

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
November 27, 2018**

CALL TO ORDER and ROLL CALL

AGENDA – Approval

MINUTES of October 25, 2018 Board Meeting

9:00 a.m. - CLOSE MEETING FOR ATTORNEY-CLIENT PRIVILEGED DISCUSSION

1. FINANCIAL – Kay Gross

- Financial Report
- Accounts Payable
- SWCD Financial Statements and Audits
- Unemployment – Not Applicable

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek, Kay Gross, Dave Bucklin

New Conservation Corpsmember – Lee Tapper – Starting January 22

2W2P – Lingbeek, Appel

SOUTHWEST PRAIRIE JPO – Tom Muller, Kay Gross

- Southwest Prairie TSA Vouchers, Financial and Administrative Report

MASWCD – Clark Lingbeek

COMMISSIONER REPORT – Tom Appel

3. ADMINISTRATIVE – Kay Gross

•State Cost-Share Contract Approval

Raymond Kleinow	SBuffer18-01	Selma 17	Grass Waterway	Cost \$ 20,263.00	C-S \$15,197.25
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•GBERBA Cost-Share Contract Final Payment

Curtis Janzen	17-03(319-TMDL)	Mt. Lake 7	Cover Crops	Cost \$2,800.00	C-S \$2,100.00
Ramont Schrock	17-04(319-TMDL)	Midway 22	Cover Crops	Cost \$1,232.00	C-S \$ 924.00

•GBERBA MAWQCP Contract and Payment Approval

Randall Pankonin	17-5-19	Germantown 16	Certification Completion	Incentive \$200.00
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•BWSR – FY19 District Capacity and Buffer Law Implementation Grant Agreement \$130,000 – Signed, Returned

•BWSR – FY18 District Capacity Grant Agreement Amendment \$22,750

•Administrative Program Assistant Position – Recommendation from Personnel Committee

•Conservation Corp Application 2019 – Urban Tree Programs – Mt. Lake and Windom

•2017 Audit – Requested Quote from CliftonLarsonAllen

•BWSR – Request for Grant Reconciliation and Internal Controls Correspondence

•Forensic Audit – Update

•Civil Case – Update

•Employee Reviews – Thursday, December 13 starting at 8:00 a.m.

•December Board Meeting – Thursday, December 20 starting at 9:30 a.m. (Potluck to follow)

•Meetings

November	30	Cover Crop/MAWQCP Meeting – Windom	Staff
December	4	District Court – Windom	Alex
December	5	2W2P Steering Committee Meeting – St. James	Kay, Dave, Josh
December	6	Area II/RCRCA Meeting – Redwood Falls	Clark
December	6	Des Moines WRAPS Meeting – Windom	Staff
December	6	Basic Hydrology Training – Mankato	Alex
December	9-11	MASWCD State Convention – Bloomington	Clark, Kay, Dave
December	11-12	SSTS Continuing Education – Mankato	Becky
December	13	Employee Reviews – Office	Staff, Clark, Cody
December	18	HLWD Advisory Meeting – Heron Lake	Kay, Clark
December	19	GBERBA Technical Committee Meeting – Mankato	Kay, Dave, Josh
December	19	GBERBA Executive Board Meeting – Mankato	Kay, Dave, Josh, Clark, Tom
December	20	SWCD Board Meeting – Office	Supervisors, Staff
January	3-4	SSTS Continuing Education – New Ulm	Dave
		Registration - \$275.00	
January	22-25	I-90 Soil Health Tour – Multiple Locations	Supervisors, Staff
February	26-27	Manager's Meeting – St. Cloud	Kay
		Registration - \$15; Lodging \$104.51	

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4. **DISTRICT CONSERVATIONIST – Kelly Pfarr**
5. **TECHNICIAN – Dave Bucklin – Written Report**
6. **FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report**
7. **RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report**
8. **WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report**
9. **AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**
10. **AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**
11. **MN CONSERVATION CORP MEMBER – Matt Remer – Written Report**
12. **PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**
13. **GIS Specialist – Marty Mollenhauer – Written Report**

