The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on February 28, 2019. The meeting was called to order by Chairman Clark Lingbeek at 8:37 a.m.

Members Present: Chairman, Clark Lingbeek  
Secretary, Tom Muller  
Treasurer, Jeremy Nerem  
PR&I, Cody Duroe

Others Present: District Administrator, Kay Gross  
District Technician, Dave Bucklin  
District Administrative Program Assistant – Kari Clouse

Absent: Vice Chairman, Daryl Tasler

**AGENDA:** Motion by Muller, second by Nerem to approve the agenda as presented.  
Affirmative: Lingbeek, Muller, Nerem and Duroe  
Opposed: None.  
Motion carried.

**MINUTES:** Motion by Nerem, second by Muller to approve the January 25, 2019 Board Meeting and February 4, 2019 Special Board Meeting minutes.  
Affirmative: Lingbeek, Muller, Nerem and Duroe  
Opposed: None.  
Motion carried.

Daryl Tasler arrived at 8:42 a.m.

**FINANCIAL REPORT:** Motion by Duroe, second by Nerem to receive the February 2019 Financial Report and subject to audit.  
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe  
Opposed: None.  
Motion carried.

**ACCOUNTS PAYABLE:** Motion by Duroe, second by Tasler to approve paying the accounts payable as written on the February 2019 Financial Report totaling $22,181.74.  
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe  
Opposed: None.  
Motion carried.

**NRCS DISTRICT CONSERVATIONIST** – Kelly Pfarr

**RCRCA:** Lingbeek  
**GBERBA:** Lingbeek, Bucklin and Gross  
**WATONWAN 1W1P –** Lingbeek, Appel  
**SOUTHWEST PRAIRIE TSA:** Muller and Gross  
**SOUTHWEST PRAIRIE TSA VOUCHERS and FINANCIAL REPORT:**  
Motion by Duroe, second by Muller, to approve the Southwest Prairie Vouchers and Monthly Financials for January/February and Administrative Report.  
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe  
Opposed: None.  
Motion carried.

Motion by Duroe, second by Nerem to approved the submission of the NACD Technical Assistance Grant for $125,000 in grants and twenty-five percent match.  
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe  
Opposed: None.  
Motion carried.
MASWCD: Lingbeek
COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel – Not in attendance.

ADMINISTRATOR REPORT: Kay Gross

STATE COST-SHARE CONTRACT APPROVAL

<table>
<thead>
<tr>
<th>Project</th>
<th>County</th>
<th>Midway</th>
<th>Description</th>
<th>Cost</th>
<th>C-S</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clark Fast</td>
<td>19-01</td>
<td>Midway 29</td>
<td>Field Windbreak (380)</td>
<td>$550.00</td>
<td>$412.50</td>
</tr>
<tr>
<td>City of Mountain Lake</td>
<td>19-02</td>
<td>Midway 33</td>
<td>Tree Planting (612)</td>
<td>$1,800.00</td>
<td>$1,350.00</td>
</tr>
</tbody>
</table>

Motion by Muller, second by Nerem to approve the State Cost-Share contract for Fast ($412.50) and City of Mountain Lake ($1,350.00).
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe
Opposed: None.
Motion carried.

GBERBA COST-SHARE CONTRACT APPROVAL

<table>
<thead>
<tr>
<th>Project</th>
<th>Project</th>
<th>County</th>
<th>Description</th>
<th>Cost</th>
<th>C-S</th>
</tr>
</thead>
<tbody>
<tr>
<td>Darby Harder</td>
<td>319-TMDL-16-17-02</td>
<td>Lakeside 23</td>
<td>Cover Crops (73)</td>
<td>$3,999.07</td>
<td>$2,775.00</td>
</tr>
</tbody>
</table>

Motion by Tasler, second by Muller to approve the GBERBA Cost-Share contract approval for Harder ($2,775.00).
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe
Opposed: None.
Motion carried.

