

JULY TRANSACTIONS

District Checking Account Balances 6/25/20 (Bank of the West & Bank Midwest)

\$453,309.63

RECEIPTS: (since last board meeting)

| | |
|---|--------------------|
| State of Minnesota - Observation Wells Contract | \$540.00 |
| Interest - June 2020 - Bank of the West | \$1.57 |
| Interest - June 2020 (214.19) & Return Fee for Additional Statement (3.00) - June 2020 - Bank Midwest | \$217.19 |
| Tree Sales and Downpayments | \$118.82 |
| Lawns to Legumes | \$1,303.87 |
| RCRCA - WRAPS Meeting | \$60.00 |
| State of Minnesota - Recording Fees - Baerg | \$46.00 |
| GBERBA - June Coordinators, June Area 6 Cert Specialist, June Watershed Specialist | \$15,450.12 |
| Southwest Prairie TSA - 2nd Quarter Allocation - Contract | \$8,110.02 |
| BWSR - Cost Share \$14,091.00 & Cons Delivery \$18,947.00 | \$33,038.00 |
| TOTAL RECEIPTS | \$58,885.59 |

DISBURSEMENTS: (since last board meeting)

| | |
|---|--------------------|
| 24950-24954 Supervisor's Compensation, Taxes & PERA DCP | \$1,594.08 |
| Direct Deposit 6-21-2020 to 7-4-2020 plus PERA, MN Dept of Revenue & Bank Midwest | \$16,425.88 |
| 24955 Life Ins Co. of N America - Critical Illness - July 2020 | \$6.59 |
| 24956 Sun Life Financial - STD July 2020 | \$38.40 |
| 24957 The Hartford - LTD - July 2020 | \$163.13 |
| 24958 Running's - Potting Soil for L2L & Potting Soil & Fence for Tree Program | \$94.40 |
| 24959 Schwalbach Hardware - Mini Lamp | \$3.99 |
| 24960 Staples Enterprises - Gas Expense - June 2020 | \$214.74 |
| EFT71720 MN Dept of Revenue - Sales & Use Tax 2nd Qtr 2020 | \$2,006.00 |
| Direct Deposit Payroll 7-5-2020 to 7-18-2020 plus PERA, MN Dept of Revenue & Bank Midwest | \$15,722.10 |
| TOTAL DISBURSEMENTS | \$36,269.31 |

BALANCE BEFORE BOARD MEETING

\$475,925.91

ACCOUNTS PAYABLE

7/23/2020

(to be approved at this board meeting)

| <u>Check#</u> | <u>Payable</u> | <u>Amount</u> |
|---------------|---|---------------|
| 24961 | Cottonwood County - Insurance - 2020 - August | \$3,105.38 |
| 24962 | Cottonwood County - Rent - 2020 - August | \$1,900.00 |
| 24963 | Cottonwood County Recorder - Record Easements (2) & Notice of Funding Restrictions (2) | \$184.00 |
| 24964 | Delta Dental - Dental Ins - August 2020 | \$152.60 |
| 24965 | NCPERS - Life Insurance - August 2020 | \$112.00 |
| 24966 | Cardmember Services - CISCO Webex & Postage | \$122.67 |
| 24967 | City of Windom - Internet Services | \$86.00 |
| 24968 | Citizen Publishing Company - Site Host (2), Ag Edition & Shopper Supervisor Election Notice | \$258.00 |
| 24969 | Office Depot - Office Supplies | \$35.18 |
| 24970 | Postmaster - Postage Stamps | \$110.00 |
| 24971 | CliftonLarsonAllen - 2017 Financial Audit (3,500.00), 2018 Audit (250.00) & Client Support (187.50) | \$3,937.50 |
| 24972 | David Jungas - Title Ins - Gransee | \$1,022.50 |
| 24973 | Schumacher's Nursery - Trees for Resale & Late Charge | \$848.05 |
| 24974 | CDW Government - Apple IPAD & Keyboard | \$637.13 |
| 24975 | Frontier Precision - GPS System - Ditch Inspections | \$4,896.50 |
| 24976 | SHI International - Apple IPAD Otter Box | \$142.00 |
| 24977 | Murray SWCD - SWPTSA Financial Coordinator April - June 2020 | \$5,126.16 |
| 24978 | SWPTSA - NACD Technical Assiatance Grant Allocation | \$31,250.00 |
| 24979 | Denise Nichols - Lawns to Legumes Cost Share | \$168.33 |
| 24980 | Amy Minion - Lawns to Legumes Cost Share | \$168.33 |
| 24981 | Lois Kraft - Lawns to Legumes Cost Share | \$235.66 |
| 24982 | Rebecca Buchholz - Cell Phone | \$40.00 |
| 24983 | Herman Bartsch - Mileage & Cell Phone | \$166.15 |
| 24984 | Kay Gross - Cell Phone - Personal and District | \$87.55 |
| 24985 | Timary Rossow - Lawns to Legumes Cost Share | \$336.65 |

