The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on June 27, 2019. The meeting was called to order by Chairman Clark Lingbeek at 8:47 a.m.

Members Present:  
Chairman, Clark Lingbeek  
Vice Chairman, Daryl Tasler  
Treasurer, Jeremy Nerem  
Secretary, Tom Muller

Others Present:  
District Administrator, Kay Gross  
District Technician – Dave Bucklin  
District Administrative Program Assistant – Kari Clouse  
NRCS Acting District Conservationist – Loren Clarke  
NRCS Soil Conservation Technician, Taylor LeTexier  
County Commissioner - Tom Appel

Absent:  
PR&I, Cody Duroe

AGENDA: Motion by Duroe, second by Muller to approve the agenda as presented.  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.

MINUTES: Motion by Muller, second by Duroe to approve the May 23, 2019 Board Meeting minutes.  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.

FINANCIAL REPORT: Motion by Muller, second by Duroe to receive the June 2019 Financial Report and subject to audit.  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.

ACCOUNTS PAYABLE: Motion by Duroe, second by Tasler to approve paying the accounts payable as written on the June 2019 Financial Report totaling $.  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.

RCRCA: Lingbeek  
GBERBA: Lingbeek, Bucklin, Gross  
WATONWAN 1W1P – Lingbeek, Appel  
SOUTHWEST PRAIRIE TSA: Muller and Gross  
SOUTHWEST PRAIRIE TSA VOUCHERS and FINANCIAL REPORT:  
Motion by Duroe, second by Nerem, to approve the Southwest Prairie May Vouchers, Monthly Financials for May and June Administrative Report.  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.

Motion by Tasler, second by Duroe to approve the BWSR 2017 NPEA – Enhanced Share Tech Services Grant Amendment for a time extension to June 30, 2020.  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.
MASWCD: Lingbeek  
COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel  
OPEN HOUSE:

ADMINISTRATOR REPORT: Kay Gross  

**GBERBA COST-SHARE CONTRACT APPROVAL**  
Ramont Schrok  
Midway 22  
Cover Crops  
Cost $3,550.00  
C-S $1,775.00

Motion by Tasler, second by Nerem to approve the GBERBA Cost-Share contract for Schrock ($1,775.00) 319-TMDL-16 grant.  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.

**STATE COST-SHARE CONTRACT CANCELLATION**  
Clark Fast  
Midway 29  
Field Windbreak  
C-S $412.50

Motion by Tasler, second by Nerem to approve the State Cost-Share contract cancellation for Fast ($412.50).  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.

**STATE COST-SHARE CONTRACT FINAL PAYMENT**  
City of Mountain Lake  
Midway 33  
Tree Planting  
Cost $1,897.03  
C-S $1,350.00  
District Contribution $247.03

Motion by Tasler, second by Nerem to approve the State Cost-Share contract final payment for City of Mountain Lake ($1,350.00) and District donation of $247.03.  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.

**CREP OUTREACH and IMPLEMENTATION GRANT AGREEMENT** - $41,780.00  
Motion by Tasler, second by Nerem to approve the CREP Outreach and Implementation Grant Agreement totaling $41,780 for submission to BWSR.  
Affirmative: Lingbeek, Tasler, Nerem, Muller and Duroe  
Opposed: None.  
Motion carried.

**DNR OBSERVATION WELL GRANT AGREEMENTS FY2019 and FY2020**  
Motion by Tasler, second by Duroe to approve the DNR Observation Well Grant Agreements FY2019 and FY2020 as submitted.  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.

**PROFESSIONAL DEVELOPMENT TRAINING**  
Motion by Muller, second by Duroe to approve the training for Wetland Delineation and Certification registration $900, Test $100.00 including meals and lodging (5 nights).  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.

**SWCD BOARD MEETING DATE CHANGE**  
Motion by Muller, second by Duroe to approve the meeting date change for the July SWCD Board Meeting to Tuesday, July 23, 2019.  
Affirmative: Lingbeek, Tasler, Nerem and Muller  
Opposed: None.  
Motion carried.
SUPERVISOR MEETINGS

SWCD EMPLOYEE MEETINGS

Motion by Nerem, second by Duroe to approve the Supervisor and Employee meetings and expenses for the month of June/July.
Affirmative: Lingbeek, Tasler, Nerem and Muller
Opposed: None.
Motion carried.

NRCS ACTING DISTRICT CONSERVATIONIST – Loren Clarke – Oral Report
SENIOR TECHNICIAN – Dave Bucklin – Written Report
FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report
RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report
WATONWAN WATERSHED TECHNICIAN – Joshua Votruba – Written Report
AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
MN CONSERVATION CORP MEMBER – Lee Tapper – Written Report
PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report
GIS SPECIALIST – Marty Mollenhauer – Written Report

ADJOURNMENT: Meeting adjourned by the Chairman at 11:15 a.m.

Next Meeting will be on TUESDAY, JULY 23, 2019 at 8:30 a.m. at the District Office.