



## Grant All-Detail Report

### Lawns to Legumes Demonstration Neighborhood 2020

**Grant Title** - Cottonwood, Jackson, and Heron Lake Pollinator Partnership

**Grant ID** - C20-8893

**Organization** - Cottonwood SWCD

<b>Original Awarded Amount</b>	<b>\$29,500.00</b>	<b>Grant Execution Date</b>	<b>4/9/2020</b>
<b>Required Match Amount</b>	\$7,375.00	<b>Original Grant End Date</b>	12/31/2022
<b>Required Match %</b>	25%	<b>Grant Day To Day Contact</b>	David Bucklin
<b>Current Awarded Amount</b>	<b>\$29,500.00</b>	<b>Current End Date</b>	12/31/2022

#### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$29,500.00	\$6,897.52	\$22,602.48
Total Match Amount	\$21,250.00	\$12,241.15	\$9,008.85
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$50,750.00</b>	<b>\$19,138.67</b>	<b>\$31,611.33</b>

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

#### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Administration/Coordination	Administration /Coordination	Current State Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership	\$500.00	\$500.00	9/30/2020	N
Administration/Coordination	Administration /Coordination	Local Fund	Staff in kind time match	\$1,000.00	\$716.50	12/31/2020	Y

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Pollinator Demonstration Plot Cost-Share	Non-Structural Management Practices	Current State Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership	\$20,000.00	\$3,779.82	9/24/2020	N
Pollinator Demonstration Plot Cost-Share	Non-Structural Management Practices	Landowner Fund	Landowner In Kind Match	\$3,750.00	\$2,062.50	9/24/2020	Y
Pollinator Demonstration Plot Cost-Share	Non-Structural Management Practices	Landowner Fund	Landowner cash match	\$2,000.00	\$3,533.42	9/24/2020	Y
Promotions, Events, and Advertising	Education/Information	Current State Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership	\$5,000.00	\$117.70	6/30/2020	N
Technical Assistance	Technical/Engineering Assistance	Current State Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership	\$4,000.00	\$2,500.00	9/30/2020	N
Technical Assistance	Technical/Engineering Assistance	Local Fund	staff in kind time match	\$14,500.00	\$5,928.73	12/31/2020	Y

### Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
723M - Beneficial Trees and/or Shrubs	1		0.1 AC	AC
719M - Native Pocket Planting: Small Garden	6	6	0.1 AC	0.1 AC
719M - Native Pocket Planting: Small Garden	1	1	200 SQUARE FEET	200 SQUARE FEET
719M - Native Pocket Planting: Small Garden	5	5	100 SQUARE FEET	100 SQUARE FEET

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
723M - Beneficial Trees and/or Shrubs	4	4	0.1 AC	0.1 AC
723M - Beneficial Trees and/or Shrubs	1	1	18 SQUARE FEET	18 SQUARE FEET
723M - Beneficial Trees and/or Shrubs	2	1	9 SQUARE FEET	9 SQUARE FEET
719M - Native Pocket Planting: Small Garden	1		0.1 AC	AC
723M - Beneficial Trees and/or Shrubs	1		9 SQUARE FEET	SQUARE FEET
723M - Beneficial Trees and/or Shrubs	1		100 SQUARE FEET	SQUARE FEET

### Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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### Final Indicators Summary

Indicator Name	Total Value	Unit
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## Grant Activity

### Grant Activity - Administration/Coordination

**Description**

Funds for administering the Lawns to Legumes Demonstration Neighborhood Grant. Administration includes tracking fund expenditure and grant match, completing reporting requirements, collecting invoices from partners, submitting invoices for reimbursement and disbursement of funds back to partners.