TOTAL ACCOUNTS PAYABLE

\$55,128.34

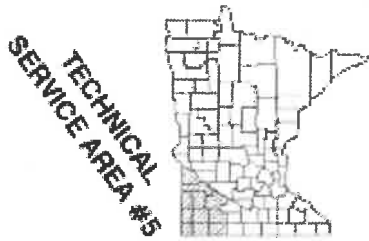
District Checking Account Balance

\$420,797.57

Balances as of 7-23-2020

| | |
|--|--------------------|
| PETTY CASH (Included in District Fund Balance) | \$50.00 |
| Savings Account Balance Interest - Bank Midwest - 2nd Quarter (\$26.58 - Included in Savings Total) | <u>\$50,042.47</u> |

Account Balances: Checking (2)/Savings/Petty Cash: \$470,890.04



SOUTHWEST PRAIRIE TECHNICAL SERVICE AREA

210 10th Street, Windom, MN 56101

Phone: 507-832-8287

DATE: JULY 23, 2020
TO: SOUTHWEST PRAIRIE TSA MEMBERS
FROM: KAY GROSS, ADMINSTRATIVE COORDINATOR
SUBJECT: COORDINATOR REPORT

2019 NACD – Technical Assistance Grant

Quarterly reports have been filed for April - June 2020.

Original Centrol contract has been amended and approve to complete the remaining \$6,180 by June 30, 2020.

New Centrol contract has been completed for an additional 100 hours totaling \$6,000 to be completed by June 30, 2020.

2020 NACD – Technical Assistance Grant

Memorandum of Understanding has been signed and approved for our third round of funding \$125,000 grant with \$31,250 in match. This grant will take effect as soon as we have completed our 2019 grant.

2018 NRCS Collaboration Grant

The Finanical Report has been completed for April – June 2020. This grant will end August 31, 2020.

TSA Engineering Staff

At this time all TSA Engineering staff are working remotely from home. Permission has been given for staff to move freely from home to their local offices on an as needed basis. We are giving every opportunity for all staff to feel safe and this allows them the flexibility in balancing home life and office. Work expectations remain the same in either location and Russ has sent out all contact information for our Technical Staff.

Protocols are in place when working in the field, social distancing, cleaning vehicles and not allowing non-staff to enter vehicles. Also when working with contractors or outside sources, additional paperwork will be used, so their will be no sharing of papers or supplies.

Soil Health/Training Contract Position

Dawn Madison is continuing to work with District staff in gaining Job Approval Authority and also working on grant obligations for NRCS. Dawn will be suspend working through early June for her greenhouse business.

Performance reviews were completed and the TSA Board has approved the continuation of the Soil Health/Training contract position at \$54.00/hr for 1,000 per year starting September 1, 2020 to August 30, 2022.

Engineering Technician Positons

At this time we are on hold in adding new positions. We will be completing a 6 month reivew for Jake Harrison in August.

During our Area V Manager's Meeting the discussion of additional technical support will be built up through local capacity and the SWCDs, with an emphasis on gaining the needed JAA at the local level. Again, the addition of of new TSA technical staff is on hold for the forseeable future.

**Monthly Treasurer's Report
Southwest Prairie Technical Service Area
June 2020**

| <u>Use of Cash</u> | <u>Beginning Balance 6/1/2020</u> | <u>Receipts</u> | <u>Disbursements</u> | <u>Ending Balance 6/30/2020</u> |
|--------------------------------|---|---------------------|----------------------|---|
| Checking | \$ 9,934.59 | \$ 55,250.00 | \$ 51,455.55 | \$ 13,729.04 |
| Select Business Svg | \$ 735,814.01 | \$ 407.87 | \$ 20,000.00 | \$ 716,221.88 |
| Interest Money | \$ 63,024.01 | - | - | \$ 63,024.01 |
| Compensated Absences | \$ 54,000.00 | - | - | \$ 54,000.00 |
| Total | \$ 862,772.61 | \$ 55,657.87 | \$ 71,455.55 | \$ 846,974.93 |
| Program Summary | | | | |
| JPO Fund Balance | \$ 63,024.01 | \$ 407.87 | - | \$ 63,431.88 |
| FY19 NPEA Grant | - | - | - | - |
| FY20 NPEA Local Share | - | - | - | - |
| FY19 NPEA Admin | 7,466.51 | - | 7,466.51 | - |
| FY20 NPEA | - | - | - | - |
| FY20 NPEA Administration | 7,500.00 | - | - | - |
| Technical Services | 180,371.93 | 4,000.00 | 3,309.19 | \$ 4,190.81 |
| TSA Shared Technician | - | - | 16,217.66 | \$ 168,154.27 |
| Training | 3,000.00 | - | - | - |
| Compensated Absences | 54,000.00 | - | - | 3,000.00 |
| FY18 ESTS Local Share | 6,780.67 | - | - | \$ 54,000.00 |
| FY18 ESTS (exp-06/30/2020) | - | - | - | 6,780.67 |
| FY18 ESTS Admin | 12,462.90 | - | - | - |
| FY18 ESTS Equipment | 6,698.37 | - | 7,852.60 | \$ 4,610.30 |
| FY19 ESTS Grant | 210,750.00 | - | 6,698.37 | - |
| FY19 ESTS Admin | 29,250.00 | - | - | 210,750.00 |
| FY19 ESTS Local Share | 24,398.00 | - | 5,614.22 | \$ 23,635.78 |
| FY20 ESTS Grant | 201,704.80 | - | - | \$ 24,398.00 |
| FY20 ESTS Administration | 40,795.20 | - | - | \$ 201,704.80 |
| FY20 ESTS Local Share | 22,400.00 | 2,240.00 | - | \$ 40,795.20 |
| NRCS Collaboration Grant Admin | (5,176.14) | \$ 5,239.00 | 1,846.00 | \$ 24,640.00 |
| FY20 NACD Grant | (2,653.64) | \$ 31,250.00 | 9,930.00 | \$ (1,783.14) |
| Total | \$ 862,772.61 | \$ 43,136.87 | \$ 58,934.55 | \$ 846,974.93 |

