

MARCH TRANSACTIONS

District Checking Account Balance 2-22-18 **\$281,612.92**

RECEIPTS: (since last board meeting)

Watowan County - WCA Services - April - December - 2017	\$4,874.32
Bank of the West - February Interest - Checking Account	\$2.52
Trees	\$6,583.36
GBERBA - Coordinators, Financial Coordinator, Watowan Technician and Area 6 Certification Specialist - February	\$17,842.04
GBERBA - MAWQCP Technical Assistance Grant	\$6,000.00
GBERBA - Reimbursement for Policy/Technical Meeting Supplies	\$160.76
Cottonwood County - Contracted Services & Planning & Zoning - January	\$5,240.19
Cottonwood County - Contracted Services & Planning & Zoning - February	\$8,645.90
Cottonwood County - MCIT Insurance Reimbursement	\$5,785.00
Cottonwood County - FY18 WCA Allocation	\$5,000.00
TOTAL RECEIPTS	\$60,134.09

DISBURSEMENTS: (since last board meeting)

23617-22 Payroll - 2-18-18 to 3-3-18 Including PERA, MN Dept of Revenue and FICA/MC (EFT's)	\$13,473.70
23623 Mankato Armory	\$60.00
23624 Lincoln SWCD	\$9.00
23625 Cottonwood County Auditor - March Insurance and Employee Payroll Deduction	\$3,593.58
23626 VOID	\$0.00
23627 Fidelity Security Life	\$21.06
23628 Sun Life financial	\$3.45
23629 Sun Life financial	\$64.00
23630 BWSR-return Buffer CS	\$27,426.08
1443 Kathy Smith	\$690.00
23631 Running's	\$38.87
23632 The Hartford	\$124.06
1444 SWMACDE	\$50.00
1445 Postmaster	\$200.00
23633-39 Payroll - 3-4-18 to 3-17-18 Including PERA, MN Dept of Revenue and FICA/MC (EFT's)	\$13,412.16
1446 Office Depot	\$48.79
23640-46 Payroll - 3-18-18 to 3-31-18 Including PERA, MN Dept of Revenue and FICA/MC (EFT's)	\$20,897.91
23645 VOID	\$0.00
TOTAL DISBURSEMENTS	\$80,112.66

BALANCE BEFORE BOARD MEETING

\$261,634.35

ACCOUNTS PAYABLE

3/30/2018

(to be approved at this board meeting)

<u>Check#</u>	<u>Payable</u>	<u>Amount</u>
23647 3/30/18	Fidelity Security Life-Vision Insurance Becky/Kay	\$21.06
23648 3/30/18	Sun Life Financial-Critical Illness, Hannah	\$3.45
23649 3/30/18	Sun Life Financial-STD Hannah, Becky, Herman	\$64.00
23650 3/30/18	Cottonwood County Auditor-Treasurer-2018 Plat Books	\$203.00
23651 3/30/18	Ratwik, Roszak and Maloney - Attorneys	\$5,197.92
23652 3/30/18	Office Depot - Office Supplies	\$303.23
23653 3/30/18	Card Member Services - Admin meeting & training, Kay & SSTS training, Becky	\$653.23
23654 3/30/18	SWPTSA-Local Share Technical Services	\$3,400.00
23655 3/30/18	Lunds Body Shop-windshield white F150	\$394.25
23656 3/30/18	Widom Quick Print-postcards	\$113.50
23657 3/30/18	Minn-Kota Properties - Rent	\$2,491.85
23658 3/30/18	ESRI-ArcGIS Desktop Basic	\$2,500.14
23659 3/30/18	Frontier Precision, Inc.-batteries for laser	\$1,000.00
23660 3/30/18	City of Windom - Internet	\$79.00
23661 3/30/18	David F Jungas-title insurance J. Wardin	\$395.00
23662 3/30/18	HY-VEE- supplies for March 9 GBERBA Mtg	\$100.76
23663 3/30/18	Office of MN.IT Services - February Fax Line	\$27.80
23664 3/30/18	NCPERS - Life Insurance March & April 2018	\$176.00
23665 3/30/18	Schwalbach Hardware-batteries	\$19.98
23666 3/30/18	Marty Mollenhauer-GIS Specialist training	\$195.00
23667 3/30/18	Kay Gross - Cell Phone, CrashPro and District Cell Phone	\$64.52
23668 3/30/18	Rebecca Alexander - Cell Phone Expense, mileage & SSTS training	\$156.10
23669 3/30/18	David Bucklin-Tree Short Course training reimbursement	\$95.55
23670 3/30/18	Herman Bartsch - Area 6 Certification Specialist - Mileage, Cell Phone	\$379.89
23671 3/30/18	Citizen Publishing - Site Host, Computer Repair and Ads	\$1,654.82
23672 3/30/18	Expressway Windom - Gas	\$122.93
23673 3/30/18	Hwy 71 Storage - Storage Space Rental	\$45.00
TOTAL ACCOUNTS PAYABLE		\$19,857.98

