

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
January 23, 2020**

CALL TO ORDER and ROLL CALL

AGENDA – Approval

CONSENT AGENDA – Approval

Board Positions, Committees, BWSR Final Financial Reports, Mileage Rate, Copy Rate, Health and Life Insurance, Banking Institutions, Newspapers; and
Authority to pay all bills necessary to avoid finance charges (before Monthly Board Meeting)

MINUTES of December 19, 2019 Board Meeting

1. FINANCIAL – Kari Clouse/Kay Gross

- Financial Report
- Accounts Payable
- MN Campaign Finance Board – Supervisors Statement of Economic Interest

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek

- Contract for Services (Administrative, Technical and Financial Coordinators)
- Introduction of Ashley Broussard, Conservation Corp Member, MAWQCP Intern

1W1P WATONWAN – Clark Lingbeek, Tom Appel

1W1P DES MOINES – Dave Bucklin, Kay Gross

SOUTHWEST PRAIRIE JPO – Tom Muller

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- Third Round Technical Assistance Grant TA2020 Priority Request Submission
- TSA 2019 Year End Report

MASWCD – Clark Lingbeek

- Legislative Day at the Capitol – March 24-25, Best Western Plus Capitol Ridge, St. Paul, MN

COMMISSIONER REPORT – Tom Appel

3. ADMINISTRATIVE – Kay Gross

•GBERBA Cost-Share Contract Final Payment

Darby Harder	17-07(319-TMDL-16)	Lakeside 23	Cover Crops 80 Acres	Cost \$5,696.90	C-S \$2,000.00
--------------	--------------------	-------------	----------------------	-----------------	----------------

•Well Sealing Cost-Share Contract

David Elston	2020-1	Springfield 14	Well Sealing	Cost \$600.00	C-S \$300.00
Frank Erickson	2020-2	Ann 35	Well Sealing (2)	Cost \$1,500.00	C-S \$375.00 each
Barbara Voth	2020-3	Great Bend 25	Well Sealing (2)	Cost \$800.00	C-S \$200.00 each
Tory Herding	2020-4	Rosehill 2	Well Sealing (2)	Cost \$1,500.00	C-S \$375.00 each

•Personnel Policy Handbook- Personnel Committee Meeting

•Appendix – Cottonwood SWCD Operational Handbook – Accounting Principles

•2016, 2017 and 2018 Audits

•Cottonwood SWCD 75th Anniversary – February 5, 1945

•Notary Public Renewal – District Administrator - \$120 plus recording fee

•Upcoming Training - None

•Meetings

January	21-22	Conservation Desk Top Training – Marshall	Becky
January	22-24	SSTS Training – St. Cloud	Becky
January	23	SWCD Board Meeting – Office	Supervisors, Staff
February	5	1W1P Steering Team Meeting – St. James	Kay, Dave, Josh
February	6	Area II/RCRCA Meeting – Redwood Falls	Clark
February	12	SSTS – Pumper Class – Windom	Hannah
February	12	1W1P Des Moines Meeting – Windom	Dave, Kay, Josh, Lee
February	14	GBERBA Executive Board Meeting – Mankato	Kay, Dave, Kari, Ashley
February	19	1W1P Steering Team Meeting – St. James	Kay, Dave, Josh
February	19	1W1P Policy Committee Meeting – St. James	Clark Kay Dave Josh Tom A.
February	20	MASWCD - Area V Meeting – Slayton	Supervisors, Staff
February	20	CMM Conference Call – Office	Dave
February	26	GBERBA Technical Meeting – Mankato	Dave, Kay, Josh, Ashley
February	27	SWCD Board Meeting – Office	Supervisors, Staff
February	29	Des Moines Valley Deer Hunters Banquet – Windom	Staff

Ticket Cost - \$55.00 Membership – Additional Person (Spouse) - \$25

4. **DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen**
5. **TECHNICIAN – Dave Bucklin – Written Report**
6. **FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**
7. **RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report**
8. **WATERSHED TECHNICIAN – Josh Votruba – Written Report**
9. **PROGRAM TECHNICIAN/FEEDLOT ASSISTANT – Lee Tapper – Written Report**
10. **AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**
11. **AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**
12. **MN CONSERVATION CORP – MAWQCP INTERN – Ashley Broussard - Introduction**
13. **PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**

Next Regular Meeting – Thursday, February 27 – 8:30 a.m. – Cottonwood SWCD Office