Next Regular Meeting, THURSDAY, DECEMBER 20, 2018 – 9:30 a.m. – Cottonwood SWCD Office

NOVEMBER TRANSACTIONS

District Checking Account Balance 10-25-18 **\$289,354.18**

RECEIPTS: (since last board meeting)

Bank of the West - October - Interest - Checking Account	\$2.84
Cottonwood County Ag Society - Reimbursement for Paper and Supplies	\$200.00
Tree Tubes, Flags and Tax	\$138.25
Cottonwood County - September Contract for Services	\$7,467.22
GBERBA - Coordinators, Area 6 Specialist, WW Resource Specialist	\$15,519.95
BWSR - Farm Bill Assistance - First Quarter Reimbursement	\$11,029.00
MCIT - Dividend	\$2,035.00
TOTAL RECEIPTS	<u>\$36,392.26</u>

DISBURSEMENTS: (since last board meeting)

10/26/18 23978-984 Payroll - 10--14 to 10-27-18 plus PERA, MN Dept of Revenue and FICA/MC (EFT's)	\$14,790.56
11/9/18 23985 Mankato Armory	\$60.00
11/9/18 1455 Pagliai's Pizza	\$357.61
11/8/18 23986 The Hartford - Long Term Disability	\$124.06
11/8/18 23987 Hwy 71 Storage	\$45.00
11/8/18 23988 Cottonwood County Auditor - November Insurance Reimbursement	\$3,648.22
11/8/18 23989 Runnings	\$101.26
11/8/18 23990 Regents of the U of M - SSTS Continuing Education - Dave Bucklin	\$275.00
11/8/18 23991 Higley Ford	\$47.41
11/9/18 23992-998 Payroll - 10-28-18 to 11-10-18 plus PERA, MN Dept of Revenue and FICA/MC (EFT's)	\$14,072.63
11/15/18 1456 Southwest MASWCD - Registration - Clark Lingbeek, Dave Bucklin	\$30.00
11/21/18 23999-24004 Payroll - 11-11-18 to 11-24-18 plus PERA, MN Dept of Revenue and FICA/MC (EFT's)	\$12,316.39
TOTAL DISBURSEMENTS	<u>\$45,868.14</u>

BALANCE BEFORE BOARD MEETING **\$279,878.30**

ACCOUNTS PAYABLE

11/27/2018

(to be approved at this board meeting)

<u>Check#</u>	<u>Payable</u>	<u>Amount</u>
24005	Delta Dental - Dental Insurance - December	\$190.30
24006	Fidelity Security Life - Vision - December	\$21.06
24007	Sun Life Financial - Critical Illness - November	\$3.45
24008	Sun Life Financial - Short Term Disability - December	\$64.00
24009	NCPERS Life Insurance-October	\$96.00
24010	Minn-Kota Properties - Rent	\$2,491.85
24011	City of Windom - Internet Services	\$82.00
24012	Staples Enterprises, Inc. - Expressway Windom - Gas	\$332.31
24013	Citizen Publishing - GBERBA Website Host & MAWQCP Ag Edition	\$430.00
24014	Office of MN.IT Services - October - Fax Service	\$27.86
24015	Card Member Services - Postage, BWSR Academy Meals, GBERBA Presentation	\$761.54
24016	Void	\$0.00
24017	Hy-Vee - GBERBA Presentation and Meeting Supplies (Nov Joint Mtg)	\$108.59
24018	Office Depot - Office Supplies & Toner	\$418.53
24019	Blackburn Mfg. Company - Flags	\$311.32
24020	Postmaster - Postage Stamps	\$140.00
24021	Lamberton News - Renew Subscription	\$37.50
24022	Windom Quick Print - Tri Fold Brochures - GBERBA	\$111.50
24023	Ratwik, Roszak and Maloney - Attorneys - Investigation of Financial Issues	\$4,022.87
24024	David Jungas - Title Insurance	\$2,448.75
24025	MN Department of Agriculture - 2019 Nursery Stock Dealer Certificate	\$350.00
24026	Cottonwood County - MCIT Dividend	\$2,035.00
24027	Martin County Planning and Zoning - Septic Inspection - City of Delft	\$584.70
24028	Alan Coners - Compliance Inspections - Schmalz and McMullen - October 31	\$178.10
24029	SCMACDE - Manager's Meeting Registration - St. Cloud Feb 26 and 27	\$15.00
24030	Cottonwood County Historical Society - Room Rental - Cover Crop/MAWQCP Mtg November 30	\$60.00
24031	Herman Bartsch - Mileage and Cell Phone Expenses	\$387.52
24032	Rebecca Buchholz - Cell Phone Expense	\$30.00
24033	Kari Clouse - GBERBA Presentation Supplies	\$13.73
24034	Kay Gross - Cell Phone, CrashPro, District Cell Phone & GBERBA Meeting Suppleis	\$86.52
24035	Josh Votruba - Mileage - Watonwan Watershed Technician	\$105.73
TOTAL ACCOUNTS PAYABLE		<u>\$15,945.73</u>

