COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MINUTES
May 25, 2018

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on May 25, 2018. The meeting was called to order by Secretary Daryl Tasler at 8:43 a.m.

Members Present:  Vice Chairman, Clark Lingbeek
                 Secretary, Daryl Tasler
                 Treasurer, Tom Muller
                 PR&I, Jeremy Nerem

Others Present:   District Administrator, Kay Gross
                 District Technician, Dave Bucklin
                 District Program Technician, Becky Alexander
                 Southwest TSA Financial Coordinator, Shelly Lewis
                 County Commissioner, Tom Appel

Absent:           Chairman, Cody Duroe

AGENDA: Motion by Nerem, second by Muller to approve the agenda as presented.
Affirmative: Lingbeek, Tasler, Muller and Nerem.
Opposed: None.
Motion carried.

MINUTES: Motion by Muller, second by Nerem to approve the April 26, 2018 Board Meeting minutes.
Affirmative: Lingbeek, Tasler, Muller and Nerem.
Opposed: None.
Motion carried.

ACCOUNTING REPORT: Kay Gross
FINANCIAL REPORT: Motion by Lingbeek, second by Muller to receive the May 2018 Financial Report and submit for audit.
Affirmative: Lingbeek, Tasler, Muller and Nerem.
Opposed: None.
Motion carried.

ACCOUNTS PAYABLE: Motion by Muller, second by Nerem to approve paying the accounts payable as written on the May 2018 Financial Report totaling $24,742.25.
Affirmative: Lingbeek, Tasler, Muller and Nerem.
Opposed: None.
Motion carried.

RCRCA: Lingbeek
GBERBA: Bucklin and Gross.
SOUTHWEST PRAIRIE TSA: Muller, Lewis and Gross.
SOUTHWEST PRAIRIE TSA VOUCHERS and MONTHLY FINANCIAL REPORTS:
Motion by Nerem, second by Muller, to approve the Southwest Prairie Vouchers and Monthly Financials for March/April and April/May.
Affirmative: Lingbeek, Tasler, Muller and Nerem.
Opposed: None.
Motion carried.

MASWCD: Lingbeek
COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel

ADDITIONAL PERSONNEL
Motion by Lingbeek, second by Tasler to approve the hiring of contractual position for accounting assistance as based on the contractors calculated hourly rate.
Affirmative: Lingbeek, Tasler, Muller and Nerem.
Opposed: None.
Motion carried.
ADMINISTRATOR REPORT: Kay Gross

GBERBA COST-SHARE CONTRACT APPROVAL
Darby Harder 17-02(3019-TMDL) Lakeside 23 Cover Crops Cost $3,700.00 C-S $2,775.00

Motion by Nerem, second by Muller to approve the GBERBA Cost-Share contract for Harder ($2,775.00).
Affirmative: Lingbeek, Tasler, Muller and Nerem
Opposed: None.
Motion carried.

COUNTY BUFFER COST-SHARE CONTRACT CANCELLATION
George Olsem CB-18-01 Southbrook 10 Filter Strip Cost $345.00 C-S $258.75

Motion by Muller, second by Tasler to approve the cancellation of County Buffer Cost-Share Contract for Olsem ($258.75).
Affirmative: Lingbeek, Tasler and Muller and Nerem
Opposed: None.
Motion carried.

COUNTY BUFFER COST-SHARE CONTRACT APPROVAL
Melroy Penner CB-18-02 Midway 2, 10 Filter Strip Cost $300.00 C-S $225.00

Motion by Nerem, second by Muller to approve the County Buffer Cost-Share Contract for Penner ($225.00).
Affirmative: Lingbeek, Tasler, Muller and Nerem
Opposed: None.
Motion carried.

MAWQCP INCENTIVE CONTRACT and PAYMENT APPROVAL
James A. Thompson 17-5-20 Lakeside 34 Worksheet & Certification Incentive $300.00

Motion by Nerem, second by Muller to approve the MAWQCP Incentive Contract and Payment for Thompson ($300.00).
Affirmative: Lingbeek, Tasler, Muller and Nerem
Opposed: None.
Motion carried.

BWSR FARM BILL ASSISTANCE GRANT CONTINUATION
Motion by Muller, second by Nerem to approve the submission of the BWSR Farm Bill Assistance Grant Continuation by June 15 for the period of July 1, 2018 to June 30, 2019.
Affirmative: Lingbeek, Tasler, Muller and Nerem
Opposed: None.
Motion carried.

EXTENSION OF WATONWAN WATERSHED TECHNICIAN POSITION ANNOUNCEMENT
Motion by Muller, second by Tasler to approve the extension of the Watonwan Watershed Technician position announcement until Friday, June 8 at 4:30 p.m.
Affirmative: Lingbeek, Tasler, Muller and Nerem
Opposed: None.
Motion carried.

PARADES
Motion by Nerem, second by Muller to approve the purchase of promotional giveaways for area parades up to $200.00
Affirmative: Lingbeek, Tasler, Muller and Nerem
Opposed: None.
Motion carried.

SUPERVISOR MEETINGS
Motion by Muller, second by Nerem to approve the Supervisor and Employee meetings and expenses for the month of May and June.

Affirmative: Lingbeek, Tasler, Muller and Nerem

Opposed: None.

Motion carried.

DISTRICT CONSERVATIONIST – Kelly Pfarr
DISTRICT TECHNICIAN – Dave Bucklin – Written Report
FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report
RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report
WATONWAN WATERSHED TECHNICIAN – Vacant
AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
MN CONSERVATION CORP MEMBER – Matt Remer – Written Report
PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report
GIS SPECIALIST – Marty Mollenhauer – Written Report

ADJOURNMENT: Meeting adjourned by the Vice Chairman Daryl Tasler at 11:30 am.

Next Meeting will be on THURSDAY, JUNE 28, 2018 at 8:30 a.m. at the District Office.