

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
August 28, 2018**

CALL TO ORDER and ROLL CALL

AGENDA – Approval

MINUTES of July 20, 2018 Board Meeting

1. FINANCIAL – Kay Gross

- Financial Report
- Accounts Payable

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek, Kay Gross, Dave Bucklin

- Introduction of Josh Votruba – Watonwan Watershed Resource Specialist

SOUTHWEST PRAIRIE JPO – Tom Muller, Kay Gross

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- Independent Contractor – Contract Extension – Sept. 1, 2018 – Aug 31, 2020 – 1,000 hrs/year - \$52.00/hr
- USDA-NRCS Grant Agreement – SWPTSA & USDA Soil Health Collaborative - \$56,680.00

MASWCD – Clark Lingbeek

2W2P – Lingbeek, Appel

COMMISSIONER REPORT – Tom Appel

- Budget – Presented to County Commissioners on August 21
- New Building and Rent Negotiation

3. ADMINISTRATIVE – Kay Gross

•GBERBA Cost-Share Contract Approval

Curtis Janzen	17-03	Mountain Lake 7	Cover Crops	Cost \$4,000.00	C-S \$3,000.00
---------------	-------	-----------------	-------------	-----------------	----------------

•Well Sealing Cost-Share Contract Approval and Payment Authorization

Jayesun Sherman	2018-06	Great Bend 25	Well Sealing	Cost \$1,075.00	C-S \$525.00
Nick Meyer	2018-07	Amo 31	Well Sealing	Cost \$975.00	C-S \$487.50

•DNR Observation Well Monitoring Contract Approval - \$720.00

•2018-2019 – Farm Bill Assistance Grant – Amendment Approval - \$27,756.00

•BWSR – Professional and Technical Services Work Order Contracts (4)

Authorize Kay Gross, permission to sign as SWCD Authorized Representative for Cottonwood SWCD (and all other Work Orders as provided by the Board of Water and Soil Resources – 8-28-18 forward.

•MNDOT Adopt-a-Highway Permit - Approval

•Promotional Giveaways – Fair, Pheasants, DU, Deer Hunters (Wood Duck Boxes)

•FY19 District Capacity - Base \$100,000 Matching Local Grant - \$18,200 – Approved by County Commissioners

•Additional of a Special Board Meeting – Civil Case Discussion

•BWSR Internal Control Meeting – August 13 – Mario Chavez and Jill Sackett Eberhart

•Forensic Audit – Update

•BWSR Academy Monday, October 27 – Wednesday, October 31

6 SWCD, 1 County, 1 Cons Corp – Registration \$980 and Lodging \$1,778.16 (Sunday – Tuesday)

•Meetings

August	30	Southwest Prairie TSA Meeting – Slayton	Tom, Kay
September	4	Watonwan County Commissioner Mtg – St. James	Josh
September	6	RCRCA/Area II Meeting – Marshall	Clark
September	6	Watonwan WRAPS – 10-3 – Mankato	Kay, Dave
September	7	County Modernization Workshop	Alex
September	11	Field Talk	Matt
September	12	Southwest Prairie TSA Meeting – Marshall	Tom, Kay
September	15	Cottonwood Co. Pheasants Forever – Windom Banquet Tickets - \$45.00/Each	Staff (6)
September	17	Watonwan SWCD Board Meeting – St. James	Josh
September	18	HLWD Advisory Meeting – Heron Lake	Clark, Kay
September	19	GBERBA Technical and Policy Meeting – Mankato	Clark, Kay, Dave, Tom Appel
September	19	2W2P Steering and Selection Committee – Mankato	Clark, Kay, Dave, Tom Appel
September	25	SWCD Board Meeting – Office (8:30 a.m.)	Supervisors, Staff
September	25	Land Description Training	Alex
September	25-26	Environmental Fair – Slayton	Staff

(OVER)

4. DISTRICT CONSERVATIONIST – Kelly Pfarr
5. TECHNICIAN – Dave Bucklin – Written Report
6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report
7. RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report
8. WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report
9. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
10. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
11. MN CONSERVATION CORP MEMBER – Matt Remer – Written Report
12. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report
13. GIS Specialist – Marty Mollenhauer – Written Report

Next Regular Meeting, [TUESDAY, SEPTEMBER 25, 2018 – 8:30 a.m.](#) – Cottonwood SWCD Office