GRANT EXPENDITURE: \$500.00

Cottonwood SWCD:

Staff salary: 11.36 hr @ \$44.00/hr = \$500.00\*

\*rounding to nearest whole dollar\*

MATCH: \$1,000.00

Cottonwood SWCD

Staff salary: 11.36 hrs @ \$4.66/hr = \$53.00\*

Staff salary: 19.46 hrs @ \$48.66/hr\*\* = \$947.00

\*rounding to nearest whole dollar\*

\*\*Full hourly rate used after initial \$500 grant portion is disbursed and all is match\*\*

<b>Category</b>	ADMINISTRATION/COORDINATION	
<b>Start Date</b>	9-Apr-20	<b>End Date</b>
<b>Has Rates and Hours?</b>	Yes	
<b>Actual Results</b>	<p>April - June 2020:  Cottonwood SWCD staff developed cost-share forms, processes, and vouchers for partners. Time was spent tracking disbursements and entering eLink data.  Total Funds expended: \$510.93  Grant Funds: 10.5 hrs @ \$44.00/hr = \$462.00  Match Funds: 10.5 hrs @ \$4.66/hr = \$48.93</p> <p>July - September 2020:  Time was spent tracking disbursements and entering eLink data.  Total Funds expended: \$462.27  Grant Funds: 0.86 hrs @ \$44.00/hr = \$38.00  Match Funds: 0.86 hrs @ \$4.66/hr = \$4.02  8.63 hrs @ \$48.66/hr = \$420.25</p> <p>October - December 2020:  Time was spent tracking disbursements and entering eLink data.  Total Funds expended: \$243.30  Match Funds: \$243.30  5 hrs @ \$48.66/hr = \$243.30</p>	



## Description

\$20,000 in cost-share to provide to homeowners for installing pollinator pocket gardens, pollinator lawns, pollinator beneficial trees/shrubs, or pollinator meadows. (Based on 50 sites)

Match dollars include a landowner cash match of their cost-share dollars used and an estimated 3 hours per site of landowner in-kind time at \$25/hr for a total of 25%.

Landowner cash match: \$2,000

Landowner in-kind time match: \$3,750

SWCD and WD staff will work with homeowners using a holistic yard assessment approach to ensure long-term planning. Assessments will include multiple pollinator projects that could be implemented with current cost-share, in the future with or without cost-share (C/S), or expansions of existing or newly planted gardens. All four pollinator project types will be eligible for cost-share provided that they are allowed by city ordinance. We will work with cities on ordinances and variances.

Homeowners will enter into a cost-share contract for their chosen pollinator project, developed by the partners, requiring the project to be maintained for a minimum of five years. Requirements of the cost-share plan will include items such as neonic free plants, minimum of 3 plants per bloom period, incorporating RPBB specific plants, etc. Cost-share applications will be scored using a scoresheet developed by the partners based on project location with RPBB priority areas, proximity to other projects, proximity to pesticides, species composition, size, etc. The scoresheet will be utilized to ensure dense pollinator projects within a defined location in each city.

Homeowners will be provided an operation and maintenance agreement with their approved cost-share contract. Items included in the operation and maintenance (O&M) will include first-year watering, weeding requirements, protection from pesticides, plant replacement, and signage requirements, etc. Reminder postcards will be sent to homeowners for the first two years in regards to watering and weeding.





Start Date	9-Apr-20	End Date	
Has Rates and Hours?	No		
Actual Results	<p>APR - JUNE 30, 2020:</p> <p>Partners worked on informing grant communities of cost-share opportunities.</p> <p>Cottonwood SWCD: 13 contracts approved</p> <p>HLWD: 2 contracts approved</p> <p>Jackson SWCD: 0 contracts approved</p> <p>Completed projects: 7 completed projects.</p> <p>Quarterly C-S encumbered: \$6,750.00</p> <p>Quarterly C-S paid out: \$2,269.67</p> <p>Landowner In-kind (Quarterly):</p> <p>Cash Match: \$3,365.67</p> <p>Time in-kind Match: \$950.00</p> <p>Total: \$4,315.67</p> <p>JULY 1 - SEPT 30, 2020:</p> <p>7 projects completed in Windom. No new projects encumbered.</p> <p>Quarterly C-S encumbered: \$0</p> <p>Quarterly C-S paid out: \$1,510.15</p> <p>Landowner In-kind (Quarterly):</p> <p>Cash Match: \$167.75</p> <p>Time in-kind Match: \$1,112.50</p> <p>Total: \$1,280.25</p> <p>OCT - DEC 2020 Q2:</p> <p>No new projects encumbered by Districts. Still working with one homeowner to finalize receipts for reimbursement.</p>		

