

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
July 23, 2019**

**CALL TO ORDER and ROLL CALL**  
**AGENDA – Approval**  
**MINUTES of June 27, 2019 Board Meeting**

**1. FINANCIAL – Kari Clouse/Kay Gross**

- Financial Report
- Accounts Payable

**2. COMMITTEE REPORTS and ACTION ITEMS**

**RCRCA – Clark Lingbeek**

**GBERBA – Clark Lingbeek**

**WATONWAN 1W1P – Clark Lingbeek, Tom Appel**

**SOUTHWEST PRAIRIE JPO – Tom Muller**

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- BWSR 2020 NPEA and Enhanced Share Tech Services – Grant Agreement - \$370,000
- Final Financial Reports – 2017 – NPEA \$150,000 and 2018 NPEA \$130,000

**MASWCD – Clark Lingbeek**

**COMMISSIONER REPORT – Tom Appel**

- Open House – July 29 – 2:00 – 4:00 p.m.

**3. ADMINISTRATIVE – Kay Gross**

- CWF – Grant Submission
- District Program Review
- Fair Schedule
- Outstanding Conservationist

**•Meetings**

July	29	Open House – Office	Supervisors, Staff
July 29 – Aug 2		Conservation Planning Training– Morris	Hannah, Josh
August	1	Area II/RCRCA Meeting – Redwood Falls	Clark
August	1	Soil Health Day – Luverne	Lee
August	6	GBERBA Audit – Fairmont	Kari, Kay
August	6	SWMACDE – Slayton	Staff
August	7	Farmfest – Redwood Falls	Hannah, Lee
August	7	Watonwan - 1W1P – Advisory Committee Meeting – St. James	Kay, Dave, Josh, Clark, Tom A
August	7	Watonwan – 1W1P – Steering Team Meeting – St. James	Kay, Dave, Josh
August	14-17	Cottonwood County Fair – Windom	Supervisors, Staff
August	16	Agro Ecology Summit – Tony Thompson's	Supervisors, Staff
August	21	Watonwan - 1W1P Steering Committee Meeting – St. James	Kay, Dave, Josh, Lee
August	22	SWCD Board Meeting – Office	Supervisors, Staff
August	27-28	Cover Crop Field Day – Lamberton	Becky, Hannah, Josh
August	28	GBERBA Technical Meeting – Mankato	Kay, Dave, Lee
August	28	GBERBA Executive Meeting – Mankato	Clark, Kay, Dave, Lee, Tom A
August	28	Watonwan 1W1P Executive Committee Meeting – St. James	Clark, Kay, Dave, Lee, Tom A

**4. ACTING DISTRICT CONSERVATIONIST – Loren Clarke**

**5. TECHNICIAN – Dave Bucklin – Written Report**

**6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**

**7. RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report**

**8. WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report**

**9. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**

**10. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**

**11. MN CONSERVATION CORP – MAWQCP INTERN – Lee Tapper – Written Report**

**12. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**

**13. GIS Specialist – Marty Mollenhauer – Written Report**

**Next Regular Meeting – Thursday, August 22 – 8:30 a.m. – Cottonwood SWCD Office**

# JULY TRANSACTIONS

District Checking Account Balance 6/27/2019 \$377,961.44

**RECEIPTS: (since last board meeting)**

Interest - June	\$3.56
Trees and Down Payments	\$4,808.70
BWSR - Title Insurance Reimbursement	\$3,422.00
District Court - Restitution May	\$969.90
Southwest Prairie TSA - 1st Quarter Reimbursement	\$9,077.14
GBERBA - Coordinator, Res Spec, WWT & Area VI Cert Spec	\$24,072.45
State Of Minnesota - PERA Rate Aid Increase	\$223.50
Bailey Nurseries - Reimburse for Trees	\$212.90