District Checking Account Balance 11-27-18 **\$263,932.57**

Balances as of 11-27-18:

PETTY CASH (Included in District Fund Balance) **\$50.00**

Southwest Prairie Technical Service
Balance Sheet Detail
As of October 31, 2018

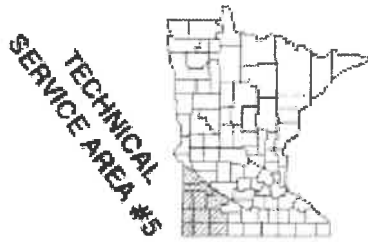
ASSETS	Type	Date	Num	Name	Memo	Class	Cl	SOIL	Amount	Balance
Current Assets										796,270.19
Checking/Savings										876,534.27
Checking Account										872,242.20
10/01/2018	Liability Check	10/01/2018	auto	Preferred One-Health Ins					-1,110.11	14,412.04
10/02/2018	Liability Check	10/02/2018	DD1077	Quilbocke Payroll Service	Created by Payroll Service on 09/27/2018				-0.00	14,299.89
10/04/2018	Paycheck	10/04/2018	DD1079	Foster, Thomas	Direct Deposit	ESTS 1-Lincoln Tech			-0.00	14,299.89
10/04/2018	Paycheck	10/04/2018	DD1079	Hogenson, Robert	Direct Deposit	NPEA			7,395.55	7,395.55
10/04/2018	Paycheck	10/04/2018	DD1080	Mattys, Benjamin	Direct Deposit	Shared Tech			0.00	7,395.55
10/04/2018	Paycheck	10/04/2018	auto	Stoglund, Michael	Direct Deposit	NPEA			0.00	7,395.55
10/04/2018	Liability Check	10/04/2018	auto	EF TPS	41-181207				0.00	7,395.55
10/04/2018	Liability Check	10/04/2018	auto	HN Revenue					-2,177.48	5,218.06
10/04/2018	Liability Check	10/04/2018	auto	MSRS					-369.00	4,850.06
10/04/2018	Liability Check	10/04/2018	auto	PEBA					-200.00	4,650.06
10/04/2018	Liability Check	10/04/2018	auto	MSRS					-1,345.98	3,304.48
10/04/2018	Liability Check	10/04/2018	auto	MSRS					-40.00	3,264.48
10/04/2018	Liability Check	10/04/2018	auto	MSRS					-16.00	3,248.48
10/04/2018	Liability Check	10/04/2018	auto	MSRS					-16.00	3,232.48
10/04/2018	Liability Check	10/04/2018	auto	MSRS					-31.03	3,201.45
10/04/2018	Liability Check	10/04/2018	auto	MSRS					-41.80	3,159.65
10/04/2018	Liability Check	10/04/2018	auto	MSRS					-10,000.00	13,159.65
10/04/2018	Transfer	10/04/2018	0400	Sun Life Insurance	Funds Transfer				41.84	13,201.29
10/16/2018	Deposit	10/16/2018	2815	Customer Service	Deposit				-392.01	12,809.28
10/16/2018	Check	10/16/2018	2816	Customer Service	gas, meals, supplies				-38.11	12,771.17
10/16/2018	Check	10/16/2018	2817	Customer Service	gas				-287.69	12,483.48
10/16/2018	Check	10/16/2018	2818	Hepel Henry, Inc	bill				-7,050.00	4,762.48
10/16/2018	Check	10/16/2018	2819	Central	bill				-1,454	4,747.94
10/16/2018	Check	10/16/2018	2820	Lincoln SWCD	Field Supplies				-945.26	3,902.68
10/16/2018	Check	10/16/2018	2821	Lincoln SWCD	rent July-September 2018				-1,250.00	2,652.68