Activity Action - L2L-FY20-Cottonwood-01			
<b>Practice</b>	719M - Native Pocket Planting: Small Garden	<b>Count of Activities</b>	1
<b>Description</b>	L2L-FY20-Cottonwood-01 Steven Fresk pollinator project 723M & 719M Native Plant Plug kit & a Serviceberry 100 sqft 719M 9 sqft 723M		
<b>Proposed Size / Units</b>	0.10 AC	<b>Lifespan</b>	5 Years
<b>Actual Size/Units</b>	0.10 AC	<b>Installed Date</b>	6-Jun-20
<b>Mapped Activities</b>	1 Point(s)	<b>Technical Assistance Provider</b>	SWCD

Activity Action - L2L-FY20-Cottonwood-01			
<b>Practice</b>	723M - Beneficial Trees and/or Shrubs	<b>Count of Activities</b>	1
<b>Description</b>	L2L-FY20-Cottonwood-01 Steven Fresk 723M & 719M pollinator projects Native Plant plug kit & a serviceberry 100 sqft 719M 9 sqft 723M		
<b>Proposed Size / Units</b>	0.10 AC	<b>Lifespan</b>	5 Years
<b>Actual Size/Units</b>	0.10 AC	<b>Installed Date</b>	6-Jun-20
<b>Mapped Activities</b>	1 Point(s)	<b>Technical Assistance Provider</b>	SWCD

Activity Action - L2L-FY20-Cottonwood-02			
<b>Practice</b>	719M - Native Pocket Planting: Small Garden	<b>Count of Activities</b>	1
<b>Description</b>	L2L-FY20-Cottonwood-02 Jason Kloss 719M & 723M practices installed Native plant plug kit & a serviceberry 100 sqft 719M 9 sqft 723M		
<b>Proposed Size / Units</b>	0.10 AC	<b>Lifespan</b>	5 Years
<b>Actual Size/Units</b>	0.10 AC	<b>Installed Date</b>	6-Jun-20
<b>Mapped Activities</b>	1 Point(s)	<b>Technical Assistance Provider</b>	SWCD

Activity Action - L2L-FY20-Cottonwood-02			
<b>Practice</b>	723M - Beneficial Trees and/or Shrubs	<b>Count of Activities</b>	1
<b>Description</b>	L2L-FY20-Cottonwood-02 Jason Kloss 719M & 723M projects at same site Native plant plug kit & a serviceberry 100 sqft 719M 9 sqft 723M		
<b>Proposed Size / Units</b>	0.10 AC	<b>Lifespan</b>	5 Years
<b>Actual Size/Units</b>	0.10 AC	<b>Installed Date</b>	6-Jun-20
<b>Mapped Activities</b>	1 Point(s)	<b>Technical Assistance Provider</b>	SWCD

Activity Action - L2L-FY20-Cottonwood-03			
Practice	723M - Beneficial Trees and/or Shrubs	Count of Activities	1
Description	L2L-FY20-Cottonwood-03 Joanne Kaiser 723M project Red Dogwood planted 216 sqft		
Proposed Size / Units	0.10 AC	Lifespan	5 Years
Actual Size/Units	0.10 AC	Installed Date	6-Jun-20
Mapped Activities	1 Point(s)	Technical Assistance Provider	SWCD