**TOTAL RECEIPTS \$42,790.15**

**DISBURSEMENTS: (since last board meeting)**

24393	6/27/2019	City of Mountain Lake - Tree Planting Cost-Share	\$1,350.00
24394-398	6/27/2019	Supervisor's Compensation Apr - June 2019 plus PERA- DCP	\$2,667.15
24399	6/27/2019	University of MN - WDCP - Wetland Delineation Certification Program	\$1,000.00
Direct Deposit	7/5/2019	Payroll 6/23/19 to 7/6/2019 plus PERA, MN Dept of Revenue & Bank of the West	\$14,596.27
EFT752019	7/5/2019	MN Dept of Revenue - Sales & Use Tax - 2nd Quarter	\$1,590.00
24400	7/10/2019	Running's - Tree Supplies & T-Posts for Easements	\$198.05
24401	7/10/2019	Schwalbach Hardware - Appliance Cart Rental	\$10.00
24402	7/10/2019	Sun Life Financial - Critical Illness - June 2019	\$2.35
24403	7/10/2019	Hwy 71 Storage - Rent July 2019	\$45.00
24404	7/10/2019	NCPERS Group Life Insuamce - July 2019	\$112.00
24405	7/10/2019	The Hartford - LTD July 2019	\$142.39
Direct Deposit	7/19/2019	Payroll 7/7/19 to 7/20/2019 plus PERA, MN Dept of Revenue & Bank of the West	\$14,621.16
1459	7/19/2019	Stevermer Catering - GBERBA Meeting Expense	\$500.00

**TOTAL DISBURSEMENTS \$36,834.37**

**BALANCE BEFORE BOARD MEETING \$383,917.22**

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**ACCOUNTS PAYABLE**

7/23/2019

(to be approved at this board meeting)

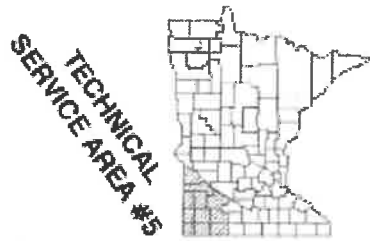
<u>Check#</u>	<u>Payable</u>	<u>Amount</u>
24406	Delta Dental - July	\$190.30
24407	Cottonwood County - August Insurance	\$5,055.83
24408	Cottonwood County - August Rent	\$1,900.00
24409	City of Windom - Internet Services	\$86.00
24410	Card Member Services - Administrator Training Kay & Kari - MCIT & Supplies	\$885.26
24411	Staples Enterprises - Gas - June	402.39
24412	Citizen Publishing - Site Hosting (2) & Finance Charge	43.11
24413	Cottonwood County Recorder - Recording Fees - Thompson # 17-02-17-01	\$46.00
24414	Ratwick, Roszack & maloney, P.A. - Investigate Financial Issues	\$16.00
24415	Marco - Move Copy Machine to New Location	\$263.00
24416	Postmaster - Postage	\$147.00
24417	Murray SWCD - TSA Administration April - June 2019	\$4,578.08
24418	Herman Bartsch - Mileage, Cell Phone & External Hard Drive	\$297.71
24419	Rebecca Buchholz - Cell Phone	\$30.00
24420	Joshua Votruba - Mileage	\$31.90
24421	Kay Gross - Cell Phone, CrashPro, District Cell Phone	\$64.68
24422	Southwest Prairie TSA - NACD - 2019 Technical Assist Grant \$31,250	\$31,250.00
24423	Indoff Incorporated - Executive High-Back Chairs (7)	\$2,289.00

**TOTAL ACCOUNTS PAYABLE \$47,576.26**

**District Checking Account Balance \$336,340.96**

**Balances as of 7-23-19**

PETTY CASH (Included in District Fund Balance) \$50.00



# SOUTHWEST PRAIRIE TECHNICAL SERVICE AREA

210 10th Street, Windom, MN 56101

Phone: 507-832-8287

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**DATE:** JULY 23, 2019  
**TO:** SOUTHWEST PRAIRIE TSA MEMBERS  
**FROM:** KAY GROSS, ADMINSTRATIVE COORDINATOR  
**SUBJECT:** COORDINATOR REPORT

### **2018 NACD Grant – Technical Assistance Grant**

Quarterly reports were completed and submitted. Final report will be complete this summer. As of June 30, 2019 we have \$2,304.73 remaining to expend with all match met (\$29,234.97).