10/16/2018	Check	10/16/2018	2822	Murray SWCD	rent July-September 2018				-7,860.29	-5,207.89
10/16/2018	Check	10/16/2018	2823	Quilbocke SWCD	Created by Payroll Service on 10/09/2018				-4,898.37	-10,106.26
10/17/2018	Liability Check	10/17/2018	2823	Quilbocke Payroll Service	Created by Payroll Service on 10/09/2018				-1,468.19	-11,574.45
10/17/2018	Deposit	10/17/2018	DD1081	Yetter	Deposit				1,007.68	-10,566.77
10/18/2018	Paycheck	10/18/2018	DD1082	Foster, Thomas	Direct Deposit	ESTS 1-Lincoln Tech			0.00	-10,566.77
10/18/2018	Paycheck	10/18/2018	DD1083	Hogenson, Robert	Direct Deposit	NPEA			0.00	-10,566.77
10/18/2018	Paycheck	10/18/2018	DD1084	Mattys, Benjamin	Direct Deposit	Shared Tech			0.00	-10,566.77
10/18/2018	Paycheck	10/18/2018	DD1084	Stoglund, Michael	Direct Deposit	NPEA			0.00	-10,566.77
10/18/2018	Liability Check	10/18/2018	auto	EF TPS	41-181207				-2,177.48	-12,744.25
10/18/2018	Liability Check	10/18/2018	auto	HN Revenue					-369.00	-13,113.25
10/18/2018	Liability Check	10/18/2018	auto	MSRS					-200.00	-13,313.25
10/18/2018	Liability Check	10/18/2018	auto	MSRS					-1,345.80	-14,659.05
10/18/2018	Liability Check	10/18/2018	auto	PEBA					-40.00	-14,700.05
10/18/2018	Liability Check	10/18/2018	auto	MSRS					-16,446.58	-31,146.63
10/22/2018	Transfer	10/22/2018	auto	MSRS	Funds Transfer				20,000.00	-11,146.63
10/24/2018	Transfer	10/24/2018	auto	MSRS	Funds Transfer				20,000.00	8,853.37
10/31/2018	Liability Check	10/31/2018	auto	MSRS	Created by Payroll Service on 10/24/2018				-6,899.38	1,953.99
									2,241.00	4,195.00
									80,018.25	48,213.25
									50,018.25	98,231.50
Total Checking Account									808,814.01	808,814.01
Savings Interest Account									568,814.01	1,377,628.01
Total Savings Interest Account									568,814.01	1,377,628.01
Secret Business Savings									-29,000.00	1,348,628.01
									559,814.01	1,908,442.01
Total Secret Business Savings									559,814.01	1,908,442.01
Total Checking/Savings									-47,785.00	1,860,657.01

Monthly Treasurer's Report
Southwest Prairie Technical Service Area
October

Use of Cash	Beginning Balance 10/1/2018	Receipts	Disbursements	Ending Balance 10/31/2018
Checking	15,412.04			17,653.04
Select Business Svg	606,814.01	51,079.33	48,838.33	556,814.01
Interest Money	50,016.25	-	50,000.00	50,016.25
Investments	-	-	-	-
Petty Cash	25.00	-	-	25.00
Total	\$ 672,267.30	\$ 51,079.33	\$ 98,838.33	\$ 624,508.30