District Checking Account Balance 3-30-18

\$241,776.37

Balances as of 3-30-18:

SAVINGS (Included in District Fund Balance)	\$0.00
PETTY CASH (Included in District Fund Balance)	\$50.00

FIRST QUARTER MEETINGS 2018

JANUARY

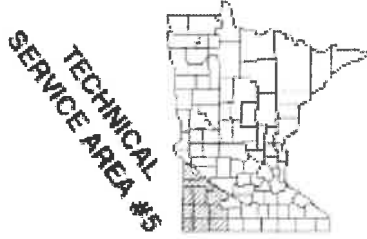
January 4	RCRCA/Area II Meeting – Marshall	- \$75.00
January 12	GBERBA Policy Meeting - Mankato	- \$75.00
January 20	Southwest Prairie TSA Reviews & Meeting – Marshall	- \$75.00
January 25	SWCD Board Meeting - Office	- \$75.00
January 31	One Watershed/One Plan Meeting – St James	- \$75.00

FEBRUARY

February 1	Area II/RCRCA Meeting – Redwood Falls	- \$75.00
February 9	GBERBA Executive Meeting – Mankato	- \$75.00
February 15	Area V Meeting – Marshall	- \$75.00
February 22	SWCD Board Meeting – Office	- \$75.00
February 26	Legal Issues Meeting – Office	- \$75.00

MARCH

March 1	Area II/RCRCA Meeting – Marshall	Cancelled
March 9	GBERBA Policy Board Meeting – Mankato	- \$75.00
March 12-13	MASWCD Legislative Briefing – St. Paul	- \$75.00 per Day
March 19	Cottonwood WRAPS Info Mtg-Elected Officials-Lamberton	- \$75.00
March 30	SWCD Board Meeting – Office	- \$75.00



SOUTHWEST PRAIRIE TECHNICAL SERVICE AREA

339 9th Avenue
Phone: 507-831-1153 Ext. 3

Windom, MN 56101
Fax: 507-831-2928

DATE: MARCH 30, 2018
TO: SOUTHWEST PRAIRIE TSA MEMBERS
FROM: KAY GROSS, ADMINSTRATIVE COORDINATOR
SUBJECT: COORDINATOR REPORT

Contract Training and Soil Health Program

Dawn Madison, Technical/Soil Health Contractor, is continuing to work with Area staff in assessing training needs and working to make trainings available. Two Technical Training/Meeting have been held for Area staff, with a third scheduled this month.

The TSA Personnel Committee will be meeting with Dawn (prior to the April 4 TSA Meeting) to review progress and to discuss the upcoming year.

TSA Website

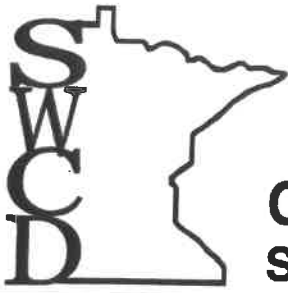
Beginning of 2018 we will be working with Shelly Lewis and Ben Matthys to take over the TSA website maintenance.

Update of the Southwest Prairie TSA Personnel and Operational Policies

Ann Goering will be providing a redline draft document for the April 4 TSA Meeting; I would suggest a review and then a conference call with Ann to discuss the document and ask questions and receive clarifications in needed by the Board or Staff.

Biennial Budget Review

BBR creation and submission will be completed by Shelly Lewis and myself, with a review at the April 4 TSA Meeting and submission by April 12 to BWSR.