### **2018 NRCS Grant – Collaboration**

Quarterly report will completed by July deadline. Dawn Madison is helping to reorganize the grant reporting system, contract and in-kind vouchers to coordinate with our agreement objectives. We had a conference call with our NRCS Representative on July 2 and reviewed our goals and objectives for the grant and clarify reporting standards.

### **2019 NACD – Technical Assistance Grant**

We have received notice that we have been awarded through the next grant round of \$125,000, and have completed the grant agreement. Our first payment came this week of \$31,250.00.

We have submitted our first quarterly report for this grant with all funds expened going toward our match.

We are requesting a contract amendment with Centrol Crop Consulting extending their end date to 12-31-2019; Obligation of funds will remain at \$60,000.

### **Southwest Prairie TSA Managers Meeting**

We will be holding a TSA Managers Meeting on Monday, July 29. Meeting objectives include Grant and Funding Updates, TSA Staff Update, Future Work Load, BWSR Report.

### **Soil Health/Training Contract Position**

Dawn Madison is back in full swing and working with local offices and grant obligations for NACD and NRCS. Several Soil Health/Cover Crop Workshops are being held at the end of July.

**Monthly Treasurer's Report**  
**Southwest Prairie Technical Service Area**  
**June 2019**

Use of Cash	Beginning Balance 6/1/2019	Receipts	Disbursements	Ending Balance 6/30/2019
Checking	30,077.25	\$ 113,701.00	\$ 81,346.24	\$ 62,432.01
Select Business Svg	741,814.01	-	77,000.00	664,814.01
Interest Money	52,983.86	\$ 1,118.84	-	\$ 54,102.70
Investments	-	-	-	-
Petty Cash	25.00	-	-	25.00
<b>Total</b>	<b>\$ 824,900.12</b>	<b>\$ 114,819.84</b>	<b>\$ 158,346.24</b>	<b>\$ 781,373.72</b>

**Program Summary**

JPO Fund Balance	\$ 52,983.86	\$ 1,118.84	\$ 16,226.07	\$ 54,102.70
FY19 NPEA Grant	20,352.34	-	-	4,126.27
FY19 NPEA Local Share	13,002.00	-	-	13,002.00
FY19 NPEA Admin	10,000.00	-	2,533.49	7,466.51
FY17 NPEA Equipmen exp 06/30/2019	20,000.00	-	20,000.00	-
Technical Services	185,025.24	\$ 33,290.99	24,051.94	194,264.29
TSA Shared Technician	-	-	-	-
Training	3,000.00	-	-	3,000.00
FY17 ESTS Pt.1-Lincoln exp-06/30/2019	-	-	-	-
FY17 ESTS Part 2(equipment)	19,371.36	\$ 628.81	19,691.79	\$ 308.38
FY17 ESTS Part 2-Local Share	4,739.18	\$ 12,780.78	2,300.04	\$ 15,219.92
FY17 ESTS Part 2- Admin	-	-	-	-
FY18 ESTS Local Share	23,991.00	-	-	-
FY18 ESTS (exp-06/30/2020)	159,744.19	-	5,962.17	23,991.00
FY18 ESTS Admin	8,261.68	\$ 9,777.56	5,576.34	153,782.02
FY18 ESTS Equipment	34,700.00	-	-	12,462.90
FY19 ESTS Grant	210,750.00	-	-	34,700.00
FY19 ESTS Admin	29,250.00	-	-	210,750.00
FY19 ESTS Local Share	24,398.00	-	-	29,250.00
NRCS Collaboration Grant Admin	(12,701.00)	\$ 12,701.00	1,755.00	\$ 24,398.00
NACD Technical Assistance Grant	18,032.27	\$ 24,000.00	39,727.54	\$ (1,755.00)
<b>Total</b>	<b>\$ 824,900.12</b>	<b>\$ 94,297.98</b>	<b>\$ 137,824.38</b>	<b>\$ 781,373.72</b>





**COTTONWOOD**

**SOIL AND WATER CONSERVATION DISTRICT**

339 9th Street  
Windom, MN 56101

Phone: 507-831-1153 Ext. #3  
Fax: 507-831-2928

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**Cottonwood SWCD Technician Report for July 23, 2019.**

**1) Minnesota Wetlands Conservation Act update.**

There is ongoing work in Cottonwood and Watonwan Counties. There is a new WCA application for the City of Bingham Lake dealing with stormwater.