Program Summary

JPO Fund Balance	50,016.25	-	-	50,016.25
FY18 NPEA Grant	-	-	-	-
FY18 NPEA Local Share	-	-	-	-
FY18 NPEA Admin	4,430.68	-	-	-
FY17 NPEA Equipmer exp 06/30/2019	20,000.00	-	4,430.68	-
Technical Services	191,820.83	1,079.33	-	20,000.00
TSA Shared Technician	43,469.50	-	19,354.94	173,545.22
FY17 ESTS Pt 1-Lincoln exp-06/30/2019	13,135.28	-	5,216.82	38,252.68
FY17 ESTS Part 2(equipment)	42,145.13	24,861.84	5,552.31	32,444.81
FY17 ESTS Part 2-Local Share	8,017.96	-	-	42,145.13
FY17 ESTS Part 2- Admin	10,670.67	-	-	8,017.96
FY18 ESTS Local Share	23,991.00	-	3,329.57	7,341.10
FY18 ESTS (exp-06/30/2020)	194,461.84	-	-	23,991.00
FY18 ESTS Admin	10,838.16	-	-	169,600.00
FY18 ESTS Equipment	34,700.00	-	-	10,838.16
NRCS Collaboration Grant Admin	-	-	-	34,700.00
NACD Technical Assistance Grant	24,570.00	-	-	-
Total	\$ 672,267.30	\$ 25,941.17	\$ 48,838.33	\$ 624,508.30



SOUTHWEST PRAIRIE TECHNICAL SERVICE AREA

339 9th Avenue
Phone: 507-831-1153 Ext. 3

Windom, MN 56101
Fax: 507-831-2928

DATE: NOVEMBER 27, 2018
TO: SOUTHWEST PRAIRIE TSA MEMBERS
FROM: KAY GROSS, ADMINSTRATIVE COORDINATOR
SUBJECT: COORDINATOR REPORT

Update of the Southwest Prairie TSA Personnel Policy

Review completed by the Personnel Committee and Board. Comments from the September TSA meeting will be vetted through Ann Goering and redistributed for review.

NACD Grant – Technical Assistant Grant

Grant has been approved with the TSA receiving \$125,000 with \$25,000 of match. Quarterly report is due by October 31, 2018 and will be working with Shelly Lewis and Dawn Madison to complete the task.

Worked with Centrol, Southwest Prairie TSA, SWCDs and Dawn Madison to complete first quarter reporting and invoicing.

NACD Grant – Collaboration

The Collaboration Grant is moving forward with the development of a Work Plan and Agreement through NRCS. Shelly Lewis and Kay Gross participated in a webinar as an introduction to ezfedgrants program. eAuthorization is required for staff working with the program – Kay Gross and Shelly Lewis are enrolled.

First Quarter of FY19 had no work to report; all working started October of 2018.

Dawn has been working with Districts to compile landowner contacts; first landowner meetings will take place in November (Cottonwood SWCD Meeting is November 30).

BWSR Nonpoint Engineering Assistance and Enhanced Shared Technical Services

BWSR will be sending out Grant Agreements for FY19 Nonpoint Engineering Assistance (\$130,000) and Enhanced Technical Assistance (\$240,000).

Work Plans have been completed by and submitted through Elink, after review and approval by Board Conservationist the funding will be sent by BWSR.



**COTTONWOOD
SOIL AND WATER CONSERVATION DISTRICT**

339 9th Street
Windom, MN 56101

Phone: 507-831-1153 Ext. #3
Fax: 507-831-2928

Cottonwood SWCD Technician Report for November 27, 2018.

1) Minnesota Wetlands Conservation Act update.

There is ongoing work in Cottonwood and Watonwan Counties.