Activity Action - L2L-FY20-Cottonwood-04			
Practice	723M - Beneficial Trees and/or Shrubs	Count of Activities	1
Description	L2L-FY20-Cottonwood-04 Lois Kraft 723M project Linden and serviceberry planted		
Proposed Size / Units	18.00 SQUARE FEET	Lifespan	5 Years
Actual Size/Units	18.00 SQUARE FEET	Installed Date	25-Jun-20
Mapped Activities	1 Point(s)	Technical Assistance Provider	SWCD

Activity Action - L2L-FY20-Cottonwood-05			
<b>Practice</b>	719M - Native Pocket Planting: Small Garden	<b>Count of Activities</b>	1
<b>Description</b>	L2L-FY20-Cottonwood-03 Margaret Horkey 719M project Native plant plug kit 100 sqft 719M		
<b>Proposed Size / Units</b>	0.10 AC	<b>Lifespan</b>	5 Years
<b>Actual Size/Units</b>	0.10 AC	<b>Installed Date</b>	17-Jun-20
<b>Mapped Activities</b>	1 Point(s)	<b>Technical Assistance Provider</b>	SWCD

Activity Action - L2L-FY20-Cottonwood-06			
<b>Practice</b>	719M - Native Pocket Planting: Small Garden	<b>Count of Activities</b>	1
<b>Description</b>	L2L-FY20-Cottonwood-06 Jane Boyer 719M & 723M projects Native plant plug kit & Crabapple & lilac shrubs 100 sqft 719M 27 sqft 723M		
<b>Proposed Size / Units</b>	0.10 AC	<b>Lifespan</b>	5 Years
<b>Actual Size/Units</b>	0.10 AC	<b>Installed Date</b>	13-Jun-20
<b>Mapped Activities</b>	1 Point(s)	<b>Technical Assistance Provider</b>	SWCD

Activity Action - L2L-FY20-Cottonwood-06			
<b>Practice</b>	723M - Beneficial Trees and/or Shrubs	<b>Count of Activities</b>	1
<b>Description</b>	L2L-FY20-Cottonwood-06 Jane Boyer 719M & 723M projects native plant plug kit & crabapple and lilacs 100 sqft 719M 27 sqft 723M		
<b>Proposed Size / Units</b>	0.10 AC	<b>Lifespan</b>	5 Years
<b>Actual Size/Units</b>	0.10 AC	<b>Installed Date</b>	13-Jun-20
<b>Mapped Activities</b>	1 Point(s)	<b>Technical Assistance Provider</b>	SWCD

Activity Action - L2L-FY20-Cottonwood-07			
<b>Practice</b>	719M - Native Pocket Planting: Small Garden	<b>Count of Activities</b>	1
<b>Description</b>	L2L-FY20-Cottonwood-07 Kelly Woizeschke 719M & 723M project 100 sq ft native pocket planting and service berry tree		
<b>Proposed Size / Units</b>	100.00 SQUARE FEET	<b>Lifespan</b>	5 Years
<b>Actual Size/Units</b>	100.00 SQUARE FEET	<b>Installed Date</b>	27-Jun-20
<b>Mapped Activities</b>	1 Point(s)	<b>Technical Assistance Provider</b>	SWCD

Activity Action - L2L-FY20-Cottonwood-07			
Practice	723M - Beneficial Trees and/or Shrubs	Count of Activities	1
Description	L2L-FY20-Cottonwood-07 Kelly Woizesckhke 719M & 723M projects 100 sq ft native pocket garden and serviceberry tree		
Proposed Size / Units	9.00 SQUARE FEET	Lifespan	5 Years
Actual Size/Units	9.00 SQUARE FEET	Installed Date	27-Jun-20
Mapped Activities	1 Point(s)	Technical Assistance Provider	SWCD