**2) GBERBA and 1W1P Watonwan**

The new Clean Water Fund Grant application period is open. We expect to apply for a Multipurpose Drainage Management and a Well Head Protection grant. GBERBA will host a July combined Policy/Tech. meeting to include 1W1P presentation and a Soil Health talk. The Watonwan One Watershed One Plan process is moving at a fast pace.

**3) Tree Program.**

I have ordered the materials and plan to start the tree barn insulation project soon. I have submitted the 2020 early tree orders to two nurseries.

**4) Watershed Restoration and Protection Strategies WRAPS**

The completed WRAPS report is a jumping off place for the One Watershed One Plan Process. Staff is involved in the Des Moines, Little Cottonwood which is included in the Middle Minnesota watershed and the Cottonwood Watershed WRAPS process all at the same time.

**5) Possible Water Quality Park**

I am working with the City of Mountain Lake on a possible water quality park. I am also talking with the Lower Sioux Community on a indigenous peoples educational component to the park. I have met with the Lower Sioux staff and am waiting for some ideas from them.

**6) Conservation Corps Program**

I completed the six month review for Corps member Lee Tapper. This was done with Brian Hubbard of the Minnesota Conservation Corps. I told him we would be willing to host another year long position next year with a MN Water Quality Certification Program emphasis.

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**David Bucklin     Cottonwood SWCD**

*Cottonwood Soil and Water Conservation District Mission . . .*

*To help maintain a better environment for future generations, to encourage the wise use of our soil and water through programs and education.*



**COTTONWOOD**  
**SOIL AND WATER CONSERVATION DISTRICT**

210 10<sup>th</sup> St  
Windom, MN 56101

Phone: 507-832-8287

**Date:** July 17, 2019

**Name:** Becky Buchholz (Farm Bill Assistant/Program Technician)

**Topics:** Past Events, Upcoming Events, Farm Bill Assistance, SSTS

**Past Events:**

- June 25 – 26, 2019 – Public Administrator Cohort training in St. Cloud, MN
- June 27-28, 2019 – Field soils for conservation planner certification in Marshall, MN
- July 8, 2019 – Navigating Ag Conflict Training in Marshall, MN

**Upcoming Events:**

- August 23, 2019 – CREP and CCRP closes
- August 27-28, 2019 – Cover Crop Logistics Training in Lamberton, MN
- September 9-13, 2019 – Wetland Delineator Training in Brainerd, MN

**Farm Bill Assistance:**

- CREP and CCRP opened up June 3 and will be open until August 23<sup>rd</sup>. CREP will have three batching periods: June 28, July 26, and August 30. Our application from the June batching period was accepted for CREP. We have submitted one application for the July batching period. I have 2-3 more that will likely go in the August batching period.
- We have quite a few RIM violations that will be fixed this past Fall after harvest due to crop encroachment. We were not able to get to all of these because we hadn't received contact back from landowners before winter, we will have to continue the remediation in Spring 2019.
- We currently have 1 active CREP application in process, the rest have been paid out or the final paperwork is at BWSR for pay out. There is still wetland restoration work to be done on a majority of these easements.
- I will be working with Hannah and Dave on getting more of our easements staked that are adjacent to cropland and staking new CREP easements this year.
- Hannah is working on RIM spotchecks again this year, she has found multiple violations that will be corrected this year.
- I am training Taylor, NRCS, how to do the CRP plans because our new FBA funding only cover CREP outreach and assistance. I will still complete the CRP plans that enroll in CREP.

**SSTS:**

- Continuing to send out letters as septic disclosure forms come in and as property transfers occur.
- Staff found a box of SSTS designs from 1997 through the 2000's. I have been going through those files and adding them to the electronic parcel file.



