

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MINUTES
SEPTEMBER 25, 2018**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on August 28, 2018. The meeting was called to order by Chairman Cody Duroe at 8:40 a.m.

Members Present: Chairman, Cody Duroe
Vice Chairman, Clark Lingbeek
Secretary, Daryl Tasler
Treasurer, Tom Muller
PR&I, Jeremy Nerem

Others Present: District Administrator, Kay Gross
District Technician, Dave Bucklin

Absent: None

AGENDA: Motion by Nerem, second by Lingbeek to approve the agenda as presented.

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None

Motion carried.

MINUTES: Motion by Lingbeek, second by Nerem to approve the September 5, 2018 Special Board Meeting minutes and August 28, 2018 Board Meeting minutes as presented.

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None

Motion carried.

ACCOUNTING REPORT: Kay Gross

FINANCIAL REPORT: Motion by Nerem, second by Lingbeek to receive the September 2018 Financial Report and submit for audit.

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None

Motion carried.

ACCOUNTS PAYABLE: Motion by Lingbeek, second by Muller to approve paying the accounts payable as written on the September 2018 Financial Report totaling \$10,991.47.

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None

Motion carried.

THIRD QUARTER COMPENSATION AND EXPENSES: The following meetings and expenses were approved for payment:

July 9 – Area II/RCRCA Meeting – Marshall - \$75.00; July 12 – Restitution Meeting with Lawyer – Office - \$75.00; July 13 - GBERBA Policy/Technical Meeting – Mankato - \$75.00; July 19 – MN River Congress Meeting – Henderson; July 20 – SWCD Board Meeting – Windom - \$75.00; July 31 – Criminal Sentencing – Windom - \$75.00.

August 2 – Area II/RCRCA Meeting – Redwood Falls - \$75.00; August 10 – GBERBA Executive Meeting – Mankato - \$75.00; August 15 – 2W2P Policy Meeting – St. James - \$75.00; August 15-18 – Cottonwood County Fair – Windom - \$75.00/day; August 28 – SWCD Board Meeting – Office - \$75.00; August 30 – Southwest Prairie TSA Personnel Handbook – Slayton - \$75.00.

September 5 – Special Board Meeting – Office - \$75.00; September 6 – RCRCA Meeting/Area II Meeting – Marshall - \$75.00; September 12 – Southwest Prairie JPO Meeting – Marshall - \$75.00; September 12 – MN River Congress Meeting – Henderson; September 19 – 2W2P Selection Committee Meeting – Mankato - \$75.00; September 19 – GBERBA Policy Board Meeting – Mankato - \$75.00; September 25 – SWCD Board Meeting – Windom - \$75.00.

Motion by Muller, second by Nerem to approve the third quarter supervisor compensation and expenses.

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None

Motion carried.

RCRCA: Lingbeek
GBERBA: Bucklin and Gross
2W2P: Lingbeek

SOUTHWEST PRAIRIE TSA: Muller and Gross

SOUTHWEST PRAIRIE TSA VOUCHERS and MONTHLY FINANCIAL REPORTS:

Motion by Duroe, second by Lingbeek to approve the Southwest Prairie Vouchers and Monthly Financials for August - September.

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None

Motion carried.

BWSR FY19 NPEA and ENHANCED SERVICES GRANT AGREEMENT

Motion by Lingbeek, second by Nerem to approve the BWSR FY19 Nonpoint Engineering Assistance and Enhanced Services Grant Agreement for the Southwest Prairie TSA for \$370,000.

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None

Motion carried.

MASWCD: Lingbeek

COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel – Not in Attendance.

ADMINISTRATOR REPORT: Kay Gross

STATE COST-SHARE CONTRACT AMENDMENT

Steve Halland	18-02	Storden 8	Amendment	Time Extension from 12-1-19 to 12-31-20
			Cost \$12,672	C-S Original \$9,300.17 C-S Amendment \$9,504.00

Motion by Muller, second by Nerem to approve the State Cost-Share contract amendment for Halland increase to \$9,504.00 for cost-share and time extension to 12-31-2020.

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None.

Motion carried.

GBERBA COST-SHARE CONTRACT APPROVAL

Ramont Schrock	17-04(319-TMDL)	Midway 22	Cover Crops	Cost \$2,000.00 C-S \$1,500.00
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Motion by Nerem, second by Lingbeek to approve the GBERBA Cost-Share contract for Schrock (\$1,500.00).

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None.

Motion carried.

WELL SEALING COST-SHARE CONTRACT APPROVAL and PAYMENT AUTHORIZATION

Myron Vonk	2018-08	Southbrook 36	Well Sealing	Cost \$975.00	C-S \$487.50
Dennis Cowan	2018-09	Amo 19	Well Sealing	Cost \$675.00	C-S \$337.50

Motion by Lingbeek, second by Nerem to approve the Well Sealing Contract and authorize payment for Vonk (\$487.50) and Cowan (\$337.50).

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None

Motion carried.

BWSR PROFESSIONAL and TECHNICAL SERVICES WORK ORDER CONTRACTS – (4) Signed by District Administrator

BWSR FY19 MPCA SSTS GRANT AGREEMENT- Signed by County

JEFFERS WIND ENERGY CENTER REPOWER PROJECT – Comment or Concerns by October 14

SWCD 2004 SILVERADO TRUCK REPAIRS - Information

SWCD 2011 F150 BODY WORK – Put on Hold

**FORENSIC AUDIT
CIVIL CASE**

NOVEMBER BOARD MEETING

Motion by Nerem, second by Lingbeek to approve Tuesday, November 27 (8:30 a.m.) as the date for the November Board Meeting.

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None.

Motion carried.

SUPERVISOR MEETINGS

October 3 – 2W2P Selection Committee Meeting – St. James; October 4 – RCRC/CA Area II Meeting – Marshall; October 10 – 2W2P – Selection Committee – Interviews – St. James; October 12 - GBERBA Executive Board Meeting – Mankato; October 17 - 2W2P Policy Board Meeting – St. James; October 25 – SWCD Board Meeting – Office.

SWCD EMPLOYEE MEETINGS

September 27- Hydro-Conditioning Training – Marshall; October 1 - Effective Training Webinar – Office; October 3 - AMC Meeting – Slayton; October 9 - WCA Training – Mankato; October 12 - GBERBA Executive Meeting – Mankato; October 15 - Watonwan SWCD Board Meeting – St. James; October 17 - 2W2P Steering Committee Meeting – St. James; October 17 - 2W2P Policy Board Meeting – St. James; October 24 - GBERBA Technical Meeting – Mankato; October 24 – Watonwan WRAPS Meeting – Mankato; October 25 - Legal Description Training; October 25 - SWCD Board Meeting – Office; October 28-31 - BWSR Academy – Breezy Point.

Motion by Lingbeek, second by Muller to approve the Supervisor and Employee meetings and expenses for the month of September/October.

Affirmative: Duroe, Lingbeek, Tasler, Muller and Nerem

Opposed: None.

Motion carried.

OTHER:

FISH LAKE - Information

DISTRICT CONSERVATIONIST – Kelly Pfarr

DISTRICT TECHNICIAN – Dave Bucklin – Written Report

FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report

RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report

WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report

AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

MN CONSERVATION CORP MEMBER – Matt Remer – Written Report

PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

GIS SPECIALIST – Marty Mollenhauer – Written Report

ADJOURNMENT: Meeting adjourned by the Chairman Cody Duroe at 11:35 a.m.

Next Meetings will be on Thursday, October 25, 2018 at 8:30 a.m. at the District Office.

District Supervisor

District Administrator