**COTTONWOOD
SOIL AND WATER CONSERVATION DISTRICT**

339 9th Street
Windom, MN 56101

Phone: 507-831-1153 Ext. #3
Fax: 507-831-2928

Cottonwood SWCD Technician Report for March 30, 2018.

1) Minnesota Wetlands Conservation Act update.

There is ongoing work in Cottonwood and Watonwan Counties. The new regional BWSR WCA staff person John Hansel stopped and introduced himself to the office staff. He will be out of the Marshal office.

2) GBERBA.

The Watonwan One Watershed One Plan effort is moving along very well. An informal Watonwan 1W1P policy board was held January 31, in Watonwan County. The MOA has been to all boards for signatures.

The Friday March 9, 2018 GBERBA Policy/ Technical meeting was attended by 70 people. We were very happy with the turnout and the drainage presentations and discussion.

3) Tree Program.

I have been answering a lot of tree health questions and visiting with landowners about potential projects. I contacted the MN Department of Transportation about a 2019 State Highway 60 beautification project. A grant application was completed on behalf of the city of Mountain Lake urban tree program and was awarded a \$1,000 dollar grant from the Mountain Lake Foundation.

A Pollinator grant application from the Conservation Marketplace Midwest for the City of Windom was completed and \$5,628.00 was awarded to plant trees and forbs near Cottonwood Lake in Windom.

For 2018 there are 60 tree orders so far with about 5000 trees on order.

4) We will be participating in the Township Well testing Program in 2018. We will be testing wells in Germantown, Amboy, Dale, and Southbrook Townships for nitrates.

David Bucklin,
Cottonwood SWCD



**COTTONWOOD
SOIL AND WATER CONSERVATION DISTRICT**

339 9th Street
Windom, MN 56101

Phone: 507-831-1153 Ext. #3
Fax: 507-831-2928

Date: March 19, 2018

Name: Becky Alexander (Farm Bill Assistant/Program Technician)

Topics: Past Events, Upcoming Events, Farm Bill Assistance, SSTS, Buffers, Feedlots, Planning and Zoning

Past Events:

- February 27 – March 2, 2018 – Intermediate Inspector certification course in Alexandria
- March 8, 2018 – Seed Drill Training in Ivanhoe

Upcoming Events:

- March 27, 2018 – Area V Employees meeting in Slayton
- March 28, 2018 – PTMapp Heron Lake
- March 30, 2018 – SWCD board meeting
- April 2, 2018 – RUSLE2 refresher focus on buffers in Marshall
- April 9, 2018 – Tech meeting in Adrian

Farm Bill Assistance:

- CRP is still on hold.
- Mailed out 150 CREP letters to landowners that signed the waiver
- Walk In Access (WIA) enrollment ends April 27th.

SSTS:

- Continuing to send out letters as septic disclosure forms come in and as property transfers occur. I have registered for two classes to obtain my intermediate level inspector certification.
 - I passed the Intermediate Design & Inspection test from February
- Yearly reminder letters were mailed to homeowners, there will be 12 Notice of Violations issued this year.

Feedlots:

- This year starts the new 4 year registration cycle. Due to the new system the State changed over to, we are going to have to re-evaluate how to send out the registration update forms. The new system does not auto-populate the fields like it did under the previous system.



COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT

339 9th Street
Windom, MN 56101

Phone: 507-831-1153
Fax: 507-831-2928

Date: March 30, 2018

Name: Hannah Herzfeld (Cottonwood Resource Technician)

Topics: Past Events, Upcoming Events, Project Updates, Working on

Past Events:

- March 7, 2018 – Children's Water Festival

Upcoming Events:

- April 9th – Technical training

Project Updates:

A final notice was sent out for Buffers for landowners to speak with the SWCD about their parcels before they are sent to the county for enforcement. Bee Boxes have been delivered and will be put up as soon as possible.