**COTTONWOOD**  
**SOIL AND WATER CONSERVATION DISTRICT**

210 10th Street  
Windom, MN 56101

Phone: 507-832-8287

**Date:** July 23, 2019

**Name:** Hannah Herzfeld (Cottonwood Resource Technician)

**Topics:** Past Events, Upcoming Events, Project Updates, Working on

**Past Events:**

- July 8-12<sup>th</sup> Wetland Delineation Training – Arden Hills

**Upcoming Events:**

- July 30- Aug 2<sup>nd</sup> – Conservation Planning Course – Morris
- August 7<sup>th</sup> – Farm Fest
- August 14-17<sup>th</sup> County Fair

**Project Updates:**

Public Waters compliance in Cottonwood county is approximately 90%. Administrative Penalty Order and Corrective Action Notices were sent to landowners. SWCD and the County are working congruently to assist landowners with bringing landowners into compliance with the Buffer Law and will be conducting site visits and inspections this summer and fall.

**Working on:**

- Developing an alternative practices list, and making site visits to determine alternative practices for individual landowners.
- Working with Becky Alexander and occasionally going into the field to correct maps made in the office or working on individual buffer maps for landowners.
- Tracking buffer compliance using the BWSR BuffCAT tool is a continual process.
- Continuing SSTS mentoring
- Continuing RIM site inspections and staking this summer.
- Moving forward with the Buffer Law and conducting site visits for landowners who received a APO (Administrative Penalty Order) and Corrective Action Notice, and working with landowners to come into compliance.





# Greater Blue Earth River Basin Alliance

[www.GBERBA.org](http://www.GBERBA.org)

**DATE:** July 19, 2019

**NAME:** Josh Votruba  
Watonwan Watershed Resource Specialist

**Topics:** Past Events, Upcoming Events, Working on

**Past Events:**

- June 24 – Brown SWCD Cover Crop Meeting, Sleepy Eye, MN
- June 26 – GBERBA Tech Meeting, Mankato, MN
- June 27 & 28 - Soil Health and Sustainability Training, Marshall, MN
- July 3 – Watonwan 1W1P Steering, St. James, MN
- July 15 – Watonwan SWCD Board Meeting, St. James, MN

**Upcoming Events:**

- July 23 – Cottonwood SWCD Board Meeting, Windom, MN
- July 30 to Aug 2 – Basic Conservation Planning Training, Morris, MN
- Aug 7 – Watonwan One Watershed, One Plan Advisory Committee Meeting, St. James, MN
- Aug 7 – Watonwan One Watershed, One Plan Steering Team Meeting, St. James, MN
- Aug 21 - Watonwan One Watershed, One Plan Steering Team Meeting, St. James, MN
- Aug 21 - Watonwan One Watershed, One Plan Policy Meeting, St. James, MN
- Aug 27 to Aug 28 – Cover Crop Logistics Training, Lamberton, MN

**Working on:**

- *Training:* I have been working towards achieving conservation planner certification. I have been taking the required online trainings, webinars, and in person trainings. I will be attending a NRCS conservation planning course July 30-Aug 2.
- *GBERBA Cover Crop Cost Share:* Have been assisting Kay and Dave with the MPCA semi-annual report for the GBERBA Cover Crop Grant 37 which is due August 1. In addition, I have been helping with the MPCA final report for the Conservation Drainage Grant 33 which expires August 31. In regards to the cover crop cost share we are looking to plan a cover crop field day possibly this August or September in Cottonwood County to target landowners and farmers in both Cottonwood and Watonwan counties. The goal is to generate more interest and enthusiasm for cover crops in both counties.
- *Watonwan River One Watershed, One Plan:* The Watonwan 1W1P Advisory Committee had their third meeting June 5<sup>th</sup>. During this meeting the Advisory Committee reviewed the draft issues table that was put together by the Steering Team. This table was composed of various issues relating to surface water, groundwater, land stewardship, and habitat. The Advisory Committee reviewed all the issues present and the members of the Advisory Committee were given the opportunity to voice any concerns or recommendations for the issues table. The final version of the issues table was approved at the June 19<sup>th</sup> Policy Committee Meeting. The next Advisory Committee Meeting will be August 7<sup>th</sup>; no Advisory Committee Meeting took place in July. The topic planned for the August Advisory Committee meeting is Habitat Recreation and Surface Water (Wetlands).