RCRCA COST-SHARE CONTRACT APPROVAL

<table>
<thead>
<tr>
<th>Project</th>
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<th>County</th>
<th>Description</th>
<th>Cost</th>
<th>C-S</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tony Quade</td>
<td>Storden16Pond</td>
<td>Storden 16</td>
<td>Pond (378)</td>
<td>$70,942.20</td>
<td>$36,978.65</td>
</tr>
</tbody>
</table>

Motion by Duroe, second by Tasler to approve the RCRCA Cost-Share contract for Quade ($36,978.65).
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe
Opposed: None.
Motion carried.

NRBG – WELL SEALING COST-SHARE CONTRACT APPROVAL

<table>
<thead>
<tr>
<th>Project</th>
<th>Project</th>
<th>County</th>
<th>Description</th>
<th>Cost</th>
<th>C-S</th>
</tr>
</thead>
<tbody>
<tr>
<td>William Eigenberg</td>
<td>2019-2</td>
<td>Springfield 30</td>
<td>Well Sealing</td>
<td>$1,041.84</td>
<td>$520.92</td>
</tr>
</tbody>
</table>

Motion by Nerem, second by Duroe to approve the NRBG Well Sealing contract for Eigenberg ($520.92).
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe
Opposed: None.
Motion carried.

DNR WALK-IN-ACCESS PROGRAM JOINT POWERS AGREEMENT – Signed by Chairman with approval in January.

BWSR – PROFESSIONAL AND TECHNICAL SERVICES WORK ORDER CONTRACT

Motion by Duroe, second by Nerem to approve signing the BWSR – Professional and Technical Services Work Order Contract.
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe
Opposed: None.
Motion carried.

BWSR – 2019 SWCD LOCAL CAPACITY and BUFFER LAW IMPLEMENTATION – GRANT AMENDMENT

Motion by Tasler, second by Nerem to approve signing the BWSR – 2019 SWCD Local Capacity and Buffer Law Implementation – Grant Amendment for and additional $22,750.00 totaling $152,750.00.
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe
Opposed: None.
Motion carried.

PROFESSIONAL DEVELOPMENT

Motion by Tasler, second by Duroe to approve the $240 application (one member), for the 2018 MN Onsite Wastewater Association Membership Application.
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe
Opposed: None.
Motion carried.
MARCH SWCD BOARD MEETING
Motion by Tasler, second by Nerem to move the March SWCD Board Meeting to Thursday, March 21, 2019.
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe
Opposed: None.
Motion carried.

SUPERVISOR MEETINGS
March 1 – 1W1P Policy Committee Meeting – St. James; March 5-6 – Legislative Days – St. Paul; March 7 - Area II/RCRCA Meeting – Marshall; March 8 - GBERBA Policy Board-Technical Committee Meeting – Mankato; March 20 – 1W1P Policy Committee Meeting – St. James; March 21 – SWCD Board Meeting – Office.

Motion by Muller, second by Tasler to approve the Supervisor and Employee meetings and expenses for the month of March.
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe
Opposed: None.
Motion carried.

STAFF PERFORMANCE ABOVE AND BEYOND EXPECTATIONS
Motion by Tasler, second by Nerem to approve paying the stipend (as approved in January 25, 2018), based on performance above and beyond staff job scope, of $1,000 payable in 2019, (for work relating to our transition based on September, 2017 events). Staff eligible from 2018 include Kay Gross, Dave Bucklin, Becky Buchholz (Alexander), Hannah Herzfeld and Kari Clouse.
Affirmative: Lingbeek, Tasler, Muller, Nerem and Duroe
Opposed: None.
Motion carried.

SENIOR TECHNICIAN – Dave Bucklin – Written Report
FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report
RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report
WATONWAN WATERSHED TECHNICIAN – Joshua Votruba – Written Report
AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
MN CONSERVATION CORP MEMBER – Lee Tapper – Written Report
PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report
GIS SPECIALIST – Marty Mollenhauer – Written Report

ADJOURNMENT: Meeting adjourned by the Chairman at 10:30 am.

Next Meeting will be on THURSDAY, MARCH 21, 2019 at 8:30 a.m. at the District Office.