, second by Lingbeek to approve the agenda as presented.  
Affirmative: Duroe, Lingbeek, Tasler and Muller.  
Opposed: None.  
Motion carried.  

MINUTES: Motion by Muller, second by Tasler to approve the March 30, 2018 Board Meeting minutes.  
Affirmative: Duroe, Lingbeek, Tasler and Muller.  
Opposed: None.  
Motion carried.  

ACCOUNTING REPORT: Kay Gross  
FINANCIAL REPORT: Motion by Lingbeek, second by Muller to receive the April 2018 Financial Report and submit for audit.  
Affirmative: Duroe, Lingbeek, Tasler and Muller.  
Opposed: None.  
Motion carried.  

ACCOUNTS PAYABLE: Motion by Lingbeek, second by Muller to approve paying the accounts payable as written on the March 2018 Financial Report totaling $14,377.21.  
Affirmative: Duroe, Lingbeek, Tasler and Muller.  
Opposed: None.  
Motion carried.  

RCRCA: Lingbeek  
GBERBA: Bucklin and Gross  
SOUTHWEST PRAIRIE TSA: Muller and Gross  
NACD TECHNICAL ASSISTANCE GRANT and INITIAL TRANSACTION:  
Motion by Lingbeek, second by Tasler to approve the NACD Technical Assistance Grant and Initial Transaction as signed by Tom Muller on April 18, 2018.  
Affirmative: Duroe, Lingbeek, Tasler and Muller.  
Opposed: None.  
Motion carried.  

INDEPENDENT CONTRACTOR CONTRACT  
Motion by Lingbeek, second by Muller to approve the Independent Contractor Contract with Centrol Crop Consulting for work being completed using the NACD Technical Assistance Grant funding. Estimated hours total 1,000 at $60/hr from May 1, 2018 to May 1, 2019.  
Affirmative: Duroe, Lingbeek, Tasler and Muller.  
Opposed: None.  
Motion carried.  

MASWCD: Lingbeek  
COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel  
Commissioner Tom Appel left meeting along with District Technician Dave Bucklin.
COTTONWOOD COUNTY ATTORNEY: Nick Anderson
CLOSED MEETING - 9:35 a.m. (Attendance Duroe, Lingbeek, Tasler, Muller, Gross, Anderson and Nathan Shepard)
The Minnesota Open Meeting Law, Minnesota Statutes, Section 13D.05, subdivision 3(b), allows the District to close a meeting to engage in attorney-client privileged discussions. The District seeks to meet with its attorney to obtain advice regarding ongoing litigation against Renee and Tom Harnack. It would be detrimental to the District's interest for the Board to hold a public discussion with its attorney where any adverse parties or their attorneys could listen to or be made aware of the District’s positions. It is in the District’s best interest for the Board to obtain legal advice in a confidential setting to maintain the attorney-client privilege. Accordingly, Chairman Cody Duroe will hereby entertain a motion that this meeting be closed pursuant to the attorney-client privilege for the reasons cited.

Motion by Muller, second by Lingbeek to Close the Meeting at 9:35 a.m.
Affirmative: Duroe, Lingbeek, Tasler and Muller.
Opposed: None.
Motion carried.

OPEN MEETING – 10:00 a.m. Commissioner Tom Appel and Dave Bucklin returned to meeting.
Motion by Lingbeek, second by Muller to Reopen the Meeting at 10:00 a.m.
Affirmative: Duroe, Lingbeek, Tasler and Muller.
Opposed: None.
Motion carried.

ADMINISTRATOR REPORT: Kay Gross
STATE COST-SHARE CONTRACT APPROVAL
LeRoy Harnack 18-01 Ann 4 Terrace and WASCOB Cost $15,758.00 C-S $2,282.50
Motion by Lingbeek, second by Muller to approve the State Cost-Share contract for Harnack ($2,282.50).
Affirmative: Duroe, Lingbeek, Tasler and Muller.
Opposed: None.
Motion carried.

NRBG – WELL SEALING COST-SHARE CONTRACT APPROVAL
Janet Maras 2018-5 Great Bend 25 Well Sealing Cost $675.00 C-S $337.50
Motion by Lingbeek, second by Muller to approve the NRBG Well Sealing contract approval for Maras ($337.50).
Affirmative: Duroe, Lingbeek, Tasler and Muller
Opposed: None.
Motion carried.

Becky Alexander joined meeting.

COUNTY BUFFER COST-SHARE POLICY
Cottonwood County has approved the use of $5,000 of County Buffer Funds for Buffer Cost-Share in Cottonwood County.
Motion by Muller, second by Lingbeek to approve the County Buffer Cost-Share Policy as presented.
Affirmative: Duroe, Lingbeek, Tasler and Muller
Opposed: None.
Motion carried.

COUNTY BUFFER COST-SHARE CONTRACT APPROVAL
George Olsem CB-18-01 Southbrook 10 Filter Strip Cost $345.00 C-S $258.75
Motion by Lingbeek, second by Muller to approve the County Buffer Cost-Share Contract for Olsem ($258.75).
Affirmative: Duroe, Lingbeek, Tasler and Muller
Opposed: None.
Motion carried.

BWSR PRAP and TRAINING ASSISTANCE GRANT AGREEMENT AMENDMENT
Motion by Muller, second by Lingbeek to approve the BWSR PRAP and Training Grant Agreement Amendment extending the completion date from June 30, 2018 to June 30, 2019..
Affirmative: Duroe, Lingbeek, Tasler and Muller
Opposed: None.
Motion carried.
DELF'T SEWER UPGRADE - Update

MPCA GRANT AGREEMENT – SSTS ADVANCED INSPECTOR ASSISTANCE
Motion by Muller, second by Lingbeek to approve the MPCA SSTS Advanced Inspector Assistance Grant totaling $1,950.00 start date of May 4, 2018 and completion date of December 31, 2021.
Affirmative: Duroe, Lingbeek, Tasler and Muller
Opposed: None.
Motion carried.

EAW RESOLUTION REQUEST - Discussion

SUPERVISOR MEETINGS
May 3 – RCRCA/Area II Meeting – Marshall; May 11- GBERBA Policy Board Meeting – Mankato; May 25 – SWCD Board Meeting – Office.

SWCD EMPLOYEE MEETINGS

Motion by Muller, second by Lingbeek to approve the Supervisor and Employee meetings and expenses for the month of April and June.
Affirmative: Duroe, Lingbeek, Tasler and Muller
Opposed: None.
Motion carried.

DISTRICT CONSERVATIONIST – Kelly Pfarr
DISTRICT TECHNICIAN – Dave Bucklin – Written Report
FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report
RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report
WATONWAN WATERSHED TECHNICIAN – Vacant
AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
MN CONSERVATION CORP MEMBER – Matt Remer – Written Report
PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report
GIS SPECIALIST – Marty Mollenhauer – Written Report

ADJOURNMENT: Meeting adjourned by the Chairman Cody Duroe at 11:10 am.

Next Meeting will be on FRIDAY, MAY 25, 2018 at 8:30 a.m. at the District Office.

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District Supervisor District Administrator

After completion of meeting Cottonwood County Local Listening Session was called to order at 11:15 a.m. by Chairman Cody Duroe.