Working on:

- Developing an alternative practices list, and making site visits to determine alternative practices for individual landowners.
- Working with Becky Alexander and occasionally going into the field to correct maps made in the office or working on individual buffer maps for landowners.
- Working on finalizing review of 2017 aerial imagery for Public Waters to check buffers that may have been seeded.
- Tracking buffer compliance using the BWSR BuffCAT tool is a continual process.
- Continuing SSTS classes
- Working on terrain analysis
- Preparing mailing list for NFMP township nitrogen testing program
- Developing possible Walk In Access list
- Working on Bee Atlas Mailing and assistance



Minnesota Agricultural Water Quality Certification Program

South Central MAWQCP Certification Specialist
Serving the Counties of: Blue Earth, Brown, Faribault, LeSueur, Martin, McLeod, Nicollet, Renville, Sibley, Waseca, Watonwan



Herman Bartsch
AREA 6 MAWQCP CERTIFICATION SPECIALIST
March 28th, 2018

Workload:

- Working with producers and SWCDs to complete assessments and certifications
- Assisting producers and NRCS staff with RCPP sign-up
- Helping Brown, Watonwan, and Faribault Counties with cover crop information and seeding plans for producers
- Attended SFA Soil Health Café Chat in Lake Crystal on 3/15
- Presented at Watonwan Watershed Cover Crop Meeting on 2/28 and Faribault County Conservation Tillage meeting on 3/26

AREA 6	Applications	Assessments	Certifications
Blue Earth SWCD	12	11	6
Brown SWCD	8	5	3
Faribault SWCD	18	8	5
LeSueur SWCD	3	2	2
Martin SWCD	8	5	5
McLeod SWCD	7	5	3
Nicollet SWCD	0	0	0
Renville SWCD	6	5	4
Sibley SWCD	2	2	2
Waseca SWCD	8	7	0
Watonwan SWCD	10	6	5
Total	82	56	35

12 applications were received for NRCS RCPP-EQIP. Applications came from Renville, Faribault, Brown, Sibley, McLeod, and Blue Earth Counties. This program offers financial assistance specifically for producers certified through MAWQCP or working toward certification. Conservation practices in these applications included: strip-till, cover crops, nutrient management, and animal mortality facility.

MAWQCP Numbers as of 3-19-18

- 541 producers certified
- 335,924 acres certified
- 1,021 new practices installed or planned to be installed
- Sediment delivery to surface waters reduced by 14,429 tons per year (28,858,503 lbs.)
- Soil loss reduced by 32,685 tons per year (65,369,933 lbs.)
- Phosphorus loss reduced by 17,432 lbs. of P per year

Herman Bartsch:
Area 6 Certification Specialist
422 Belgrade Ave, Suite 104
North Mankato, MN 56003

Office: (507) 344-3210
Cell: (507) 380-9134

E-MAIL:
hermanbartsch@outlook.com



Minnesota Agricultural Water Quality Certification Program

Agriculture and Water Outreach Corpsmember
Conservation Corps of MN & IA
Matthew Remer



Greater Blue Earth River Basin Alliance



March 30th 2018

Workload:

- Assisting Herman and Danielle with mapping assessed fields in the MAWQCP mapping tool and assessment tool
- Assisting Herman with filling in soil and nutrient management information for applicant's fields
- Reading through the MAWQCP binder and other information about the program
- Attended producer meetings with Herman and Danielle

Projects and Events:

- Assisted Dave at the Children's Water Festival in Mankato on 3/7/2018
- Attended the GBERBA Technical/Executive meeting at the Armory in Mankato on 3/9/2018
- Attended 2 producer meetings with Herman in Brown County on 3/20/2018
- Performed 3 well readings in Cottonwood County on 3/21/2018

Upcoming Events:

- Board Meeting on 3/30/2018
- Tree Delivery and Handout Week 4/23-4/27
- GBERBA Tech in Mankato on 4/25
- Conservation Corps Retreat 4/30- 5/2

Matthew Remer
Agriculture and Water Outreach Corpsmember
339 9th Street
Windom MN 56101

Cell:(612)998-6042

Email: mremmer58@gmail.com



Greater Blue Earth River Basin

March 26, 2018



DANIELLE EVERS

AREA 5 MAWQCP CERTIFICATION SPECIALIST

Serving the Counties of: Cottonwood, Jackson, Lac Qui Parle, Lincoln, Lyon, Murray, Nobles, Pipestone, Redwood, Rock, & Yellow Medicine