1:05 PM

07/15/20

Accrual Basis

Southwest Prairie Technical Service
Balance Sheet Detail
 As of June 30, 2020

| Type | Date | Num | Name | Memo | Class | Clr | Split | Amount | Balance |
|--|------------|--------|------------------------|-------------------|------------|-----|---------------------|------------|--------------|
| ASSETS | | | | | | | | | 1,014,455.44 |
| Current Assets | | | | | | | | | 877,976.12 |
| Checking/Savings | | | | | | | | | 862,772.61 |
| Checking Account | | | | | | | | | 9,934.59 |
| Transfer | 06/01/2020 | | | Funds Transfer | NPEA | X | Select Busines... | 20,000.00 | 29,934.59 |
| Liability Check | 06/02/2020 | auto | Sun Life Insurance | | | X | -SPLIT- | -53.41 | 29,881.18 |
| Bill Pmt -Check | 06/05/2020 | 3010 | Cardmember Service | | | X | Accounts Paya... | -32.67 | 29,848.51 |
| Bill Pmt -Check | 06/05/2020 | 3011 | Gary's Service | | | X | Accounts Paya... | -83.93 | 29,764.58 |
| Bill Pmt -Check | 06/08/2020 | 3012 | Ben Matthys | | | X | Accounts Paya... | -14.73 | 29,749.85 |
| Bill Pmt -Check | 06/09/2020 | 3013 | Chandler Co-op | gas | | X | Accounts Paya... | -179.17 | 29,570.68 |
| Liability Check | 06/10/2020 | | QuickBooks Payroll ... | Created by Pa... | | X | Direct Deposit ... | -7,325.27 | 22,245.41 |
| Liability Check | 06/10/2020 | 3014 | MN PEIP | | | X | Health Insuran... | -2,620.10 | 19,625.31 |
| Paycheck | 06/11/2020 | DD1256 | Harrison, Jacob L | Direct Deposit | FY18 ES... | X | -SPLIT- | 0.00 | 19,625.31 |
| Paycheck | 06/11/2020 | DD1257 | Hoogendoorn, Russell | Direct Deposit | NPEA | X | -SPLIT- | 0.00 | 19,625.31 |
| Paycheck | 06/11/2020 | DD1258 | Matthys, Benjamin J | Direct Deposit | FY18 ES... | X | -SPLIT- | 0.00 | 19,625.31 |
| Paycheck | 06/11/2020 | DD1259 | Skoglund, Michael | Direct Deposit | NPEA | X | -SPLIT- | 0.00 | 19,625.31 |
| Liability Check | 06/11/2020 | auto | EFTPS | 41-1811267 | | X | -SPLIT- | -2,450.84 | 17,174.47 |
| Liability Check | 06/11/2020 | auto | MN Revenue | | | X | State Withholdi... | -417.00 | 16,757.47 |
| Liability Check | 06/11/2020 | auto | MSRS | | | X | HCSP-Def C | -225.00 | 16,532.47 |
| Liability Check | 06/11/2020 | auto | PERA | | | X | -SPLIT- | -1,454.19 | 15,078.28 |
| Liability Check | 06/11/2020 | auto | MSRS | | | X | HCSP-Def C | -40.00 | 15,038.28 |
| Deposit | 06/15/2020 | | | Deposit | | X | Federal | 31,250.00 | 46,288.28 |
| Bill Pmt -Check | 06/16/2020 | 3015 | Verizon | | | X | Accounts Paya... | -166.94 | 46,121.34 |
| Deposit | 06/22/2020 | | | Deposit | | X | Undeposited F... | 4,000.00 | 50,121.34 |
| Liability Check | 06/24/2020 | | QuickBooks Payroll ... | Created by Pa... | | X | Direct Deposit ... | -7,325.27 | 42,796.07 |
| Paycheck | 06/25/2020 | DD1260 | Harrison, Jacob L | Direct Deposit | FY18 ES... | X | -SPLIT- | 0.00 | 42,796.07 |
| Paycheck | 06/25/2020 | DD1261 | Hoogendoorn, Russell | Direct Deposit | NPEA | X | -SPLIT- | 0.00 | 42,796.07 |
| Paycheck | 06/25/2020 | DD1262 | Matthys, Benjamin J | Direct Deposit | FY18 ES... | X | -SPLIT- | 0.00 | 42,796.07 |
| Paycheck | 06/25/2020 | DD1263 | Skoglund, Michael | Direct Deposit | NPEA | X | -SPLIT- | 0.00 | 42,796.07 |