2) GBERBA

The Watonwan One Watershed One Plan process is moving at a fast pace. A consultant has been chosen with the public kick off meeting to be scheduled in February 2019. GBERBA members are waiting to hear the results of the two CWF grant applications. One application is for a MDM Drainage grant for \$304,950 and one for a Watonwan Watershed Resource Specialist Position grant for \$99,000.

3) Tree Program.

Several projects are in the planning stages. I have the early tree orders in to the tree nurseries for the 2019 season.

4) Watershed Restoration and Protection Strategies WRAPS

The WRAPS report is a jumping off place for the One Watershed One Plan Process. Staff is involved in the Watonwan, Des Moines, Little Cottonwood or Middle Minnesota, and the Cottonwood Watershed WRAPS process all at the same time. Part of the WRAPS work is establishing pollution/impairment reduction goals, which BMP's will work and how many of each practice will be needed, and then predict how long will it take to achieve the goals.

5) State Cost Share

The SWCD has several waterway/basin project requests that have come in. So far several projects have been field checked and the estimates total over \$100,000 dollars for those projects.

6) MN Conservation Corps Crew

I would like the SWCD board's approval to again apply for a Corps crew to assist with the urban tree programs in Cottonwood County.

David Bucklin,
Cottonwood SWCD



COTTONWOOD
SOIL AND WATER CONSERVATION DISTRICT

339 9th Street
Windom, MN 56101

Phone: 507-831-1153 Ext. #3
Fax: 507-831-2928

Date: November 26, 2018

Name: Becky Alexander (Farm Bill Assistant/Program Technician)

Topics: Past Events, Upcoming Events, Farm Bill Assistance, SSTS, Buffers, Feedlots, Planning and Zoning

Past Events:

- October 29-31, 2018 – BWSR Academy

Upcoming Events:

- November 15, 2018 – AgBMP Loan meeting in Redwood Falls, MN
- November 28, 2018 – Waterway webinar
- December 11-12, 2018 – SSTS Continuing Ed class in Mankato, MN

Farm Bill Assistance:

- CREP & CRP likely will not open up until the end of the year/after the new year. A 2018 Farm Bill must be passed before new applications can be accepted.
- We have quite a few RIM violations that will be fixed this Fall after harvest due to crop encroachment. We will be working on systematically staking all of our easements regardless of boundary issues or not starting this Fall and coming Spring.
- We currently have 10 active CREP applications in process, an additional one has been completed and paid out.

SSTS:

- Continuing to send out letters as septic disclosure forms come in and as property transfers occur.
- SSTS season is completed. I will be sending out tank letters to the contractors.

Buffers:

- Hannah and I sent out one last letter to everybody still marked as under review for public waters and public ditches. November 1, 2018 is the final deadline for everything. We have requested in the letter that they seed by December 1 and tell us or it will go to the county for enforcement. Technically, a dormant seed should occur after November 1st to prevent germination of the seeds and killing of the seedlings.



**COTTONWOOD
SOIL AND WATER CONSERVATION DISTRICT**

339 9th Street
Windom, MN 56101

Phone: 507-831-1153
Fax: 507-831-2928

Date: November 27, 2018

Name: Hannah Herzfeld (Cottonwood Resource Technician)

Topics: Past Events, Upcoming Events, Project Updates, Working on

Past Events:

- October 29-31st – BWSR Academy

Upcoming Events:

- November 30th – Cover crop meeting in Windom

Project Updates:

Landowners continue to call that buffers have been seeded, Public Waters compliance in Cottonwood county is approximately 90%. A cover crop meeting has been planned for the end of the month at the Cottonwood Historical Society.

