The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on February 22, 2018. The meeting was called to order by Chairman Cody Duroe at 8:36 a.m.

Members Present:  Chairman, Cody Duroe  
Vice Chairman, Clark Lingbeek  
Secretary, Daryl Tasler  
Treasurer, Tom Muller  
PR&I, Jeremy Nerem  

Others Present:  District Administrator, Kay Gross  
District Technician, Dave Bucklin  
County Commissioner, Tom Appel  
County Attorney, Nick Anderson  

Absent:  None

AGENDA:  Motion by Lingbeek, second by Nerem to approve the agenda as presented.  
Affirmative:  Duroe, Lingbeek, Tasler, Muller and Nerem.  
Opposed:  None.  
Motion carried.

MINUTES:  Motion by Lingbeek, second by Muller to approve the January 25, 2018 Board Meeting minutes.  
Affirmative:  Duroe, Lingbeek, Tasler, Muller and Nerem.  
Opposed:  None.  
Motion carried.

ACCOUNTING REPORT:  Kay Gross  
FINANCIAL REPORT:  Motion by Nerem, second by Lingbeek to receive the February 2018 Financial Report (with correction) and subject to audit.  
Affirmative:  Duroe, Lingbeek, Tasler, Muller and Nerem.  
Opposed:  None.  
Motion carried.

Affirmative:  Duroe, Lingbeek, Tasler, Muller and Nerem.  
Opposed:  None.  
Motion carried.

REVIEW 2017 DISTRICT CAPACITY – GIS POSITION FINANCIAL REPORT

RCRCA:  Lingbeek  
GBERBA:  Lingbeek, Bucklin and Gross  
Motion by Lingbeek, second Nerem to approve the posting of the Watonwan Watershed Specialist position as soon as possible.  
Affirmative:  Duroe, Lingbeek, Tasler, Muller and Nerem.  
Opposed:  None.  
Motion carried.

SOUTHWEST PRAIRIE TSA:  Muller and Gross  
SOUTHWEST PRAIRIE TSA VOUCHERS and FINANCIAL REPORT:  
Motion by Duroe, second by Lingbeek, to approve the Southwest Prairie Vouchers and Monthly Financials for January/February and Administrative Report.  
Affirmative:  Duroe, Lingbeek, Tasler, Muller and Nerem.  
Opposed:  None.  
Motion carried.

MASWCD:  Lingbeek  
COTTONWOOD COUNTY COMMISSIONER:  Commissioner Tom Appel.
ADMINISTRATOR REPORT: Kay Gross
Muller left meeting at 11:16 a.m.

MAWQCP ADDITIONAL TECHNICAL SUPPORT CONTRACT
Cottonwood SWCD TS-17-5-01 Additional Technical Support Incentive $6,000.00

Motion by Lingbeek, second by Nerem to approve the MAWQCP Additional Technical Support Contract for Cottonwood SWCD ($6,000.00).
Affirmative: Duroe, Lingbeek, Tasler and Nerem
Opposed: None.
Motion carried.

NRBG – WELL SEALING COST-SHARE CONTRACT APPROVAL
Michael Hass 2018-2 Rosehill 8 Well Sealing Cost $1,125.00.00 C-S $525.00

Motion by Nerem, second by Lingbeek to approve the NRBG Well Sealing contract approval for Hass ($525.00).
Affirmative: Duroe, Lingbeek, Tasler and Nerem
Opposed: None.
Motion carried.

MEMORANDUM OF AGREEMENT – WATONWAN WATERSHED PROTECTION PLAN
Motion by Nerem, second by Lingbeek to approve the signing of the Memorandum of Agreement – Watonwan Watershed Protection Plan and authorize Dave Bucklin as the District Representative to the Steering Committee.
Affirmative: Duroe, Lingbeek, Tasler and Nerem
Opposed: None.
Motion carried.

FY18 BUFFER COST-SHARE FUNDS
Motion by Duroe, second by Lingbeek to approve the return of up to $30,000 of undesignated Buffer Cost-Share funds to the Board of Water and Soil Resources as requested.
Affirmative: Duroe, Lingbeek, Tasler and Nerem
Opposed: None.
Motion carried.

RESOURCE TECHNICIAN POSITION
Motion by Tasler, second by Lingbeek to approve the posting of a Resource Technician position in place of Programs Assistant and post in early March.
Affirmative: Duroe, Lingbeek, Tasler and Nerem
Opposed: None.
Motion carried.

WEST FORK DES MOINES RIVER WATERSHED
Citizen Assessment and Values Study and Advisory Committee Members

2018 ANNUAL PLAN OF WORK and 2017 ANNUAL REPORT
Motion by Nerem, second by Lingbeek to approve the submission and posting of the SWCD 2018 Annual Plan of Work and 2017 Annual Report upon completion of 2018 Budget.
Affirmative: Duroe, Lingbeek, Tasler and Nerem
Opposed: None.
Motion carried.

SUPERVISOR MEETINGS
SWCD BOARD MINUTES
FEBRUARY 22, 2018

SWCD EMPLOYEE MEETINGS

Motion by Nerem, second by Lingbeek to approve the Supervisor and Employee meetings and expenses for the month of February/March.
Affirmative: Duroe, Lingbeek, Tasler and Nerem.
Opposed: None.
Motion carried.

DISTRICT CONSERVATIONIST – Kelly Pfarr – Not in Attendance
DISTRICT TECHNICIAN – Dave Bucklin – Written Report
FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report
RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report
WATONWAN WATERSHED TECHNICIAN – Dustin Anderson – Written Report
AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
MN CONSERVATION CORP MEMBER – Matt Remer – Written Report
PLANNING and ZONING TECHNICIAN – Alex Schultz – First Meeting Introduction
GIS SPECIALIST – Marty Mollenhauer – Written Report

ADJOURNMENT: Meeting adjourned by the Chairman at 11:41 am.

Next Meeting will be on FRIDAY, MARCH 30, 2018 at 8:30 a.m. at the District Office.

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District Supervisor                                           District Administrator