Activity Action - L2L-FY20-Cottonwood-08			
Practice	719M - Native Pocket Planting: Small Garden	Count of Activities	1
Description	L2L-FY20-Cottonwood-08 Robyn Galer 719M project 100 sqft native pocket garden		
Proposed Size / Units	100.00 SQUARE FEET	Lifespan	5 Years
Actual Size/Units	100.00 SQUARE FEET	Installed Date	28-Jun-20
Mapped Activities	1 Point(s)	Technical Assistance Provider	SWCD

Activity Action - L2L-FY20-Cottonwood-09			
Practice	719M - Native Pocket Planting: Small Garden	Count of Activities	1
Description	L2L-FY20-Cottonwood-09 Denise Nichols 719M project 100 sq ft native pocket garden		
Proposed Size / Units	100.00 SQUARE FEET	Lifespan	5 Years
Actual Size/Units	100.00 SQUARE FEET	Installed Date	27-Jun-20
Mapped Activities	1 Point(s)	Technical Assistance Provider	SWCD



Activity Action - L2L-FY20-Cottonwood-09			
Practice	723M - Beneficial Trees and/or Shrubs	Count of Activities	1
Description	L2L-FY20-Cottonwood-09 Denise Nichols 723M project encumbered, to be established 2021		
Proposed Size / Units	100.00 SQUARE FEET	Lifespan	5 Years
Actual Size/Units	SQUARE FEET	Installed Date	
Mapped Activities	No	Technical Assistance Provider	SWCD

Activity Action - L2L-FY20-Cottonwood-10			
Practice	719M - Native Pocket Planting: Small Garden	Count of Activities	1
Description	L2L-FY20-Cottonwood-10 Kristi Hedman 719M project 100 sqft native pocket garden		
Proposed Size / Units	100.00 SQUARE FEET	Lifespan	5 Years
Actual Size/Units	100.00 SQUARE FEET	Installed Date	27-Jun-20
Mapped Activities	1 Point(s)	Technical Assistance Provider	SWCD

Activity Action - L2L-FY20-Cottonwood-10			
Practice	723M - Beneficial Trees and/or Shrubs	Count of Activities	1
Description	L2L-FY20-Cottonwood-10 Kristi Hedman 723M projected encumbered		
Proposed Size / Units	9.00 SQUARE FEET	Lifespan	5 Years
Actual Size/Units	9.00 SQUARE FEET	Installed Date	
Mapped Activities	No	Technical Assistance Provider	SWCD

Activity Action - L2L-FY20-Cottonwood-11			
Practice	719M - Native Pocket Planting: Small Garden	Count of Activities	1
Description	L2L-FY20-Cottonwood-11 Joni Barens 719M & 723M projects encumbered		
Proposed Size / Units	0.10 AC	Lifespan	5 Years
Actual Size/Units	AC	Installed Date	
Mapped Activities	No	Technical Assistance Provider	SWCD

Activity Action - L2L-FY20-Cottonwood-11			
Practice	723M - Beneficial Trees and/or Shrubs	Count of Activities	1
Description	L2L-FY20-Cottonwood-11 Joni Barens 719M & 723M projects encumbered		
Proposed Size / Units	0.10 AC	Lifespan	5 Years
Actual Size/Units	AC	Installed Date	
Mapped Activities	No	Technical Assistance Provider	SWCD

Activity Action - L2L-FY20-Cottonwood-12			
Practice	719M - Native Pocket Planting: Small Garden	Count of Activities	1
Description	L2L-FY20-Cottonwood-12 Amy Minion 719M project 100 sqft native pocket planting		
Proposed Size / Units	100.00 SQUARE FEET	Lifespan	5 Years
Actual Size/Units	100.00 SQUARE FEET	Installed Date	28-Jun-20
Mapped Activities	1 Point(s)	Technical Assistance Provider	SWCD