| Liability Check | 06/25/2020 | auto | EFTPS | 41-1811267 | | X | -SPLIT- | -2,450.86 | 40,345.21 |
| Liability Check | 06/25/2020 | auto | MN Revenue | | | X | State Withholdi... | -417.00 | 39,928.21 |
| Liability Check | 06/25/2020 | auto | MSRS | | | X | HCSP-Def C | -225.00 | 39,703.21 |
| Liability Check | 06/25/2020 | auto | PERA | | | X | -SPLIT- | -1,454.19 | 38,249.02 |
| Liability Check | 06/25/2020 | auto | MSRS | | | X | HCSP-Def C | -40.00 | 38,209.02 |
| Bill Pmt -Check | 06/30/2020 | 3016 | Cardmember Service | headsets, gas | | X | Accounts Paya... | -588.98 | 37,620.04 |
| Bill Pmt -Check | 06/30/2020 | 3017 | Control | | | X | Accounts Paya... | -9,930.00 | 27,690.04 |
| Bill Pmt -Check | 06/30/2020 | 3018 | Green Garden Place... | | | X | Accounts Paya... | -3,494.13 | 24,195.91 |
| Bill Pmt -Check | 06/30/2020 | 3019 | Lac qui Parle SWCD- | | | X | Accounts Paya... | -825.00 | 23,370.91 |
| Bill Pmt -Check | 06/30/2020 | 3020 | Murray SWCD | Rent-April-Jun... | | X | Accounts Paya... | -1,250.00 | 22,120.91 |
| Bill Pmt -Check | 06/30/2020 | 3021 | MCIT | Auto Ins-Addit... | | X | Accounts Paya... | -219.48 | 21,901.43 |
| Bill Pmt -Check | 06/30/2020 | 3023 | Chandler Co-op | | | X | Accounts Paya... | -62.37 | 21,839.06 |
| Bill Pmt -Check | 06/30/2020 | 3024 | Cottonwood SWCD | Admin-April 1-... | | X | Accounts Paya... | -8,110.02 | 13,729.04 |
| Total Checking Account | | | | | | | | 3,794.45 | 13,729.04 |
| Savings Interest Account | | | | | | | | | 63,024.01 |
| Deposit | 06/30/2020 | | | Deposit | | | Interest on Savi... | 407.87 | 63,431.88 |
| Total Savings Interest Account | | | | | | | | 407.87 | 63,431.88 |
| Select Business Savings | | | | | | | | | 769,814.01 |
| Transfer | 06/01/2020 | | | Funds Transfer | | | Checking Acco... | -20,000.00 | 769,814.01 |
| Total Select Business Savings | | | | | | | | -20,000.00 | 769,814.01 |
| Total Checking/Savings | | | | | | | | -15,797.68 | 846,974.93 |
| Accounts Receivable | | | | | | | | | 15,178.51 |
| Accounts Receivable | | | | | | | | | 15,178.51 |
| Invoice | 06/22/2020 | 47 | Lincoln SWCD-C | | | | TSA-Technical ... | 4,000.00 | 19,178.51 |
| Payment | 06/22/2020 | | Lincoln SWCD-C | | | | Undeposited F... | -4,000.00 | 15,178.51 |
| Total Accounts Receivable | | | | | | | | 0.00 | 15,178.51 |
| Total Accounts Receivable | | | | | | | | 0.00 | 15,178.51 |
| Other Current Assets | | | | | | | | | 25.00 |
| CDs | | | | | | | | | 0.00 |
| Total CDs | | | | | | | | | 0.00 |
| FY16 CW ESTS-Part 1 Lincoln | | | | | | | | | 0.00 |
| Total FY16 CW ESTS-Part 1 Lincoln | | | | | | | | | 0.00 |
| FY16 CW ESTS-Part 2 Equip | | | | | | | | | 0.00 |
| Total FY16 CW ESTS-Part 2 Equip | | | | | | | | | 0.00 |
| Interest Income CD | | | | | | | | | 0.00 |
| Total Interest Income CD | | | | | | | | | 0.00 |
| Interest Money | | | | | | | | | 0.00 |
| Total Interest Money | | | | | | | | | 0.00 |
| Interest Receivable | | | | | | | | | 0.00 |
| Total Interest Receivable | | | | | | | | | 0.00 |
| Local Cash-Sub Watershed Grant | | | | | | | | | 0.00 |



**COTTONWOOD
SOIL AND WATER CONSERVATION DISTRICT**

210 10th Street
Windom, MN 56101

Phone: 507-832-8287

Cottonwood SWCD Technician Report for July 23, 2020.