Projects and Events:

- Continuing to meet with producers for assessments, create maps, & upload documents for state verification
- Assisting producers in submitting MAWQCP Cost-Share Grant Applications
- **March 2nd** – RCPP EQIP Application Deadline
- **March 5th** – ACS Conference Call
- **March 16th** – Soil Health Training – Marshall
- **March 19th** – Lincoln county township meeting
- **March 26th** – Lac Qui Parle county township meeting
- **April 9th** – Tech. mtg/training soil health
- **April 10th** – Nobles county township meeting
- **April 13th** – Eligibility and Screening deadline for RCPP EQIP
- **April 25th** – ACS Meeting –St. Paul

Program Updates and Information:

- Water quality inlets are still available for interested farmers pursuing certifications (2 free for each applicant)
- **\$6,000** of Additional funding is still available through GBERBA for districts to continue working on the MAWQCP
- MAWQCP has certified over **541 farms**, including over **335,924 acres** with **1,021 new BMP's**
- Estimated benefits include: **14,429 tons** of TSS reduced per year, **32,685 tons** soil reduced per year, **17,432 lbs** Phosphorous reduced per year
- Grant applications still available for up to **\$5,000 75%** cost-share through the MDA for producers

YEAR TO DATE NUMBERS

<u>Area 5</u>	<u>Applications</u>	<u>Assessments Completed</u>	<u>Actively Pursuing Cert.</u>	<u>Certifications</u>
Cottonwood SWCD	28	26	3	12
Jackson SWCD	28	27	13	10
Lac Qui Parle SWCD	5	5	0	3
Lincoln SWCD	16	16	0	5
Lyon SWCD	7	6	0	4
Murray SWCD	11	10	1	7
Nobles SWCD	13	13	6	5
Pipestone SWCD	29	27	7	12
Redwood SWCD	25	24	1	17
Rock SWCD	17	13	2	6
Yellow Medicine SWCD	17	14	1	5
Totals	196	181	34	86

DANIELLE EVERS:
Area 5 Certification Specialist
119 2nd St SW Suite 13
Pipestone, MN 56164

PHONE: (507) 825-1199
CELL: (507) 221-0304

E-MAIL:
Danielle.Evers@co.pipestone.mn.us



Alex Schultz
Planning and Zoning Technician

339 9th Street
Windom, MN 56101

Phone: 507-831-1153 Ext. #3
Fax: 507-831-2928

COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT

Date: Feb. 22 2018

Name: Alex Schultz

Topics: Past Events, Upcoming Events, Planning and Zoning, and Ag. Inspecting

Past Events:

- March 9th GBERBA Meeting
- March 27th MACFO Conference

Upcoming Events:

- April 4th AMC Task Force Meeting
- April 10th-12th MPCA Nutrient Management Training
- April 18th Invasive Species Meeting

Planning and Zoning:

- **Planning Commission Meeting**
 - Approved David Englin CUP, Approved Mathiowetz Construction gravel pit CUP's
- **Board of Adjustments**
 - Approved Steve Junker variance for height restrictions from 15 to 22 ft
- **Permits**
 - Setback Permits, 7 Issued
 - CUP, 3 Issued
 - Variance, Issued 1

Feedlots

Just finished up the MACFO Conference in St. Cloud



**COTTONWOOD
SOIL AND WATER
CONSERVATION DISTRICT**



**Cottonwood County
Information
Systems**

Date: March 29, 2018

Name: Marty Mollenhauer, GIS Specialist / IT Assistant

Subject: SWCD Board Meeting Report

Current Projects:

- Revised Subdivision and Plat maps with fall 2017 Pictometry Imagery
- ePanic button testing, troubleshooting
- Survey report template creation
- Zuercher Mapping for Cottonwood County Sheriff's Office
- Section corner location certificate web mapping
- MnIT Next Gen-911 address point / road centerline updates

Upcoming Projects:

- Update SWCD Pictometry Imagery (need more storage space on server)
- Update SWCD landowner parcel info
- Plan data collection project for county culverts and breach lines
- UMGEOCON GIS Conference, La Crosse, WI May 23-25
- Planning to host upcoming South Central MN GIS user group meeting in Windom