Working on:

- Developing an alternative practices list, and making site visits to determine alternative practices for individual landowners.
- Working with Becky Alexander and occasionally going into the field to correct maps made in the office or working on individual buffer maps for landowners.
- Tracking buffer compliance using the BWSR BuffCAT tool is a continual process.
- Continuing SSTS mentoring
- Working on cost-share database



Greater Blue Earth River Basin Alliance

www.GBERBA.org

DATE: November 27, 2018

NAME: Josh Votruba
Watonwan Watershed Technician

Topics: Past Events, Upcoming Events, Working on

Past Events:

Oct 17 – Watonwan 1W1P Steering Committee Meeting, St. James, MN
Oct 17 – Watonwan 1W1P Policy Meeting, St. James, MN
Oct 25 – Cottonwood SWCD Board Meeting, Windom, MN
Oct 29-31 BWSR Academy, Breezy Point, MN
Nov 14 - Watonwan 1W1P Policy/Steering Meeting, St. James, MN
Nov 19 – Watonwan SWCD Board Meeting

Upcoming Events:

Nov 30 – Cottonwood County Cover Crop/Soil Health Workshop, Windom, MN
Dec 6 – Basic Hydrology Training, Mankato, MN

Working on:

- *Training:* I attended BWSR Academy Oct 29-31 in Breezy Point Minnesota. During BWSR Academy I took sessions I felt were relevant to my position and sessions that would help me be successful in carrying out the duties of the Watonwan Watershed Technician position. These sessions included project management, groundwater, how to interact with landowners, engaging with the public, and water quality models and calculators. In addition, I plan to attend a basic hydrology training Dec 6th in Mankato.
- *GBERBA Cover Crop Cost-Share:* Hannah Herzfeld and I have scheduled a cover crop/soil health workshop for Cottonwood County landowners November 30th at the Cottonwood County Historical Society. This will be an informal workshop where we will cover topics such as cover crops, soil health, and the MAWQCP program. We invited 20-30 landowners throughout Cottonwood County. This workshop will be a great opportunity to inform landowners about the benefits of conservation practices such as no till and cover crops, and the cost share opportunities and programs available.
- *Watonwan River One Watershed One Plan:* Me and Heidi Rudolph from Watonwan SWCD have begun the process of planning and getting ideas for the Watonwan One Watershed One Plan kickoff meeting. In addition, I have started putting together a flyer for the 1W1P kickoff meeting.



Minnesota Agricultural Water Quality Certification Program

South Central MAWQCP Certification Specialist

Serving the Counties of: Blue Earth, Brown, Faribault, LeSueur, Martin, McLeod, Nicollet, Renville, Sibley, Waseca, Watonwan



Greater Blue Earth River Basin Alliance



Herman Bartsch
AREA 6 MAWQCP CERTIFICATION SPECIALIST
November 27th, 2018

Workload:

- Working with producers and SWCDs to complete assessments and certifications
- Assisting producers with MDA Grant Applications
- Cover Crop Plans
- Program Promotion – Gift Bags, GBERBA Presentation, Radio Adds, Brown Newsletter Article
- Practice Implementation – WASCOB, Diversion, Cover Crops
- Interviews for Agriculture and Water Outreach Corpsmember - 11/7/18

AREA 6	Applications	Assessments	Certifications
Blue Earth SWCD	13	12	7
Brown SWCD	9	6	3
Faribault SWCD	19	14	10
LeSueur SWCD	3	2	2
Martin SWCD	8	5	5
McLeod SWCD	8	5	3
Nicollet SWCD	0	0	0
Renville SWCD	7	7	5
Sibley SWCD	3	3	3
Waseca SWCD	9	9	2
Watonwan SWCD	10	6	5
Total	89	70	45

MAWQCP Numbers as of 11-13-18

- 672 producers certified
- 432,358 acres certified
- 1,299 new practices installed or planned to be installed
- Sediment delivery to surface waters reduced by 24,083 tons per year (48,166,920 lbs.)
- Soil loss reduced by 61,314 tons per year (122,627,673 lbs.)
- Phosphorus loss reduced by 28,291 lbs. of P per year

Herman Bartsch:
Area 6 Certification Specialist
422 Belgrade Ave, Suite 104
North Mankato, MN 56003