Activity Action - L2L-FY20-HLWD-01			
<b>Practice</b>	719M - Native Pocket Planting: Small Garden	<b>Count of Activities</b>	1
<b>Description</b>	L2L-FY20-HLWD-01 Dan Jensen 719M project 130 sqft		
<b>Proposed Size / Units</b>	0.10 AC	<b>Lifespan</b>	5 Years
<b>Actual Size/Units</b>	0.10 AC	<b>Installed Date</b>	20-Jun-20
<b>Mapped Activities</b>	1 Point(s)	<b>Technical Assistance Provider</b>	Other

Activity Action - L2L-FY20-HLWD-02			
<b>Practice</b>	719M - Native Pocket Planting: Small Garden	<b>Count of Activities</b>	1
<b>Description</b>	L2L-FY20-HLWD-02 Jerry Christopherson 719M project 130 sqft		
<b>Proposed Size / Units</b>	0.10 AC	<b>Lifespan</b>	5 Years
<b>Actual Size/Units</b>	0.10 AC	<b>Installed Date</b>	11-Jun-20
<b>Mapped Activities</b>	1 Point(s)	<b>Technical Assistance Provider</b>	Other

Activity Action - L2L-FY20-Cottonwood-13			
Practice	719M - Native Pocket Planting: Small Garden	Count of Activities	1
Description	L2L-FY20-Cottonwood-13 Timary Rossow 719M & 723M projects Funds encumbered 200 sqft native pocket planting completed		
Proposed Size / Units	200.00 SQUARE FEET	Lifespan	5 Years
Actual Size/Units	200.00 SQUARE FEET	Installed Date	2-Jul-20
Mapped Activities	1 Point(s)	Technical Assistance Provider	SWCD

Activity Action - L2L-FY20-Cottonwood-13			
Practice	723M - Beneficial Trees and/or Shrubs	Count of Activities	1
Description	L2L-FY20-Cottonwood-13 Timary Rossow 719M & 723M projects Funds encumbered Native pocket planting completed, trees to be planted in 2021		
Proposed Size / Units	9.00 SQUARE FEET	Lifespan	5 Years
Actual Size/Units	SQUARE FEET	Installed Date	
Mapped Activities	No	Technical Assistance Provider	SWCD



## Description

These funds will be used for promotional and outreach efforts to homeowners in the communities of Windom, Wilder, Heron Lake, Lakefield, and Jackson, as well as for educational events and workshops. Some examples of potential promotional materials to be used include advertising at local events such as Farm and Home Shows and County Fairs, mailers to city residents, pamphlets about the L2L program and cost-share opportunities, etc.

These funds will also be used for maintenance reminder postcards to homeowners with approved and installed pollinator projects for the first two years of their contract.

A portion of our outreach efforts will be partnered with the Prairie Ecology Bus Center (PEBC). The PEBC has agreed to install a pollinator garden at their center and provide educational workshops to homeowners about pollinators and efforts they can do to help the environment.

In order to engage homeowners of these communities, the partners will be implementing an RPBB Photo Challenge. This challenge will be open to all residents of the five communities, whether they utilize our cost-share or not, to capture a photo of a RPBB within the city limits of the identified communities each season of the grant period. Photos will be submitted electronically to SWCD/WD staff for identification through the [bumblebeewatch.org](http://bumblebeewatch.org) site. Any resident with a positive identification of an RPBB will be awarded a native flowering plant.

### GRANT FUNDS:

PEBC: \$2,000.00 (flat rate for events)

Cottonwood SWCD: \$1,000.00 (salary and/or promotional events and materials)

Staff: 8.63 hr @ \$57.92 = \$500\*

Staff: 11.36 hr @ \$44.00 = \$500\*

Jackson SWCD: \$1,000.00 (salary and/or promotional events and materials)

Staff: 12.33 hr @ \$40.56 = \$500\*

Staff: 17.72 hr @ \$28.22 = \$500\*

HLWD: \$1,000.00 (salary and/or promotional events and materials)