1) Minnesota Wetlands Conservation Act update.

WCA application for the Red Rock Quarry Expansion for a Boundary and Type Decision. Two in field visits for this application have taken place.

2) GBERBA and 1W1P Watonwan

The GBERBA Technical and Policy meeting happened on July 10, 2020 via WebEx. The Watonwan One Watershed One Plan process is now to the 60-day comment period. The Watonwan 1W1P Policy Board approved a motion to consider GBERBA for the fiscal and coordinating entity when the 1W1P plan is complete. GBERBA through a committee will assist drafting a new Joint Powers Agreement to allow 1W1P management. The Le Sueur Watershed group have submitted a 1W1P Planning grant application to BWSR.

3) Lawns to Legumes. L2L

We had a successful spring season this year, with 12 Windom sites planting pollinator friendly plants. I am receiving Bumble Bee photos and have submitted them to the Bumble Bee Watch website. So far all positively identified Bees have been the Common Eastern Bumble Bee. The L2L program signs are on the way here. Each landowner will get a small sign to identify their sight.

4) Watershed Restoration and Protection Strategies WRAPS

A completed WRAPS report is a jumping off place for the One Watershed One Plan Process. The Des Moines, Little Cottonwood that is included in the Middle Minnesota watershed and the Cottonwood Watershed WRAPS process are all nearing completion. The Des Moines Watershed has held meetings and has applied for a 1W1P planning grant this year. At a recent Des Moines WS meeting, a vote passed to approve the Jackson SWCD staff to be the financial entity and Murray County staff as the coordinator for the group if a 1W1P planning grant application is successful this year.

5) Public Ditch Inspections

Cottonwood County has asked the SWCD staff to assist the Public Ditch inspections.

David Bucklin Cottonwood SWCD



210 10th St
Windom, MN 56101

Phone: 507-832-8287

COTTONWOOD **SOIL AND WATER CONSERVATION DISTRICT**

Date: July 14, 2020

Name: Becky Buchholz (Farm Bill Assistant/Program Technician)

Topics: Past Events, Upcoming Events, Farm Bill Assistance, Lawns to Legumes, SSTS

Past Events:

Upcoming Events:

Farm Bill Assistance:

- Continuous CRP is open right now. There are several new CRP programs also open for enrollment: CLEAR, SHIPP, Grasslands, etc.
- BWSR announced a second CREP enrollment period of June 22 – Aug 10. We still are waiting for the final approval list of the June 1st CREP applications. We have 4 interested CREP application for the current enrollment.
- Five wetland restorations are complete, four more need to be completed this year.
- I have submitted five RIM Grasslands applications to BWSR, two are accepted, three are pending still.
- I have been working on General and Continuous CRP contracts for NRCS and FSA.

Lawns to Legumes Demonstration Neighborhood Grant

- We are accepting applications for any resident who lives in the city of Windom. Heron Lake Watershed District and the Jackson SWCD will handle Wilder, Jackson, Lakefield, and Heron Lake.
- Four pollinator habitat project types are eligible: pocket gardens, pollinator tree/shrubs, pollinator lawns, and pollinator meadows.
- We have developed a Rusty Patched Bumblebee photo contest for residents of the City of Windom, Wilder, Heron Lake, Lakefield, and Jackson.
- We completed our first grant reimbursement for the 4th quarter (April – June 2020).
- We have 13 contracts for Windom and 5 of them are paid out. We are gathering the remaining expenses from the homeowners to finalize their C-S vouchers.

SSTS:

- Continuing to send out letters as septic disclosure forms come in and as property transfers occur.
- Septic season is picking up and we have completed multiple installations and site evals.



COTTONWOOD
SOIL AND WATER CONSERVATION DISTRICT

210 10th Street
Windom, MN 56101
Phone: 507-832-8287

Date: July 23, 2020

Name: Hannah Herzfeld (Cottonwood Resource Technician)

Topics: Past Events, Upcoming Events, Project Updates, Working on

Past Events:

- Events Cancelled due to COVID-19

Upcoming Events:

- Grazing Practices Training – July 30th, Morristown MN

Project Updates:

Working with Cottonwood County to inspect ditches, and to prepare for creating ditch inspection database, and ditch inspecting software Drainage DB.

Working towards Cover crop, waterway JAA, and becoming a certified conservation planner

Staking RIM easements that were not previously staked, and working with the landowners to correct RIM violations.

Public Waters compliance in Cottonwood county is approximately 96%. SWCD and the County are working congruently to assist landowners with bringing landowners into compliance with the Buffer Law and will be conducting site visits and inspections this summer and fall.

