

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
June 25, 2020**

**Office Site of Meeting – Cottonwood SWCD Office – 210 10<sup>th</sup> Street, Windom, MN**

Meeting will be conducted through WebEx with Conference Calling Capabilities - Login information sent 5-20 by email

**CALL TO ORDER and ROLL CALL (all motions will be by Roll Call Vote)**

**AGENDA – Approval**

**MINUTES of May 28, 2020 Board Meeting**

**1. FINANCIAL – Kari Clouse**

- Financial Report (*Update will be sent June 24 by email*)
- Accounts Payable
- Audit Report 2017 and 2018
- Second Quarter Compensation and Expenses

**2. COMMITTEE REPORTS and ACTION ITEMS**

**RCRCA – Clark Lingbeek**

**GBERBA – Clark Lingbeek**

**1W1P WATONWAN – Clark Lingbeek, Tom Appel**

**1W1P DES MOINES – Dave Bucklin, Kay Gross**

**SOUTHWEST PRAIRIE JPO – Tom Muller**

- Southwest Prairie TSA Vouchers, Financial and Administrative Report

**MASWCD and AREA V – Clark Lingbeek**

**COMMISSIONER REPORT – Tom Appel**

- County Ditch Inspections - Data Collection and Uploading; COVID-19 Costs

**3. ADMINISTRATIVE – Kay Gross**

- Lawns to Legumes Cost-Share Contract Approval** (Additional Projects will be added)

Kelly Woizeschke	L2L–FY20-Cottonwood-07	Great Bend 22	Pollinator Habitat – 1 no.	Cost \$500.00	C-S \$450.00
Robyn Galer	L2L-FY20-Cottonwood-08	Great Bend 25	Pollinator Habitat – 1 no.	Cost \$500.00	C-S \$450.00
Denise Nichols	L2L-FY20-Cottonwood-09	Great Bend 19	Pollinator Habitat – 1 no.	Cost \$500.00	C-S \$450.00
Kristi Hedman	L2L-FY20-Cottonwood-10	Great Bend 24	Pollinator Habitat – 1 no.	Cost \$500.00	C-S \$450.00
Joni Barens	L2L-FY20-Cottonwood-11	Great Bend 26	Pollinator Habitat – 1 no.	Cost \$500.00	C-S \$450.00
Amy Minion	L2L-FY20-Cottonwood-12	Great Bend 36	Pollinator Habitat – 1 no.	Cost \$500.00	C-S \$450.00
Timary Rossow	L2L-FY20-Cottonwood-13	Great Bend 24	Pollinator Habitat - 1 no.	Cost \$500.00	C-S \$450.00

- Lawns to Legumes Cost-Share Contract Final Payment** (Additional Projects will be added)

Steve Fresk	L2L-FY20-Cottonwood-01	Great Bend 22	Pollinator Habitat – 1 no.	Cost \$293.91	C-S \$264.51
Joanne Kaiser	L2L-FY20-Cottonwood-03	Great Bend 26	Pollinator Habitat – 1 no.	Cost \$88.13	C-S \$79.32
Dale/Jane Boyer	L2L-FY20-Cottonwood-06	Great Bend 22	Pollinator Habitat – 1 no.	Cost \$1,042.35	C-S \$450.00
Margaret Horkey	L2L-FY20-Cottonwood-05	Great Bend 23	Pollinator Habitat – 1 no.	Cost \$412.91	C-S \$371.19
Jason Koss	L2L-FY20-Cottonwood-02	Great Bend 25	Pollinator Habitat – 1 no.	Cost \$293.91	C-S \$264.51

- State Cost-Share Contract Cancellation**

Rodney Fruehling	19-04	Amboy 8	Alternative Tile Intakes	Cost \$900.00	C-S \$675.00
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- State Cost-Share Contract Final Payment**

Shirley Matzke	19-03	Highwater 36	Grass Waterway	Cost \$8,776.58	C-S \$1,656.91
City of Mountain Lake	19-05	Midway 33	Tree Planting WQ Control	Cost \$2,000.00	C-S \$1,500.00

- County Buffer Cost-Share Contract Approval**

Bruce Turner	CB18-02	Lakeside 33	Bioreactor Regrade	Cost \$4,768.00	C-S \$4,768.00
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- County Buffer Cost-Share Contract Final Payment**

Bruce Turner	CB18-02	Lakeside 33	Bioreactor Regrade	Cost \$4,768.00	C-S \$4,768.00
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- GBERBA Cost-Share Contract Approval**

Darby Harder	17-10(319-TMDL-16)	Lakeside 23	Cover Crops – 62 ac	Cost \$3,100.00	C-S \$1,550.00
Tom Muller	17-11(319-TMDL-16)	Dale 14	Cover Crops – 130 ac	Cost \$6,500.00	C-S \$3,250.00

- Well Sealing Cost-Share Contract**

Joey Vought	2020-07	Great Bend 24	Well Sealing – 1	Cost \$925.00	C-S \$462.50
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- **Resignation** – Watershed Specialist
- **Sixth Month Personnel Review** – Program Technician
- **PRAP** - Final Financial Report – Cost - \$4,240.00 – Grant \$2,120.00
- **Upcoming Equipment Purchases**
- **BWSR Funding – District Capacity, Clean Water Legacy and CREP Outreach Implementation (June 30)**
- **DNR – Observation Well Professional and Technical Services Contact** – July 1, 2020 to June 30, 2021

• **Meetings**

June	25	EQIP Local Work Group – WebEx	
July	2	RCRCA/Area II Meeting – Marshall	Clark
July	10	GBERBA Technical Meeting – WebEx	Staff, Cons Corp
July	10	GBERBA Executive Meeting – WebEx	Clark-Staff-Tom A.
July	23	Cottonwood SWCD Board Meeting – WebEx (?)	Supervisors, Staff

4. **DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen** - EQIP Stakeholder Meeting
5. **TECHNICIAN – Dave Bucklin** – Written Report
6. **FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz** – Written Report
7. **RESOURCE TECHNICIAN – Hannah Herzfeld** – Written Report
8. **WATERSHED TECHNICIAN – Josh Votruba** – Written Report
9. **PROGRAM TECHNICIAN/FEEDLOT ASSISTANT – Lee Tapper** – Written Report
10. **AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch** – Written Report
11. **AREA 5 CERTIFICATION SPECIALIST – Danielle Evers** – Written Report
12. **MN CONSERVATION CORP – MAWQCP INTERN – Ashley Broussard** – Written Report
13. **PLANNING and ZONING TECHNICIAN – Alex Schultz** – Written Report

**Next Regular Meeting – Thursday, July 23 – 8:30 a.m. – Cottonwood SWCD Office**

**EQIP LOCAL STAKEHOLDER MEETING  
11:00 AM START BY WEBEX**