

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS  
MINUTES  
August 22, 2019**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on August 22, 2019. The meeting was called to order by Chairman Clark Lingbeek at 8:46 a.m.

Members Present: Chairman, Clark Lingbeek  
Vice Chairman, Daryl Tasler  
Secretary, Tom Muller  
Treasurer, Jeremy Nerem  
PR&I, Cody Duroe

Others Present: District Administrator, Kay Gross  
District Technician – Dave Bucklin  
District Administrative Program Assistant – Kari Clouse  
NRCS District Conservationist – Karen Boysen  
County Commissioner - Tom Appel

Absent: None

**AGENDA:** Motion by Muller, second by Duroe to approve the agenda as presented.

Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe

Opposed: None.

Motion carried.

**MINUTES:** Motion by Duroe, second by Nerem to approve the July 23, 2019 Board Meeting minutes.

Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe

Opposed: None.

Motion carried.

**FINANCIAL REPORT:** Motion by Muller, second by Duroe to receive the August 2019 Financial Report and subject to audit.

Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe

Opposed: None.

Motion carried.

**ACCOUNTS PAYABLE:** Motion by Tasler, second by Nerem to approve paying the accounts payable as written on the August 2019 Financial Report totaling \$16,847.22.

Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe

Opposed: None.

Motion carried.

**RCRCA:** Lingbeek

**GBERBA:** Lingbeek, Bucklin, Gross

**WATONWAN 1W1P:** Lingbeek, Appel

**SOUTHWEST PRAIRIE TSA:** Muller and Gross

**SOUTHWEST PRAIRIE TSA VOUCHERS and FINANCIAL REPORT:**

Motion by Duroe, second by Nerem, to approve the Southwest Prairie May Vouchers, Monthly Financials for July and August Administrative Report.

Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe

Opposed: None.

Motion carried.

Motion by Nerem, second by Duroe to approve the purchase of a 4-yr old Trimble R10 receiver, by the Southwest Prairie TSA, at a purchase price of \$12,995 from Frontier Precision.

Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe

Opposed: None.

Motion carried.

**MASWCD:** Lingbeek  
**COTTONWOOD COUNTY COMMISSIONER:** Commissioner Tom Appel  
**Budget**

**ADMINISTRATOR REPORT:** Kay Gross

**GBERBA COST-SHARE CONTRACT APPROVAL**

Darby Harder 17-07(319-TMDL) Lakeside 7 Cover Crops Cost \$4,000.00 C-S \$2,000.00

Motion by Nerem, second by Duroe to approve the GBERBA cost-share contract (319-TMDL) for Harder totaling \$2,000.00.

Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe

Opposed: None.

Motion carried.

**WELL SEALING COST-SHARE CONTRACT APPROVAL and PAYMENT AUTHORIZATION**

Kevin Johnson 2019-06(LWP) Mountain Lake 28 Well Sealing Cost \$895.00 C-S \$447.50

Motion by Duroe, second by Tasler to approve the well sealing cost-share contract (LWP) and payment authorization for Johnson totaling \$447.50.

Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe

Opposed: None.

Motion carried.

**PROMOTIONAL GIVEAWAYS**

Motion by Duroe, second by Nerem to approve the purchase of promotional giveaways (wood duck boxes – 10-12) for conservation events from Ken Knigge.

Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe

Opposed: None.

Motion carried.

**PROFESSIONAL DEVELOPMENT**

Motion by Nerem second by Duroe to approve staff attendance for MCIT Risk Management Workshop, Manager's Meeting, BWSR Academy including registration, lodging and meals (if necessary).

Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe

Opposed: None.

Motion carried.

**SUPERVISOR MEETINGS**

August 28 – GBERBA Executive Meeting – Office; August 28 – 1W1P Executive Committee Meeting – St. James; September 5 - Area II/RCRCA Meeting – Marshall; September 11 – Southwest Prairie TSA Meeting – Marshall; September 11 – 1W1P Advisory Committee Meeting – St. James; September 13 – GBERBA Policy Board Meeting – Mankato; September 17 – HLWD Advisory Meeting – Heron Lake; September 26 – SWCD Board Meeting – Office; September 30 – Watonwan 1W1P Policy Committee Meeting – St. James.

**SWCD EMPLOYEE MEETINGS**

August 22 – Wetland Restoration Training – Redwood Falls; August 23 – Meeting with Ed Lenz – Office; August 26 – Des Moines 1W1P Meeting – Windom; August 27-28 – Cover Crop Field Day – Lamberton; August 28 – GBERBA Technical Committee and Executive Board Meeting – Mankato; August 28 – Watonwan 1W1P Executive Committee Meeting – St. James; September 11 – Southwest Prairie TSA Meeting – Marshall; September 11 – 1W1P Advisory Committee and Steering Team Meetings – St. James; September 13 – GBERBA Policy Board Meeting – Mankato; September 14 – Cottonwood County Pheasants Forever Banquet – Windom; September 16 – Watonwan SWCD Board Meeting – St. James; September 17 – HLWD Advisory Meeting – Heron Lake; September 23-25 – Environmental Fair – Lake Shetek; September 26 – SWCD Board Meeting – Office; September 27 – GBERBA Technical Meeting – Mankato; September 27 – Watonwan 1W1P Steering Team Meeting – Mankato; September 30 – Watonwan 1W1P Policy Committee Meeting – St. James.

Motion by Tasler, second by Duroe to approve the Supervisor and Employee meetings and expenses for the month of August/September

Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe

Opposed: None.

Motion carried.

NRCS DISTRICT CONSERVATIONIST – Karen Boysen – Oral Report  
SENIOR TECHNICIAN – Dave Bucklin – Written Report  
FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report  
RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report  
WATONWAN WATERSHED TECHNICIAN – Joshua Votruba – Written Report  
AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report  
AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report  
MN CONSERVATION CORP MEMBER – Lee Tapper – Written Report  
PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

**ADJOURNMENT:** Meeting adjourned by the Chairman at 11:15 a.m.

Next Meeting will be on THURSDAY, SEPTEMBER 26, 2019 at 8:30 a.m. at the District Office.

---

District Supervisor

---

District Administrator