The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on August 28, 2018. The meeting was called to order by Chairman Cody Duroe at 8:40 a.m.

Members Present: Chairman, Cody Duroe
Vice Chairman, Clark Lingbeek
Secretary, Daryl Tasler
Treasurer, Tom Muller
PR&I, Jeremy Nerem

Others Present: District Administrator, Kay Gross
District Technician, Dave Bucklin

Absent: None

AGENDA: Motion by Nerem, second by Lingbeek to approve the agenda as presented.
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem
Opposed: None
Motion carried.

MINUTES: Motion by Lingbeek, second by Nerem to approve the September 5, 2018 Special Board Meeting minutes and August 28, 2018 Board Meeting minutes as presented.
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem
Opposed: None
Motion carried.

ACCOUNTING REPORT: Kay Gross

FINANCIAL REPORT: Motion by Nerem, second by Lingbeek to receive the September 2018 Financial Report and submit for audit.
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem
Opposed: None
Motion carried.

ACCOUNTS PAYABLE: Motion by Lingbeek, second by Muller to approve paying the accounts payable as written on the September 2018 Financial Report totaling $10,991.47.
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem
Opposed: None
Motion carried.

THIRD QUARTER COMPENSATION AND EXPENSES: The following meetings and expenses were approved for payment:
July 9 – Area II/RCRCA Meeting – Marshall - $75.00; July 12 – Restitution Meeting with Lawyer – Office - $75.00; July 13 - GBERBA Policy/Technical Meeting – Mankato - $75.00; July 19 – MN River Congress Meeting – Henderson; July 20 – SWCD Board Meeting – Windom - $75.00; July 31 – Criminal Sentencing – Windom - $75.00.

August 2 – Area II/RCRCA Meeting – Redwood Falls - $75.00; August 10 – GBERBA Executive Meeting – Mankato - $75.00; August 15 – 2W2P Policy Meeting – St. James - $75.00; August 15-18 – Cottonwood County Fair – Windom - $75.00/day; August 28 – SWCD Board Meeting – Office - $75.00; August 30 – Southwest Prairie TSA Personnel Handbook – Slayton - $75.00.

September 5 – Special Board Meeting – Office - $75.00; September 6 – RCRCA Meeting/Area II Meeting – Marshall - $75.00; September 12 – Southwest Prairie JPO Meeting – Marshall - $75.00; September 12 – MN River Congress Meeting – Henderson; September 19 – 2W2P Selection Committee Meeting – Mankato - $75.00; September 19 – GBERBA Policy Board Meeting – Mankato - $75.00; September 25 – SWCD Board Meeting – Windom - $75.00.

Motion by Muller, second by Nerem to approve the third quarter supervisor compensation and expenses.
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem
Opposed: None
Motion carried.
RCRCA: Lingbeek  
GERBA: Bucklin and Gross  
2W2P: Lingbeek  
SOUTHWEST PRAIRIE TSA: Muller and Gross  

SOUTHWEST PRAIRIE TSA VOUCHERS and MONTHLY FINANCIAL REPORTS:  
Motion by Duroe, second by Lingbeek to approve the Southwest Prairie Vouchers and Monthly Financials for August - September.  
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem  
Opposed: None  
Motion carried.

BWSR FY19 NPEA and ENHANCED SERVICES GRANT AGREEMENT  
Motion by Lingbeek, second by Nerem to approve the BWSR FY19 Nonpoint Engineering Assistance and Enhanced Services Grant Agreement for the Southwest Prairie TSA for $370,000.  
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem  
Opposed: None  
Motion carried.

MASWCD: Lingbeek  
COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel – Not in Attendance.

ADMINISTRATOR REPORT: Kay Gross  

STATE COST-SHARE CONTRACT AMENDMENT  
Steve Halland  18-02 Storden 8  Amendment  Time Extension from 12-1-19 to 12-31-20  Cost $12,672  C-S Original $9,300.17  C-S Amendment $9,504.00

Motion by Muller, second by Nerem to approve the State Cost-Share contract amendment for Halland increase to $9,504.00 for cost-share and time extension to 12-31-2020.  
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem  
Opposed: None.  
Motion carried.

GERBA COST-SHARE CONTRACT APPROVAL  
Ramont Schrock  17-04(319-TMDL) Midway 22  Cover Crops  Cost $2,000.00  C-S $1,500.00

Motion by Nerem, second by Lingbeek to approve the GBERBA Cost-Share contract for Schrock ($1,500.00).  
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem  
Opposed: None.  
Motion carried.

WELL SEALING COST-SHARE CONTRACT APPROVAL and PAYMENT AUTHORIZATION  
Myron Vonk  2018-08 Southbrook 36  Well Sealing  Cost $975.00  C-S $487.50  
Dennis Cowan  2018-09 Amo 19  Well Sealing  Cost $675.00  C-S $337.50

Motion by Lingbeek, second by Nerem to approve the Well Sealing Contract and authorize payment for Vonk ($487.50) and Cowan ($337.50).  
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem  
Opposed: None  
Motion carried.

BWSR PROFESSIONAL and TECHNICAL SERVICES WORK ORDER CONTRACTS – (4) Signed by District Administrator  
BWSR FY19 MPCA SSTS GRANT AGREEMENT - Signed by County  
JEFFERS WIND ENERGY CENTER REPOWER PROJECT – Comment or Concerns by October 14

SWCD 2004 SILVERADO TRUCK REPAIRS - Information

SWCD 2011 F150 BODY WORK – Put on Hold
NOVEMBER BOARD MEETING
Motion by Nerem, second by Lingbeek to approve Tuesday, November 27 (8:30 a.m.) as the date for the November Board Meeting.
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem
Opposed: None.
Motion carried.

SUPERVISOR MEETINGS
October 3 – 2W2P Selection Committee Meeting – St. James; October 4 – RCRCA/Area II Meeting – Marshall; October 10 – 2W2P – Selection Committee – Interviews – St. James; October 12 - GBERBA Executive Board Meeting – Mankato; October 17 - 2W2P Policy Board Meeting – St. James; October 25 – SWCD Board Meeting – Office.

SWCD EMPLOYEE MEETINGS
September 27 - Hydro-Conditioning Training – Marshall; October 1 - Effective Training Webinar – Office; October 3 - AMC Meeting – Slayton; October 9 - WCA Training – Mankato; October 12 - GBERBA Executive Meeting – Mankato; October 15 - Watonwan SWCD Board Meeting – St. James; October 17 - 2W2P Steering Committee Meeting – St. James; October 17 - 2W2P Policy Board Meeting – St. James; October 24 - GBERBA Technical Meeting – Mankato; October 24 – Watonwan WRAPS Meeting – Mankato; October 25 - Legal Description Training; October 25 - SWCD Board Meeting – Office; October 28-31 - BWSR Academy – Breezy Point.

Motion by Lingbeek, second by Muller to approve the Supervisor and Employee meetings and expenses for the month of September/October.
Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem
Opposed: None.
Motion carried.

OTHER:
FISH LAKE - Information

DISTRICT CONSERVATIONIST – Kelly Pfarr
DISTRICT TECHNICIAN – Dave Bucklin – Written Report
FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report
RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report
WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report
AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
MN CONSERVATION CORP MEMBER – Matt Remer – Written Report
PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report
GIS SPECIALIST – Marty Mollenhauer – Written Report

ADJOURNMENT: Meeting adjourned by the Chairman Cody Duroe at 11:35 a.m.

Next Meetings will be on Thursday, October 25, 2018 at 8:30 a.m. at the District Office.