Staff: 11.27 hr @ \$44.37 = \$500\*

Staff: 14.48 hr @ \$34.53 = \$500\*

\*Rounding

Category	EDUCATION/INFORMATION	
Start Date	9-Apr-20	End Date
Has Rates and Hours?	Yes	
Actual Results	<p>APRIL - JUNE 2020:</p> <p>Cottonwood SWCD: No funds expended by district. Due to the short timeframe to install and order plants, the District promoted the program through a local Windom facebook group, the local Farm and Home Show, and a local radio USDA update spot. We will work on direct mailing for next year.</p> <p>HLWD: Grant funds: \$117.70 Mailing for Cost-Share promotion in City of Heron Lake. HLWD sent out a postcard that outlined the cost-share availability to residents. HLWD staff are coordinating workshops/activities with the PEBC for 2021. Match: \$1,503.82* *Match from employee time, accounted in technical match</p> <p>Jackson SWCD: District did not expend grant funds. District did not promote program this year due to timeframe.</p> <p>July - September 2020: No funds expended.</p> <p>OCTOBER - DECEMBER 2020: No funds expended.</p>	





**Description**

Provide technical assistance to homeowners for their pollinator projects. Technical assistance ranges from site visits, to designing pollinator projects, plant species selection, project installation and oversight, and site visit follow ups.

We are estimating that we will have cost-share funds to complete approximately 50 sites at 8 hours of staff time at each site.

Each partner will be allocated \$1,500.00 for a total of \$4,500.00 in grant funds. The Cottonwood SWCD will have \$1,000.00 in technical as \$500 was allocated to administration.

GRANT FUNDS: \$4,000.00

Cottonwood SWCD: \$1,000.00

Staff salary: 12.95 hrs @ \$57.92/hr = \$750.00\*

Staff salary: 5.68 hrs @ \$44.00/hr = \$250.00\*

Heron Lake Watershed District: \$1,500.00

Staff salary: 11.27 hrs @ \$44.37/hr = \$500.00\*

Staff salary: 28.96 hrs @ \$34.53/hr = \$1,000.00\*

Jackson SWCD: \$1,500.00

Staff salary: 24.65 hrs @ \$40.56/hr = \$1,000.00\*

Staff salary: 17.72 hrs @ \$28.22/hr = \$500.00\*

\*rounding to nearest whole dollar\*

MATCH: \$14,500.00

Cottonwood SWCD: \$4,500.00

Staff salary: 12.95 hrs @ \$4.66/hr = \$60.00\*

49.38 hrs @ \$62.58/hr\*\* = \$3,090.00\*

Staff salary: 5.68 hrs @ \$4.66/hr = \$26.00\*

27.21 hrs @ \$48.66/hr\*\* = \$1,324.00

Heron Lake Watershed District: \$5,000.00

Staff salary: 11.27 hrs @ \$21.83/hr = \$246.00\*

18.94 hrs @ \$66.20/hr\*\* = \$1,254.00

Staff salary: 28.96 hrs @ \$21.83/hr = \$632.00\*

50.89 hrs @ \$56.36/hr\*\* = \$2,868.00\*

Jackson SWCD: \$5,000.00

Category

Staff salary: 24.65 hrs @ \$0/hr = \$0\*\*\*

71.50 hrs @ \$40.56/hr = \$2,900.00\*

Staff salary: 17.72 hrs @ \$0/hr = \$0\*\*\*

74.42 hrs @ \$28.22/hr = \$2,100.00\*

\*rounding to nearest whole dollar\*

\*\*After grant funds are fully disbursed, the match funds will be equal to the full billable rate

\*\*\*Jackson does not include facilities in their billable rate, the first matching hours of the grant disbursement will be \$0

TECHNICAL/ENGINEERING ASSISTANCE

Start Date

9-Apr-20

End Date

Has Rates and Hours?