# Minnesota Agricultural Water Quality Certification Program

South Central MAWQCP Certification Specialist  
Serving the Counties of: Blue Earth, Brown, Faribault, LeSueur, Martin, McLeod, Nicollet, Renville, Sibley, Waseca, Watonwan



Greater Blue Earth River Basin Alliance



Herman Bartsch  
AREA 6 MAWQCP CERTIFICATION SPECIALIST  
July 19th, 2019

**Workload:**

- Working with producers and SWCDs to complete assessments and certifications
- Assisting producers with MDA Grant Applications
- Cover Crop Plans
- Program Promotion
- NRCS - RCPP Applications
- Conservation Planning Recertification
- Field Verifications
- Soil Health Training 6/17-6/18
- Brown County Cover Crop Meeting 6/24

AREA 6	Applications	Assessments	Certifications
Blue Earth SWCD	13	12	7
Brown SWCD	9	6	3
Faribault SWCD	21	16	12
LeSueur SWCD	7	4	2
Martin SWCD	9	5	5
McLeod SWCD	9	7	4
Nicollet SWCD	1	1	1
Renville SWCD	8	7	6
Sibley SWCD	3	3	3
Waseca SWCD	9	9	2
Watonwan SWCD	10	6	5
<b>Total</b>	<b>99</b>	<b>76</b>	<b>50</b>

MAWQCP Numbers as of 7-15-19

- 772 producers certified
- 516,281 acres certified
- 1,553 new practices installed or planned to be installed
- Sediment delivery to surface waters reduced by 34,152 tons per year
- Soil loss reduced by 86,254 tons per year
- Phosphorus loss reduced by 40,842 lbs. of P per year

Herman Bartsch:  
Area 6 Certification Specialist  
422 Belgrade Ave, Suite 104  
North Mankato, MN 56003

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# Greater Blue Earth River Basin

July 22, 2019



DANIELLE EVERS

AREA 5 MAWQCP CERTIFICATION SPECIALIST

Serving the Counties of: Cottonwood, Jackson, Lac Qui Parle, Lincoln, Lyon, Murray, Nobles, Pipestone, Redwood, Rock, & Yellow Medicine

### Projects and Workload:

- Continuing to meet with producers for assessments, mapping, & uploading documents for state verification
- Assisting producers in submitting MAWQCP Cost-Share Grant Applications
- Working on Lincoln Pipestone Rural Water MAWQCP incentive applications/assessments.

### Events:

- **June 21<sup>st</sup>** – Area 5 Meeting – Lake Benton
- **June 26-28<sup>th</sup>** – MARL Seminar 6 – Duluth
- **July 17<sup>th</sup>** – We Are Water Interview Meeting - Pipestone
- **July 19<sup>th</sup>** – GBERBA Joint Meeting – Blue Earth
- **July 29<sup>th</sup>** – 1W1P meeting Yellow Med. - Canby
- **July 30<sup>th</sup>** - Soil Health Endorsement Workgroup – North Mankato
- **Aug 1<sup>st</sup>** – Cover Crop/Soil Health Field Day – Luverne
- **Aug 7<sup>th</sup>** – Farmfest helping Minnesota Soil Health Coalition (MNSHC)

### Program Updates and Information:

- MAWQCP has certified over **772 farms**, including over **516,281 acres** with **1,553 new BMP's**
- Estimated benefits include: **34,152 tons** of TSS reduced per year, **86,254 tons** soil reduced per year, **40,942 lbs** Phosphorous reduced per year
- Grant applications still available for up to **\$5,000 75%** cost-share through the MDA for producers
- The MAWQCP has signed a MOU with the MNSHC to provide support, promote, & work toward sustainable ag production.
- A Story Map has been launched on the MAWQCP website. You can view it here:

<https://mnag.maps.arcgis.com/apps/Shortlist/index.html?appid=f5f1c86e75cd48bf9a79b5eccb51d36e>

## YEAR TO DATE NUMBERS

<b>Area 5</b>	<b>Applications</b>	<b>Assessments Completed</b>	<b>Actively Pursuing Cert.</b>	<b>Certifications</b>
Cottonwood SWCD	31	29	1	13
Jackson SWCD	30	27	2	16
Lac Qui Parle SWCD	6	6	0	4
Lincoln SWCD	16	16	0	5
Lyon SWCD	14	12	2	7
Murray SWCD	13	13	1	9
Nobles SWCD	13	13	0	9
Pipestone SWCD	38	37	1	18
Redwood SWCD	33	33	0	22
Rock SWCD	18	15	0	10
Yellow Medicine SWCD	23	23	2	11
<b>Totals</b>	<b>235</b>	<b>224</b>	<b>9</b>	<b>124</b>

DANIELLE EVERS:  
Area 5 Certification Specialist  
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# Minnesota Agricultural Water Quality Certification Program

Agriculture and Water Outreach Corpsmember  
Conservation Corps of MN & IA  
Lee Tapper



Greater Blue Earth River Basin Alliance



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July 19, 2019

## Workload:

- Assisting Herman Bartsch and Danielle Evers with mapping assessed fields in the MAWQCP mapping tool and assessment tool
- Entering producer fields into Web Soil Survey to check for sensitive soils
- Assisting Herman Bartsch and Danielle Evers with filling in soil and nutrient management information for applicant's fields
- Attended producer meetings with Herman Bartsch and Danielle Evers
- Assisted Herman Bartsch and Danielle Evers with field verifications
- Assisted David Bucklin plant trees in Cottonwood County
- Assisted Hannah Herzfeld check RIM Easements in Cottonwood County

## Projects and Events:

- Conservation Corp 5/28-5/31 to assist Dave plant trees
- Webinar NRCS Soil Heath Training 6/4 & 6/6
- Attended the GBERBA Executive Meeting in Mankato on 6/14
- Attended the Pow Wow Parade in Mountain Lake on 6/17
- Attended the 1W1P Policy Meeting in St. James on 6/19
- Attended the Area 5 Meeting in Lake Benton on 6/21
- Attended the NRCS Soil Heath Training in Marshall on 6/27-6/28
- Attended Conservation Corps Midterm Retreat at St. Croix State Park at St. John's Landing on July 1-3
- Continue to input maps and other data into the mapping and assessment tool

## Upcoming Events:

- Cottonwood SWCD Open House in Windom on 7/29
- Cover Crop "How To" Event in Luverne on 8/1
- Farm Fest in Redwood Falls on 8/7
- Cottonwood County Fair 8/14-8/17

Lee Tapper  
Agriculture and Water Outreach Corpsmember  
210 10th Street  
Windom MN 56101

Cell:(712)551-6574

Email: leettapper@outlook.com



**Alex Schultz**  
**Planning and Zoning Technician**

339 9th Street  
Windom, MN 56101

Phone: 507-831-1153 Ext. #3  
Fax: 507-831-2928

**COTTONWOOD**  
**SOIL AND WATER CONSERVATION DISTRICT**

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**Date: July 23, 2019**

**Name: Alex Schultz**

**Topics:** Past Events, Upcoming Events, Planning and Zoning, and Ag. Inspecting

**Past Events:**

- July 17<sup>th</sup> – AMC Meeting
- June 18<sup>th</sup> – Big Bend Energy Meeting

**Upcoming Events:**

- July 29<sup>th</sup> – Open House
- August 8<sup>th</sup> – Minnfarm Training

**Planning and Zoning:**

- **Planning Commission Meeting**
  - None
- **Board of Adjustments**
  - None
- **Permits**
  - Setback Permits, 3 Issued
  - CUP, 1 Issued
  - Variance, Issued 0

**Feedlots**

- **None**