Working on:

- WCA mentorship
- SSTS continuing education (Classes cancelled due to COVID-19, will resume in fall)
- Conducting RIM inspection and Staking RIM sites
- Cost-share inspections
- Beginning the ditch inspection process
- Moving forward with the Buffer Law and conducting site visits for landowners who received an APO (Administrative Penalty Order) and Corrective Action Notice, and working with landowners to come into compliance.



Minnesota Agricultural Water Quality Certification Program

South Central MAWQCP Certification Specialist
Serving the Counties of: Blue Earth, Brown, Faribault, LeSueur, Martin, McLeod, Nicollet, Renville, Sibley, Waseca, Watonwan



Greater Blue Earth River Basin Alliance



Herman Bartsch
AREA 6 MAWQCP CERTIFICATION SPECIALIST
July 7th, 2020

Workload:

- Working with producers and SWCDs to complete assessments and certifications
- Assisting producers with MDA Grant Applications
- Cover Crop Plans
- Practice Plans
- Program Reviews
- Endorsements
- Field Verifications

| AREA 6 | Applications | Assessments | Certifications |
|-----------------|--------------|-------------|----------------|
| Blue Earth SWCD | 14 | 12 | 7 |
| Brown SWCD | 10 | 6 | 3 |
| Faribault SWCD | 27 | 22 | 13 |
| LeSueur SWCD | 14 | 9 | 5 |
| Martin SWCD | 12 | 7 | 5 |
| McLeod SWCD | 9 | 7 | 4 |
| Nicollet SWCD | 1 | 1 | 1 |
| Renville SWCD | 16 | 10 | 8 |
| Sibley SWCD | 3 | 3 | 3 |
| Waseca SWCD | 11 | 11 | 5 |
| Watonwan SWCD | 13 | 9 | 7 |
| Total | 130 | 97 | 61 |

Certified producers will be given "high priority" for Conservation Stewardship Program funding through NRCS.

Producers continue to use the MDA \$5,000 grant to install conservation practices that will address water quality concerns and help them gain certification.

MAWQCP is beginning to offer **three new endorsements** in addition to certification. Endorsements will recognize producers who are going above and beyond in the areas of **soil health, integrated pest management, and wildlife.**

MAWQCP Numbers as of 7-6-20

- 915 producers certified
- 631,528 acres certified
- 1,874 new practices installed or planned to be installed
- Sediment delivery to surface waters reduced by 37,669 tons per year
- Soil loss reduced by 105,676 tons per year
- Phosphorus loss reduced by 46,676 lbs. of P per year
- 14 Soil Health Endorsements
- 14 IPM Endorsements
- 13 Wildlife Endorsements

Herman Bartsch:
Area 6 Certification Specialist
422 Belgrade Ave, Suite 104
North Mankato, MN 56003

Office: (507) 344-3210
Cell: (507) 380-9134

E-MAIL:
hermanbartsch@outlook.com



Greater Blue Earth River Basin

June 30th, 2020



DANIELLE EVERS

AREA 5 MAWQCP CERTIFICATION SPECIALIST

Serving the Counties of: Cottonwood, Jackson, Lac Qui Parle, Lincoln, Lyon, Murray, Nobles, Pipestone, Redwood, Rock, & Yellow Medicine

Projects and Workload:

- Continuing to "meet" with producers for assessments, mapping, & uploading documents for state verification
- Assisting producers in submitting MAWQCP Cost-Share Grant Applications
- Working on program promotion, and story map participation
- Working to line up phone assessments and program reviews.
- Doing field verifications

Events:

- June 23rd -Hwy 14 Soil Health Tour Zoom
- June 25th - Virtual MARL graduation Zoom
- July 1st- Virtual Agronomy Tour
- July 23rd - MN Ag Water Quality Partner Training via Microsoft Teams

Program Updates and Information:

- **JULY 23rd** Virtual Program Training for Partners
- Endorsements for Integrated Pest Management (IPM), Wildlife Habitat, & Soil Health available for certified producers.
 - Endorsement information now added to my Year to Date Numbers
- Grant applications still available for up to **\$5,000 75%** cost-share through the MDA for producers
- MAWQCP has certified over **906 farms**, including over **627,951 acres** with **1,864 new BMP's**
- Estimated benefits include: **37,664 tons** of TSS reduced per year, **105,611 tons** soil reduced per year, **46,671 lbs** Phosphorous reduced per year, **38,087 CO_{2-e} tons** per year
- **14** Soil Health Endorsements, **14** Integrated Pest Management Endorsements, **12** Wildlife Endorsements

