

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS  
MINUTES  
June 27, 2019**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on June 27, 2019. The meeting was called to order by Chairman Clark Lingbeek at 8:47 a.m.

Members Present: Chairman, Clark Lingbeek  
Vice Chairman, Daryl Tasler  
Treasurer, Jeremy Nerem  
Secretary, Tom Muller

Others Present: District Administrator, Kay Gross  
District Technician – Dave Bucklin  
District Administrative Program Assistant – Kari Clouse  
NRCS Acting District Conservationist – Loren Clarke  
NRCS Soil Conservation Technician, Taylor LeTexier  
County Commissioner - Tom Appel

Absent: PR&I, Cody Duroe

**AGENDA:** Motion by Duroe, second by Muller to approve the agenda as presented.

Affirmative: Lingbeek, Tasler, Nerem and Muller

Opposed: None.

Motion carried.

**MINUTES:** Motion by Muller, second by Duroe to approve the May 23, 2019 Board Meeting minutes.

Affirmative: Lingbeek, Tasler, Nerem and Muller

Opposed: None.

Motion carried.

**FINANCIAL REPORT:** Motion by Muller, second by Duroe to receive the June 2019 Financial Report and subject to audit.

Affirmative: Lingbeek, Tasler, Nerem and Muller

Opposed: None.

Motion carried.

**ACCOUNTS PAYABLE:** Motion by Duroe, second by Tasler to approve paying the accounts payable as written on the June 2019 Financial Report totaling \$.

Affirmative: Lingbeek, Tasler, Nerem and Muller

Opposed: None.

Motion carried.

**RCRCA:** Lingbeek

**GBERBA:** Lingbeek, Bucklin, Gross

**WATONWAN 1W1P** – Lingbeek, Appel

**SOUTHWEST PRAIRIE TSA:** Muller and Gross

**SOUTHWEST PRAIRIE TSA VOUCHERS and FINANCIAL REPORT:**

Motion by Duroe, second by Nerem, to approve the Southwest Prairie May Vouchers, Monthly Financials for May and June Administrative Report.

Affirmative: Lingbeek, Tasler, Nerem and Muller

Opposed: None.

Motion carried.

Motion by Tasler, second by Duroe to approve the BWSR 2017 NPEA – Enhanced Share Tech Services Grant Amendment for a time extension to June 30, 2020.

Affirmative: Lingbeek, Tasler, Nerem and Muller

Opposed: None.

Motion carried.

**MASWCD:** Lingbeek  
**COTTONWOOD COUNTY COMMISSIONER:** Commissioner Tom Appel  
**OPEN HOUSE:**

**ADMINISTRATOR REPORT:** Kay Gross

**GBERBA COST-SHARE CONTRACT APPROVAL**

Ramont Schrok      17-06(319-TMDL-16)      Midway 22      Cover Crops      Cost \$3,550.00.00      C-S \$1,775.00

Motion by Tasler, second by Nerem to approve the GBERBA Cost-Share contract for Schrock (\$1,775.00) 319-TMDL-16 grant.

Affirmative:      Lingbeek, Tasler, Nerem and Muller

Opposed:      None.

Motion carried.

**STATE COST-SHARE CONTRACT CANCELLATION**

Clark Fast      19-01      Midway 29      Field Windbreak      C-S \$412.50

Motion by Tasler, second by Nerem to approve the State Cost-Share contract cancellation for Fast (\$412.50).

Affirmative:      Lingbeek, Tasler, Nerem and Muller

Opposed:      None.

Motion carried.

**STATE COST-SHARE CONTRACT FINAL PAYMENT**

City of Mountain Lake      19-02      Midway 33      Tree Planting      Cost \$1,897.03      C-S \$1,350.00  
District Contribution \$ 247.03

Motion by Tasler, second by Nerem to approve the State Cost-Share contract final payment for City of Mountain Lake (\$1,350.00) and District donation of \$247.03.

Affirmative:      Lingbeek, Tasler, Nerem and Muller

Opposed:      None.

Motion carried.

**CREP OUTREACH and IMPLEMENTATION GRANT AGREEMENT - \$41,780.00**

Motion by Tasler, second by Nerem to approve the CREP Outreach and Implementation Grant Agreement totaling \$41,780 for submission to BWSR.

Affirmative:      Lingbeek, Tasler, Nerem, Muller and Duroe

Opposed:      None.

Motion carried.

**DNR OBSERVATION WELL GRANT AGREEMENTS FY2019 and FY2020**

Motion by Tasler, second by Duroe to approve the DNR Observation Well Grant Agreements FY2019 and FY2020 as submitted.

Affirmative:      Lingbeek, Tasler, Nerem and Muller

Opposed:      None.

Motion carried.

**PROFESSIONAL DEVELOPMENT TRAINING**

Motion by Muller, second by Duroe to approve the training for Wetland Delineation and Certification registration \$900, Test \$100.00 including meals and lodging (5 nights).

Affirmative:      Lingbeek, Tasler, Nerem and Muller

Opposed:      None.

Motion carried.

**SWCD BOARD MEETING DATE CHANGE**

Motion by Muller, second by Duroe to approve the meeting date change for the July SWCD Board Meeting to Tuesday, July 23, 2019.

Affirmative:      Lingbeek, Tasler, Nerem and Muller

Opposed:      None.

Motion carried.

**SUPERVISOR MEETINGS**

July 11 - Area II/RCRCA Meeting – Marshall; July 19 – GBERBA Joint Policy/Technical Meeting – Mankato; June 23 – SWCD Board Meeting – Office.

**SWCD EMPLOYEE MEETINGS**

June 27-28 - Conservation Planning/Soils Training – Marshall; July 1-3 – Conservation Corp Retreat – SE Minnesota; July 3 – 1W1P Watonwan Steering Team Meeting – St. James; July 8-12 – Wetland Delineation and Certification Training – Arden Hills; July 8 – Navigating Ag Conflicts Training – Marshall; July 17 – 1W1P Steering Team Meeting – St. James; July 19 – GBERBA Joint Policy/Technical Meeting – Blue Earth, MN; July 23 – SWCD Board Meeting; July 29 – Aug 2 – Conservation Planning Training – Morris.

Motion by Nerem, second by Duroe to approve the Supervisor and Employee meetings and expenses for the month of June/July.

Affirmative: Lingbeek, Tasler, Nerem and Muller

Opposed: None.

Motion carried.

**NRCS ACTING DISTRICT CONSERVATIONIST – Loren Clarke – Oral Report**  
**SENIOR TECHNICIAN – Dave Bucklin – Written Report**  
**FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**  
**RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report**  
**WATONWAN WATERSHED TECHNICIAN – Joshua Votruba – Written Report**  
**AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**  
**AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**  
**MN CONSERVATION CORP MEMBER – Lee Tapper – Written Report**  
**PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**  
**GIS SPECIALIST – Marty Mollenhauer – Written Report**

**ADJOURNMENT:** Meeting adjourned by the Chairman at 11:15 a.m.

Next Meeting will be on **TUESDAY, JULY 23, 2019 at 8:30 a.m.** at the District Office.

---

District Supervisor

---

District Administrator