CALL TO ORDER and ROLL CALL

AGENDA – Approval

MINUTES of November 27, 2018 Board Meeting

1. FINANCIAL – Kari Clouse/Kay Gross
   • Financial Report
   • Accounts Payable
   • Fourth Quarter Compensation and Expenses
   • Year End Payroll and Payables
   • MN Campaign Finance Board – Supervisors Statement of Economic Interest
   • Wells Fargo Securities – Pledge Receipt - $134,000 and $93,000

2. COMMITTEE REPORTS and ACTION ITEMS
   RCRCA – Clark Lingbeek
   GBERBA – Clark Lingbeek
   2W2P – Clark Lingbeek, Tom Appel

   SOUTHWEST PRAIRIE JPO – Tom Muller
   • Southwest Prairie TSA Vouchers, Financial and Administrative Report
   • Contract for Services (Administrator & Host District for Southwest Prairie TSA) and
   • Contract for Services (Financial Coordinator/Administrative Assistant) with Murray SWCD

   MASWCD – Clark Lingbeek
   • MASWCD State Convention

COMMISSIONER REPORT – Tom Appel

3. ADMINISTRATIVE – Kay Clark
   • Well Sealing Cost-Share Contract
     Lyle F. Bennett Trust  2018-11  Lakeside 30  Well Sealing (2)  Cost $1,500.00  C-S $750.00

   • GBERBA – Administrative/Technical Coordinator Contract – 2019
   • Recommendation from Personnel Committee
   • Nonstructural Land Management Practices (NLMP) Implementation Request Form
   • Erosion Control and Water Management Program Policy/State Cost-Share Policy
   • SWCD Cell Phone
   • SWCD and GBERBA BWSR Grant Reconciliations
   • FY19 District Capacity and Buffer Initiative Grant
   • 2016 and 2017 SWCD Audits
   • BWSR – Internal Controls Evaluation Report
   • December 24 – Holiday Declared by Federal Government – SWCD Office Will Be Closed
   • Meetings

     January 2  2W2P Steering Committee Meeting – St. James  Kay, Dave, Josh
     January 3  SSTS Continuing Education – New Ulm  Dave
     January 4  Area II/RCRCA Meeting – Marshall  Clark
     January 11  State TSA Meeting – Waite Park (Meals & Lodging)  Kay
     January 16  GBERBA Policy Meeting – Mankato  Clark, Staff
     January 22-25  I-90 Soil Health Workshops – Rochester, Albert Lea, Fairmont, Heron Lake  Becky, Supervisor
     January 23  GBERBA Technical Meeting – Marshall  Kay, Dave, Josh, Alex
     January 24  SWCD Board Meeting – Office  Supervisors, Staff
     January 28  Watonwan 2W2P Kickoff Meeting – St. James  Clark Kay Dave Josh Tom A.
     January 29  Snow Date for Watonwan Kickoff Meeting
4. DISTRICT CONSERVATIONIST – Kelly Pfarr
5. TECHNICIAN – Dave Bucklin – Written Report
6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report
7. RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report
8. WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report
9. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
10. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
11. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report
12. GIS Specialist – Marty Mollenhauer – Written Report

Next Regular Meeting – Thursday, January 24 – 8:30 a.m. – Cottonwood SWCD Office