YEAR TO DATE NUMBERS

| Area 5 | Applications | Assessments Completed | Actively Pursuing Cert. | Certifications | Endorsements | | |
|---------------|--------------|-----------------------|-------------------------|----------------|--------------|-------------|----------|
| | | | | | IPM | Soil Health | Wildlife |
| Cottonwood | 35 | 33 | 1 | 15 | 0 | 0 | 0 |
| Jackson | 33 | 32 | 0 | 18 | 2 | 2 | 0 |
| Lac Qui Parle | 6 | 6 | 0 | 4 | 0 | 0 | 0 |
| Lincoln | 21 | 19 | 0 | 7 | 1 | 0 | 1 |
| Lyon | 16 | 14 | 0 | 8 | 0 | 0 | 0 |
| Murray | 17 | 14 | 1 | 10 | 0 | 0 | 0 |
| Nobles | 14 | 14 | 0 | 10 | 0 | 0 | 0 |
| Pipestone | 42 | 39 | 2 | 18 | 0 | 0 | 0 |
| Redwood | 35 | 34 | 1 | 22 | 1 | 1 | 0 |
| Rock | 21 | 16 | 1 | 12 | 0 | 0 | 0 |
| Yellow Med. | 28 | 28 | 1 | 15 | 0 | 0 | 0 |
| Totals | 268 | 249 | 7 | 139 | 3 | 2 | 1 |

DANIELLE EVERS:
 Area 5 Certification Specialist
 119 2nd St SW Suite 13
 Pipestone, MN 56164

PHONE: (507) 825-1199
 CELL: (507) 221-0304

E-MAIL:
Danielle.Evers@co.pipestone.mn.us



COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT

210 10th Street
Windom, MN 56101
Phone: 507-832-8287



Date: July 23, 2020

Name: Lee Tapper (Program Technician)

Topics: Past Events, Upcoming Events, Project Updates, Working on

Past Events:

- June 25th Cottonwood SWCD Board Meeting
- TBT Waterway Survey in Rock County with TSA
- July 6th Webex Nutrient Management Module 9: Waste Storage Design Related Inventory
- July 13th Webex Grazing Facilitating Practices – Part 1
- July 20th Webex Grazing Facilitating Practices – Part 2

Upcoming Events:

- TBT County Drainage Systems in Faribault County with Dustin Anderson
- July 27th Webex Nutrient Management Module 7– Manure
- July 30th Grazing Facility Practice in Morristown MN

Project Updates:

Hannah Herzfeld and I have been training with Dawn Madison on Waterway Surveying. We are both working towards Base level JAA in Engineering Practices and also Cover Crops. Currently we are working on three different waterway projects.

Still submitting feedlot re-registration applications to the MPCA. “Feedlot owners are required to update their registration information in every four-year interval after the initial registration deadline of **January 1, 2021**. The MPCA notifies owners 90 days prior to the re-registration deadline.” I will send out two more County Feedlot Newsletter with reminders to re-register their feedlots before the deadline.

Sent out Summer Feedlot Newsletter July 15th to all feedlot owners in the county. Different topics in the Newsletter are the following: Feedlot Registration, Proposed New Feedlot Permit Includes New Water Quality Protections for Land-Applied Manure, and Contact Information.

Working on:

- Cost-Share Inspections 2020, Staking RIM Easements, and RIM Inspections
- Updating Feedlot Folders
- Sending Re-Registration Applications to the MPCA
- Attending Webex Meetings for the MPCA
- Planning Ditch Inspections with Hannah Herzfeld
- Working towards Base level JAA in Engineering Practices 412, 600, 638 and Cover Crops

Lee Tapper

210 10th Street
Windom, MN 56101

507-832-8287

Email: Lee.Tapper@co.cottonwood.mn.us



Minnesota Agricultural Water Quality Certification Program

Agriculture and Water Outreach Corpsmember
Conservation Corps of MN & IA
Ashley Broussard



Greater Blue Earth River Basin Alliance



July 8th 2020

Workload:

- Assisting Herman and Danielle with mapping assessed fields in the MAWQCP mapping tool and assessment tool
- Attend producer meetings with Herman and Danielle

Projects and Events:

- Work with MAWQCP and contacting newly certified producers
- RIM inspections with Hannah
- Ditch inspections with Hannah and Lee
- Groundwater modeling training with ModelMuse for MODFLOW6

Upcoming Events:

- Continue work with MAWQCP mapping and assessment tool
- Continue working on certification reviews

Ashley Broussard
Agriculture and Water Outreach Corpsmember
210 10th Street
Windom MN 56101

Cell:(815)600-6906

Email: Broussard.Ashley@outlook.com



Alex Schultz
Planning and Zoning Technician

210 10th Street
Windom, MN 56101

Phone: 507-832-8287

COTTONWOOD

SOIL AND WATER CONSERVATION DISTRICT

Date: July 23, 2020

Name: Alex Schultz

Topics: Past Events, Upcoming Events, Planning and Zoning, and Ag. Inspecting

Past Events:

- June 26th- Planning Commission meeting
- July 9th- Board of Adjustments meeting

Upcoming Events:

- July 23rd- Planning Commission Meeting
- August 12th- ISG Drainage Conference

Planning and Zoning:

- **Planning Commission Meeting**
 - Approval of Elmendorf Expansion
- **Board of Adjustments**
- **Permits**
 - Setback Permits, 4 Issued
 - CUP, 2 Issued
 - Variance, Issued 2

Feedlots

- **New Construction Short Form approved for Tyson Anderson- 1200 Animal Units**

BWSR Update (July 21, 2020)

Legislative Update – Special Session 1.0 (June 12-June 19); Special Session 2.0 (July 21)

1.0: Made little progress on key legislative issues; did not reach agreement on police reform, supplemental budgets, or COVID19 local funding distribution.