Yes

Actual Results

April - June 2020:

Partner staff assisted homeowners with site planning, plant selection, and cost-share payments to homeowners.

Cottonwood SWCD: \$2,861.13

Grant funds: \$1,000.00

Dave 17.2652 hrs @ \$57.92/hr = \$1,000.00

Match funds: \$1,861.13

Dave 17.2652 hrs @ \$4.66/hr = \$80.46

Dave 18.7348 hrs @ \$62.58/hr = \$1,172.42

Becky 12.5 hrs @ \$48.66/hr = \$608.25

\*Additional Education match \$291.96 designing cost-share and process handouts for partners to use for promotionals

Jackson SWCD:

No funds requested.

HLWD:

Grant Funds: \$1,460.06

Jan: 2.75 hrs @ \$44.37/hr = \$122.02

Catherine: 38.75 hrs @ \$34.53/hr = \$1,338.04

Match Funds: \$905.95

Jan: 2.75 hrs @ \$21.83/hr = \$60.03

Catherine: 38.75 hrs @ 21.83/hr = \$845.91

\*Additional education match funds: \$1,503.82 consists of designing promotional post cards and mailing out

July - September 2020:

Cottonwood SWCD: \$243.36

Match funds: \$243.36

Dave 3.5 hrs @ \$62.58/hr = \$219.03

Becky .5 hrs @ \$48.66/hr = \$24.33

Jackson SWCD:

No funds requested.

HLWD:  
 Grant Funds: \$39.94  
 Catherine: 1.1567 hrs @ \$34.53/hr = \$39.94  
 Match Funds: \$898.05  
 Jan: 2.25 hrs @ \$66.20/hr = \$148.95  
 Catherine: 1.1567 hrs @ 21.83/hr = \$25.25  
 Catherine: 12.8433 hrs @ \$56.36/hr = \$723.85

OCTOBER - DECEMBER 2020:  
 Cottonwood SWCD: \$125.16  
 Match funds: \$125.16  
 Dave 2.0 hrs @ \$62.58/hr = \$125.16

HLWD: \$99.30  
 Match funds: \$99.30  
 Jan 1.5 hrs @ \$66.20/hr = \$99.30

Jackson SWCD: No funds expended.

### Grant Attachments

Document Name	Document Type	Description
<b>2020 Lawns to Legumes Grant</b>	Grant Agreement	2020 Lawns to Legumes Grant - Cottonwood SWCD
<b>2020 Lawns to Legumes Grant EXECUTED</b>	Grant Agreement	2020 Lawns to Legumes Grant - Cottonwood SWCD
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 10/26/2020
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/04/2021
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 10/26/2020
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 07/09/2020
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 07/28/2020
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 07/28/2020
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 10/01/2020
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 10/21/2020
<b>All Expenditures Apr 9 - june 30 2020</b>	Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership

Document Name	Document Type	Description
<b>Application</b>	Workflow Generated	Workflow Generated - Application - 01/10/2020
<b>Financial Report April 9 - June 30 2020</b>	Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership
<b>HLWD USPS receipt</b>	Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership
<b>L2L Financial Report July - September 2020</b>	Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership
<b>L2L Financial Report July - September 2020 corrected 10-21-2020</b>	Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership
<b>L2L Financial report Oct - Dec 2020</b>	Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership
<b>L2L Grant expenditure documents</b>	Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership
<b>L2L grant expenditure - in kind - homeowner contracts July - September 2020</b>	Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership
<b>L2L grant expenditure - in kind - homeowner contracts July - September 2020 - corrected 10-21-2020</b>	Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership
<b>Project Map</b>	Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 03/18/2020
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 05/04/2020
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 03/12/2020
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 03/26/2020
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 04/08/2020
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 03/23/2020
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 01/23/2020
<b>grantmap_27011_2020-01-10_11-34-00-AM.jpg</b>	Grant	Cottonwood, Jackson, and Heron Lake Pollinator Partnership