CALL TO ORDER and ROLL CALL

AGENDA – Approval

MINUTES of October 25, 2018 Board Meeting

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9:00 a.m. CLOSE MEETING FOR ATTORNEY-CLIENT PRIVILEGED DISCUSSION

1. FINANCIAL – Kay Gross
   • Financial Report
   • Accounts Payable
   • SWCD Financial Statements and Audits
   • Unemployment – Not Applicable

2. COMMITTEE REPORTS and ACTION ITEMS
   RCRCA – Clark Lingbeek
   GBERBA – Clark Lingbeek, Kay Gross, Dave Bucklin
      New Conservation Corpsmember – Lee Tapper – Starting January 22
   2W2P – Lingbeek, Appel
   SOUTHWEST PRAIRIE JPO – Tom Muller, Kay Gross
      • Southwest Prairie TSA Vouchers, Financial and Administrative Report
   MAWCD – Clark Lingbeek
   COMMISSIONER REPORT – Tom Appel

3. ADMINISTRATIVE – Kay Gross
   • State Cost-Share Contract Approval
     Raymond Kleinow  SBuffer18-01 Selma 17 Grass Waterway Cost $20,263.00 C-S $15,197.25
   • GBERBA Cost-Share Contract Final Payment
     Curtis Janzen 17-03(319-TMDL) Mt. Lake 7 Cover Crops Cost $2,800.00 C-S $2,100.00
     Ramont Schrock 17-04(319-TMDL) Midway 22 Cover Crops Cost $1,232.00 C-S $924.00
   • GBERBA MAWQCP Contract and Payment Approval
     Randall Pankonin 17-5-19 Germantown 16 Certification Completion Incentive $200.00
   • BWSR – FY19 District Capacity and Buffer Law Implementation Grant Agreement $130,000 – Signed, Returned
   • BWSR – FY18 District Capacity Grant Agreement Amendment $22,750
   • Administrative Program Assistant Position – Recommendation from Personnel Committee
   • Conservation Corp Application 2019 – Urban Tree Programs – Mt. Lake and Windom
   • 2017 Audit – Requested Quote from CliftonLarsonAllen
   • BWSR – Request for Grant Reconciliation and Internal Controls Correspondence
   • Forensic Audit – Update
   • Civil Case – Update
   • Employee Reviews – Thursday, December 13 starting at 8:00 a.m.
   • December Board Meeting – Thursday, December 20 starting at 9:30 a.m. (Potluck to follow)
   • Meetings

   November
   30 Cover Crop/MAWQCP Meeting – Windom
   4 District Court – Winom
   5 2W2P Steering Committee Meeting – St. James
   6 Area II/RCRCA Meeting – Redwood Falls
   6 Des Moines WRAPS Meeting – Windom
   6 Basic Hydrology Training – Mankato
   9-11 MASWCD State Convention – Bloomington
   11-12 SSTS Continuing Education – Mankato
   13 Employee Reviews – Office
   18 HLWD Advisory Meeting – Heron Lake
   19 GBERBA Technical Committee Meeting – Mankato
   19 GBERBA Executive Board Meeting – Mankato
   20 SWCD Board Meeting – Office

   January
   3-4 SSTS Continuing Education – New Ulm
   22-25 I-90 Soil Health Tour – Multiple Locations
   26-27 Manager’s Meeting – St. Cloud

   Registration - $275.00
   Registration - $15; Lodging $104.51

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4. DISTRICT CONSERVATIONIST – Kelly Pfarr
5. TECHNICIAN – Dave Bucklin – Written Report
6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report
7. RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report
8. WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report
9. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
10. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
11. MN CONSERVATION CORP MEMBER – Matt Remer – Written Report
12. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report
13. GIS Specialist – Marty Mollenhauer – Written Report

Next Regular Meeting, THURSDAY, DECEMBER 20, 2018 – 9:30 a.m. – Cottonwood SWCD Office