

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
February 28, 2019**

**CALL TO ORDER and ROLL CALL**

**AGENDA – Approval**

**MINUTES of January 25, 2019 Board Meeting  
February 4, 2019 Special Board Meeting**

**1. FINANCIAL – Kari Clouse/Kay Gross**

- Financial Report
- Accounts Payable

**2. COMMITTEE REPORTS and ACTION ITEMS**

**RCRCA – Clark Lingbeek**

**GBERBA – Clark Lingbeek**

**WATONWAN 1W1P – Clark Lingbeek, Tom Appel**

**SOUTHWEST PRAIRIE JPO – Tom Muller**

- Southwest Prairie TSA Vouchers, Financial and Administrative Report

**MASWCD – Clark Lingbeek**

- Legislative Day at the Capitol – March 5-6, St. Paul, MN

**COMMISSIONER REPORT – Tom Appel**

**3. ADMINISTRATIVE – Kay Gross**

**•State Cost-Share Contract Approval**

Clark Fast	19-01	Midway 29	Field Windbreak	Cost \$ 550.00	C-S \$ 412.50
City of Mountain Lake	19-02	Midway 33	Tree Planting (612)	Cost \$1,800.00	C-S \$1,350.00

**•GBERBA Cost-Share Contract Approval**

Darby Harder	319-TMDL-16-17-02	Lakeside 23	Cover Crops (73)	Cost \$3,999.07	C-S \$2,775.00
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**•RCRCA Cost-Share Contract Approval**

Tony Quade	Storden 16 Pond	Storden 16	Pond (378)	Cost \$70,942.20	C-S \$36,978.65
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**•Well Sealing Cost-Share Contract**

William Eigenberg	2019-2	Springfield 30	Well Sealing	Cost \$1,041.84	C-S \$520.92
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**•DNR – Walk-In-Access Joint Powers Agreement – Action Completed in January**

**•BWSR – Professional and Technical Services Work Order Contract – \$10,350.00**

**•BWSR – 2019 SWCD Local Capacity and Buffer Law Implementation – Grant Amendment - \$152,750**

**•Civil Case Update**

**•Financial Audit(s) Update**

**•Professional Development**

**2018 MN Onsite Wastewater Association Membership Application – Individual \$240/person**

**•Meetings**

March	1	1W1P Steering Committee Meeting – St. James	Kay, Dave, Josh
March	1	1W1P Policy Committee Meeting – St. James	Clark, Kay, Dave, Josh, Tom A.
March	4	Conflict Management Training – Worthington	Kay, Becky, Hannah, Kari
March	5	CREP Training – Mankato	Becky
March	5	Children’s Water Festival Set Up – Mankato	Hannah, Kari, Lee
March	5-6	MASWCD Legislative Day – St. Paul	Clark
March	6	Children’s Water Festival – Mankato	Hannah, Kari, Becky, Dave, Lee, Alex
March	6	1W1P Steering Committee Meeting – St. James	Kay, Josh
March	6	1W1P Advisory Committee Meeting – St. James	Kay, Dave, Josh
March	7	Area II/RCRCA Meeting – Marshall	Clark
March	8	GBERBA Policy-Technical Joint Meeting – Mankato	Clark, Staff
March	9	Windom Farm and Home Show – Windom	Alex, Hannah
March	12	Soil Health Summit – St. Peter	Lee
March	20	1W1P Steering Committee Meeting – St. James	Kay, Dave, Josh
March	20	1W1P Policy Committee Meeting – St. James	Clark, Kay, Dave, Josh, Tom A.
March	21	SWMACDE - Area 5 Employee Meeting – Slayton	Staff
March	21	SWCD Board Meeting – Office	Supervisors, Staff
March	26-27	Public Administrator Training – St. Cloud	Staff
March	28	Spring Hunting & Outdoor Forum – Windom Country Club	Supervisors, Staff -

4. **DISTRICT CONSERVATIONIST – Kelly Pfarr**
5. **TECHNICIAN – Dave Bucklin – Written Report**
6. **FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**
7. **RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report**
8. **WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report**
9. **AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**
10. **AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**
11. **MN CONSERVATION CORP – MAWQCP INTERN – Lee Tapper – Written Report**
11. **PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**
12. **GIS Specialist – Marty Mollenhauer – Written Report**

**Next Regular Meeting – Thursday, March 21 – 8:30 a.m. – Cottonwood SWCD Office**