Office: (507) 344-3210
Cell: (507) 380-9134

E-MAIL:
hermanbartsch@outlook.com



Greater Blue Earth River Basin

Nov 26, 2018



DANIELLE EVERS

AREA 5 MAWQCP CERTIFICATION SPECIALIST

Serving the Counties of: Cottonwood, Jackson, Lac Qui Parle, Lincoln, Lyon, Murray, Nobles, Pipestone, Redwood, Rock, & Yellow Medicine

Projects and Workload:

- Continuing to meet with producers for assessments, create maps, & upload documents for state verification
- Assisting producers in submitting MAWQCP Cost-Share Grant Applications
- Coordinating with Water Resource Specialist in Nobles, Lyon, Lincoln, Pipestone, Rock for program promotion and to reach more producers in the wellhead protection areas
- Attending/Participating in events to gain continuing education credits for CCA certification
- Homework for the Minnesota Rural Leadership Program
- Helped deliver goodie bags assisting in Cottonwood, Jackson, Murray, Nobles, Pipestone, and LQP counties – estimate at least 90% of the almost 500 goodie bags have been delivered.

Events:

- Nov 8-9th – Minnesota Agriculture Rural Leadership (MARL) Seminar – Willmar, MN
- Nov 15th – Area V Meeting – Marshall, MN
- Nov 30th – Cover Crop Workshop – Windom, MN
- Dec 4th – Agronomy Update – Pipestone, MN
- Dec 12-14th – MARL Seminar 2 – Marshall, MN

Program Updates and Information:

- Water quality inlets are still available for interested farmers pursuing certifications (2 free for each applicant)
- \$6,000 of Additional funding is still available through GBERBA for districts to continue working on the MAWQCP
- MAWQCP has certified over 672 farms, including over 432,358 acres with 1,299 new BMP's
- Estimated benefits include: 24,083 tons of TSS reduced per year, 61,314 tons soil reduced per year, 28,291 lbs Phosphorous reduced per year
- Grant applications still available for up to \$5,000 75% cost-share through the MDA for producers

YEAR TO DATE NUMBERS

<u>Area 5</u>	<u>Applications</u>	<u>Assessments Completed</u>	<u>Actively Pursuing Cert.</u>	<u>Certifications</u>
Cottonwood SWCD	30	28	1	12
Jackson SWCD	30	26	7	13
Lac Qui Parle SWCD	5	5	0	3
Lincoln SWCD	16	16	0	5
Lyon SWCD	10	9	1	4
Murray SWCD	12	12	1	9
Nobles SWCD	13	13	1	8
Pipestone SWCD	31	30	0	16
Redwood SWCD	30	30	1	21
Rock SWCD	18	15	0	9
Yellow Medicine SWCD	22	19	2	9
Totals	217	203	14	109

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Minnesota Agricultural Water Quality Certification Program

Agriculture and Water Outreach Corpsmember
Conservation Corps of MN & IA
Matthew Remer



Greater Blue Earth River Basin Alliance



November 26th 2018

Workload:

- Assisting Herman and Danielle with mapping assessed fields in the MAWQCP mapping tool and assessment tool
- Entering producer fields into Web Soil Survey to check for sensitive soils
- Assisting Herman with filling in soil and nutrient management information for applicant's fields
- Reading through the MAWQCP binder and other information about the program
- Attended producer meetings with Herman and Danielle
- Assist Herman and Danielle with field verifications
- Attending workshops for soil health, cover crops and other environmental topics

Projects and Events:

- Attended a Managed Tile Drainage System Workshop on 10/3 in St. James
- Attended Conservation Corps Meeting on 10/8 - 10/10 in Crosby
- GBERBA Technical Meeting on 10/24 in Mankato
- BWSR Academy on 10/29- 10/31 in Breezy Point
- Delivering MAWQCP harvest bags around Cottonwood County
- Assist Hannah with flagging Buffers on 11/15 and 11/21

Upcoming Events:

- Last day of Term in Cottonwood on 12/11
- Conservation Corps End of Term Retreat on 12/12 - 12/13

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