

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
May 23, 2019**

**CALL TO ORDER and ROLL CALL
AGENDA – Approval
MINUTES of April 25, 2019 Board Meeting**

1. FINANCIAL – Kari Clouse/Kay Gross

- Financial Report
- Accounts Payable

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

- Joint Powers Agreement Renewal – July 1, 2019 to June 30, 2021 - Approval to Sign

GBERBA – Clark Lingbeek

WATONWAN 1W1P – Clark Lingbeek, Tom Appel

SOUTHWEST PRAIRIE JPO – Tom Muller

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- Memorandum of Agreement – NACD and Southwest Prairie TSA - \$125,000

MASWCD – Clark Lingbeek

- Review Resolutions

COMMISSIONER REPORT – Tom Appel

- Update on Move
- Lease Agreement
- Open House – September (After Construction)

3. ADMINISTRATIVE – Kay Gross

•Local Water Plan – Well Sealing Cost-Share Contract and Payment Authorization

Mary Ann Keffler	2019-04	Great Bend 25	Well Sealing	Cost \$575.00	C-S \$287.50
Charles Mau	2019-05	Great Bend 25	Well Sealing	Cost \$850.00	C-S \$425.00

- BWSR – PRAP and Training Assistance Grant Amendment – Time Extension to December 31, 2019
- CREP Outreach and Implementation Program Grant Proposal - \$41,780 (Becky 30% Hannah 10% Dave 10%)
- BWSR – Work Order Contracts - #17-09-18-01 (\$500) - #17-01-18-01 (\$500)
- Building Purchases
 - Update Coffee Maker and Canisters (2)
- Professional Development - Training
 - Managing the Human Resource – June 19-20 – St. Cloud – (2) \$110 Registration/Lodging 2 Nights/Meals
 - Conservation Planning Course – July 30 – August 2 – Morris – (2) \$0 Registration/Lodging 4 nights/Meals

•Meetings

May	29	GBERBA Technical Committee – Mankato	Kay, Dave, Josh, Lee
June	5	1W1P Advisory Committee Meeting – St. James	Kay, Dave, Josh, Lee
June	5	1W1P Steering Team Meeting – St. James	Kay, Dave, Josh, Lee
June	6	Area II/RCRCA – Tyler, MN	Clark
June	8	Riverfest Parade – Windom	Staff
June	11	Des Moines Watershed WRAPS – Windom	Dave
June	12	Southwest Prairie TSA Meeting – Marshall	Tom, Kay
June	12	HLWD Advisory Meeting – Heron Lake	Clark, Kay
June	13	State Cost-Share Audit – Office	Staff
June	14	GBERBA Executive Board Meeting – Mankato	Clark, Kay, Dave, Josh, Lee, Tom
June	17	POW-WOW Parade – Mountain Lake	Staff
June	18-20	MCIT – Managing the Human Resource – St. Cloud	Kay, Kari
June	19	1W1P Steering Team Meeting – St. James	Dave, Josh, Lee
June	19	1W1P Policy Committee Meeting – St. James	Clark, Dave, Josh, Lee, Tom
June	21	Area V Meeting – Lake Benton, MN	Supervisors, Staff
June	25-26	Public Administrator Training – St. Cloud	Kay, Becky, Kari
June	27	SWCD Board Meeting – Office	Supervisors, Staff
June	27-28	Conservation Planning/Soils Training – Marshall	Becky, Josh, Lee

4. **ACTING DISTRICT CONSERVATIONIST – Loren Clarke**
5. **TECHNICIAN – Dave Bucklin – Written Report**
6. **FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**
7. **RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report**
8. **WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report**
9. **AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**
10. **AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**
11. **MN CONSERVATION CORP – MAWQCP INTERN – Lee Tapper – Written Report**
12. **PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**
13. **GIS Specialist – Marty Mollenhauer – Written Report**

Next Regular Meeting – Thursday, June 27 – 8:30 a.m. – Cottonwood SWCD Office