

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
October 25, 2018**

**CALL TO ORDER and ROLL CALL**

**AGENDA** – Approval

**MINUTES of September 25, 2018 Board Meeting**

**1. FINANCIAL – Kay Gross**

- Financial Report
- Accounts Payable
- Unemployment – Determination of Benefits

**2. COMMITTEE REPORTS and ACTION ITEMS**

**RCRCA – Clark Lingbeek**

**GBERBA – Clark Lingbeek, Kay Gross, Dave Bucklin**

**2W2P – Lingbeek, Appel**

**SOUTHWEST PRAIRIE JPO – Tom Muller, Kay Gross**

- Southwest Prairie TSA Vouchers, Financial and Administrative Report

**MASWCD – Clark Lingbeek**

**COMMISSIONER REPORT – Tom Appel**

**3. ADMINISTRATIVE – Kay Gross**

**•State Cost-Share Contract Cancellation**

Judith Junker	17-06	Selma 32	Filter Strip	C-S \$225.00
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**•GBERBA MAWQCP Contract and Payment Approval**

Jack Elness	17-5-21	Lakeside 32	Worksheet Completion	Incentive \$100.00
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**•Well Sealing Cost-Share Contract Approval and Payment Authorization**

Robert & Donna Mielke	2018-10	Great Bend 26	Well Sealing	Cost \$575.00	C-S \$287.50
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**•MASWCD Resolution Ballot – Need Signatures**

**•BWSR – Work Order Contracts (3) – Signed and Executed**

**•Monitoring Plan for Buffer Compliance Tracking – Cottonwood SWCD**

**•Hurricane Lake Update**

**•Administrative Program Assistant Position**

**•BWSR – Request for Grant Reconciliation and Internal Controls Correspondence**

**•Forensic Audit – Update**

**•Civil Case – Update**

**•December Board Meeting**

**•Meetings**

October	28-31	BWSR Academy – Breezy Point	Staff
November	1	Area II/RCRCA Legislative Briefing – Redwood Falls	Clark and Tom Appel
November	2	Building Plan Meeting – Office	Staff
November	6	Middle MN Meeting – New Ulm	Dave
November	7	Children’s Water Festival Meeting – Nicollet	Kay, Hannah
November	8	MPCA CE Training – Mankato	Kay
November	8	MN River Congress – New Ulm	Clark
November	8	Feedlot Meeting – Marshall	Alex
November	9	GBERBA Policy/Technical Meeting – Marshall	Clark, Tom Appel, Staff
November	13	Planning Commission Meeting – Windom	Alex, Hannah
November	14	2W2P Policy Committee Meeting – St. James	Clark, Tom Appel, Staff
November	14	2W2P Steering Committee Meeting – St. James	Staff
November	15	Area 5 MASWCD Meeting – Marshall	Clark, Staff
November	27	SWCD Board Meeting – Office	Supervisors, Staff
November	27	Area 5 Employee Association Meeting – Marshall	
December	9-11	MASWCD State Convention – Bloomington	Clark, Kay, Dave, ???
		Registration – \$230.0 – \$336.75 Hotel - \$101.93/night	
December	11-12	SSTS Continuing Education – Mankato	Becky
		Registration - \$265.00 Plus Lodging	

4. **DISTRICT CONSERVATIONIST – Kelly Pfarr**
5. **TECHNICIAN – Dave Bucklin – Written Report**
6. **FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report**
7. **RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report**
8. **WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report**
9. **AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**
10. **AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**
11. **MN CONSERVATION CORP MEMBER – Matt Remer – Written Report**
12. **PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**
13. **GIS Specialist – Marty Mollenhauer – Written Report**

**Next Regular Meeting, TUESDAY, NOVEMBER 27, 2018 – 8:30 a.m. – Cottonwood SWCD Office**