

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
November 26, 2019**

CALL TO ORDER and ROLL CALL

AGENDA – Approval

MINUTES of October 24, 2019 Board Meeting

1. FINANCIAL – Kari Clouse

- Financial Report
- Accounts Payable
- Bank Midwest – Finalize Signature Cards
- Outstanding Conservationist Awards Luncheon
- SWCD Financial Statements and Audits Update

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek, Kay Gross

- Conservation Corpsmember Interviews – December 3
- Discussion on 2020 Contracts

1W1P Watonwan – Clark Lingbeek, Tom Appel, Kay Gross

SOUTHWEST PRAIRIE JPO – Tom Muller, Kay Gross

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- Ryan Bartels – New Engineering Technician - Luverne
- Staff Reviews

AREA V MASWCD MEETING – Clark Lingbeek

MASWCD – Clark Lingbeek

COMMISSIONER REPORT – Tom Appel

3. ADMINISTRATIVE – Kay Gross

•**GBERBA MAWQCP Contract and Payment Approval**

Ethan Quade	17-5-23	Storden 13	Certification Completion	Incentive \$200.00
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•**Well Sealing Cost-Share Contract Approval and Payment Authorization**

Frank Vock	2019-10	Great Bend 26	Well Sealing (2) Cost \$1,376.00	C-S \$688.00
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•**BWSR – FY18 Buffer Cost-Share – Return of Funds and Financial Report – \$8,343.13**

•**BWSR – FY17 – PRPA and Training Assistance Grant Agreement Amendment - 6-30, 2020**

•**Program Technician Position – Candidate Interview- December 6th or 12th**

•**Employee Reviews – Thursday, December 12 starting at 8:30 a.m.**

•**December Board Meeting – Thursday, December 19 starting at 9:30 a.m. (Building Potluck to Follow)**

•**Meetings**

December	2	Public Hearing – LEC – Windom	Alex, Kari
December	3	Safety Talk – Marshall	Alex, Lee
December	4	1W1P Steering Committee Meeting – St. James	Kay, Dave, Josh, Lee
December	4	SWMACDE Employees Meeting – Marshall	Staff
December	5	Area II/RCRCA Meeting – Redwood Falls	Clark
December	8-10	MASWCD State Convention – Bloomington	Clark, Kay, Kari (Others)
December	12	Employee Reviews/Interview – Office	Staff, Clark, Daryl
December	17	HLWD Advisory Meeting – Heron Lake	Kay, Clark
December	18	1W1P Steering Committee Meeting – St. James	Kay, Dave, Josh, Lee
December	18	1W1P Policy Committee Meeting – St. James	Clark, Kay, Dave, Josh, Lee, Tom
December	19	SWCD Board Meeting – Office	Supervisors, Staff
December	20	GBERBA Technical Committee Meeting – Mankato	Kay, Dave, Josh
December	20	GBERBA Executive Board Meeting – Mankato	Kay, Dave, Josh, Clark, Tom

4. DISTRICT CONSERVATIONIST – Karen Boysen and Loren Clarke

5. TECHNICIAN – Dave Bucklin – Written Report

6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Alexander – Written Report

7. RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report

8. WATONWAN WATERSHED TECHNICIAN – Josh Votruba – Written Report

9. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

10. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

11. MN CONSERVATION CORP MEMBER – Lee Tapper – Written Report

12. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

Next Regular Meeting, THURSDAY, DECEMBER 19, 2018 – 9:30 a.m. – Cottonwood SWCD Office