

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING**

April 23, 2020

Office Site of Meeting – Cottonwood SWCD Office – 210 10th Street, Windom, MN
Meeting will be conducted through WebEx with Conference Calling Capabilities
(login information was sent 4-15 by email)

CALL TO ORDER and ROLL CALL (all motions will be by Roll Call Vote)

AGENDA – Approval

MINUTES of March 26, 2020 Board Meeting

1. FINANCIAL – Kari Clouse/Kay Gross

- Review of Previous Financial Reports
- Financial Report (will be provided April 22 by email)
- Accounts Payable

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek

1W1P WATONWAN – Clark Lingbeek, Tom Appel

1W1P DES MOINES – Dave Bucklin, Kay Gross

SOUTHWEST PRAIRIE JPO – Tom Muller

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- BWSR – FY2018 Grant Agreement Amendment
- Memorandum of Agreement between NACD and Southwest Prairie Technical Service Area - \$125,000
- Approve for Staff to work from home and if necessary for safety precautions – take vehicles home

MASWCD and AREA V – Clark Lingbeek

COMMISSIONER REPORT – Tom Appel

3. ADMINISTRATIVE – Kay Gross

•GBERBA Cost-Share Contract Approval

Ramont Schrock 17-09(319-TMDL-16) Midway 3 Cover Crops – 155 ac Cost \$7,750.00 C-S \$3,875.00

•Well Sealing Cost-Share Contract

Jerry Bauer 2020-5 Great Bend 25 Well Sealing – 1 Cost \$985.00 C-S \$492.50

•BWSR MN CREP Outreach and Implementation Program Request – July 1, 2020 to June 30, 2022

•NACD/MASWCD Contribution Agreement – CRP Sign-up Conservation Planning

•Continuation - Adoption of Cottonwood County – Declaring a State of Emergency

•Restitution

•2016 (Completed), 2017 and 2018 Audits

•Personnel Policy Handbook- Update

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•Meetings

April	27	Tree Delivery	Staff
April 30-May 1		Tree Handout	Staff
May	6	Watonwan 1W1P Steering Team Meeting - WebEx	Kay, Dave, Josh
May	7	RCRCA/Area II Meeting – Marshall	Clark
May	8	GBERBA Policy Board Meeting – WebEx (??)	Kay, Dave, Josh, Kari, Clark, Tom
May	13	Des Moines 1W1P Meeting – Windom	Kay, Dave, Josh
May	20	Watonwan 1W1P Policy Board Meeting – WebEx (??)	Kay, Dave, Josh, Clark, Tom
May	27	GBERBA Technical Meeting – WebEx (??)	Kay, Dave, Josh, Ashley
May	28	Cottonwood SWCD Board Meeting – WebEx (??)	Supervisors, Staff

4. DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen

5. TECHNICIAN – Dave Bucklin – Written Report

6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report

7. RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report

8. WATERSHED TECHNICIAN – Josh Votruba – Written Report

9. PROGRAM TECHNICIAN/FEEDLOT ASSISTANT – Lee Tapper – Written Report

10. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

11. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

12. MN CONSERVATION CORP – MAWQCP INTERN – Ashley Broussard – Written Report

13. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

Next Regular Meeting – Thursday, May 28 – 8:30 a.m. – Cottonwood SWCD Office