2.0: Reached agreement on police reform (awaiting signature of Governor); made little progress elsewhere

- **Bonding Bill**

- **No legislative action taken (1.0 or 2.0)**
- Contains:
 - MN CREP (funding)
 - Local Roads Wetlands Replacement Program (cash and bonding)

- **Environmental and Natural Resources Omnibus Bill**

- **No legislative action taken (1.0 or 2.0)**
- Contains
 - Creating a soil and water fund
 - SWCD supervisor per diem increase
 - Delaying default approvals for local land use authorities (15.99)
 - Environmental and Natural Resources Trust Fund appropriations
 - MN CREP-specific outreach (grant) extension

- **Small Environmental Bill**

- **Passed and signed** into law by Governor **(1.0)**
- Contains
 - 1-year extension (to June 30,2021) to expiring Environmental and Natural Resources Trust Fund projects
 - BWSR has submitted our specific extension request for impacted LCCMR projects

CREP

A “CREP Information and Batching Periods” announcement was posted on March 19, 2020.

- Batching Period 20-03
 - June 22 – August 10 (may be adjusted as necessary in response to COVID-19 and as funding allows)

CREP Outreach Grants

- Extension granted during Special Session. June 30, 2021
- Working on new grant agreements.

CREP Contact: Sharon Doucette or Dusty Van Thuyne

FY21 Grants Administration Manual (GAM) Changes

Updated Chapters:

- About the BWSR Grants Administrative Manual
- Grant Agreement Amendments and Work Plan Revisions
- Records, Program, and Project Files
- Financial Management
- Frequently Asked Questions
- Implementing Contracts with Land Occupiers

Updated Forms

- Voucher and Certification – Percent Based
- Cost Share Contract Workbook (optional form)

SWCD Operational Handbook

An update of the SWCD Operational Handbook has been underway for some time. The handbook has been a trusted resource for SWCD staff and supervisors for decades, and the latest revision expands the scope with additional chapters on financial management and technical service areas.

- Website: <https://bwsr.state.mn.us/swcd-operational-handbook>
- Contact: BWSR Water Program Coordinator Annie Felix-Gerth 651-238-0677 annie.felix-gerth@state.mn.us

Open Grants

FY21 Competitive Clean Water Fund

- Open dates: June 29 – August 17 at 4:30pm
 - Available Grants:
 - Projects and Practices
 - Projects and Practices Drinking Water (up to 20% of P&P funds)
 - Multipurpose Drainage Management
 - Exact funding is unknown at this time
 - Hope to take action at December BWSR Board meeting (December 17, 2020)

One Watershed, One Plan

FY21 Planning Grants

- Still moving ahead – unsure at exact dollar amount, but up to \$1.5 Million
- 9 applications – likely can fund 5-7
- Hope to take action at the August BWSR Board meeting (August 26, 2020)

Training

The 2020 training schedule has been developed. Be sure to watch for emails and check the Training Calendar and/or the Technical Training and Certification Program pages.

- Training Calendar - <https://bwsr.state.mn.us/training-calendar>
- Technical Training and Certification Program (TTCP) - <https://bwsr.state.mn.us/technical-training-and-certification-program>
- Tech Talks – most Mondays at 1pm thru 2020: <https://bwsr.state.mn.us/tech-talks>

2020 Soil Health Bus Tour

- Was scheduled for August 2020. Postponed until 2021

2020 BWSR Academy

- Still being planned.

Open Meeting Law and COVID-19

Holding meetings via telephone or other electronic means

- <https://www.revisor.mn.gov/statutes/cite/13D.021>

Emergency meetings

- <https://www.revisor.mn.gov/statutes/cite/13D.04>

If you have questions about Open Meeting Law requirements, please contact the Data Practices Office by email at info.dpo@state.mn.us or by phone at 651-296-6733 or 800-657-3721. Or contact your respective Association.

BWSR Board Conservationist

Jill Sackett Eberhart

- Jill.Sackett.Eberhart@state.mn.us
- Cell 507-317-1680

NOTES:

- BWSR staff will continue teleworking

BWSR Board Meeting

- There was no April BWSR Board meeting.
- There was no May BWSR Board meeting.
- The June BWSR Board meeting will be June 24, 2020.
- The August Board Tour has been canceled. The **Board meeting will be August 26.**

New BWSR Board Appointments:

- Jayne Hager Dee (Northfield, MN) – SWCD Representative. Replaces Steve Sunderland

- Ted Winter (Fulda, MN) – Citizen Member. Replaces John Ditmore