

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MINUTES
JUNE 24, 2021**

The Cottonwood Soil and Water Conservation District Board of Supervisors held their monthly meeting at the District Office, Windom, MN on June 24, 2021 through WebEx (video communications). The meeting was called to order by Chairman Tom Muller at 8:41 a.m.

Cottonwood County Attorney Nick Anderson as attorney/chief legal counsel for the board, I am determining that requiring all supervisors to participate in person at board meetings is not practical or prudent. I have made that determination based on the WHO's determination that the COVID 19 outbreak is a health pandemic.

Members Present in Office or
Media (WebEx):

Chairman, Tom Muller (In Office)
Vice Chairman, Jeremy Nerem (Office)
Treasurer, Clark Lingbeek (WebEx)
PR&I, Daryl Tasler (Office)

Others Present:

District Administrator, Kay Gross
Kari Clouse, Administrative Program Assistant

Others Present by Media:

Tom Appel, Cottonwood County Commissioner (WebEx)
Karen Boysen, NRCS CST Leader (WebEx)

Absent:

Secretary, Cody Duroe

CALL TO ORDER and ROLL CALL

AGENDA: Motion by Tasler, second by Nerem to approve the agenda with addition of Potential Temporary Suspension of State Contract Performance.

Roll Call Vote: Muller – Yes Nerem – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

MINUTES: Motion by Tasler, second by Nerem to approve the May 27, 2021 Board Meeting minutes.

Roll Call Vote: Muller – Yes Nerem – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

JUNE FINANCIAL REPORT: Motion by Tasler, second by Nerem to approve the June Financial Report as presented and submit for audit.

Roll Call Vote: Muller – Yes Nerem – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

ACCOUNTS PAYABLE: Motion by Nerem, second by Tasler to approve and pay June accounts payable totaling \$11,183.71.

Roll Call Vote: Muller – Yes Nerem – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

**Bank Midwest Checking Account Closed
Update 2017-2019 Financials**

SECOND QUARTER SUPERVISOR COMPENSATION and EXPENSES

April 1 – RCRC/CA/Area II Meeting – Zoom - \$75.00; April 7 – Southwest Prairie TSA Meeting – WebEx/Office - \$75.00; April 15 – Des Moines 1W1P –Subcommittee Meeting – WebEx - \$75.00; April 22 – SWCD Board Meeting – WebEx/Office - \$75.00; April 28 – GBERBA Executive Meeting – WebEx/Office - \$75.00.
May 6 – RCRC/CA/Area II Meeting – Zoom - \$75.00; May 14 - GBERBA Policy Board Meeting – WebEx/Office - \$75.00; May 20 – Des Moines 1W1P Policy Meeting – Slayton; May 27 – SWCD Board Meeting – WebEx/Office - \$75.00.
June 7 – RCRC/CA/Area II Meeting – Zoom - \$75.00; June 11 – GBERBA Executive Meeting – WebEx/Office - \$75.00; June 16 – Southwest Prairie TSA Meeting – WebEx/Office - \$75.00; June 17 – Area V MASWCD Meeting – Pipestone; June 24 – SWCD Board Meeting – WebEx/Office - \$75.00.

Motion by Nerem, second by Tasler to approve the Second Quarter SWCD Supervisors Compensation and Expenses.
Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes
Opposed: None.
Motion carried.

RCRCA: Lingbeek

Motion by Lingbeek, second by Nerem to approve the Redwood-Cottonwood Rivers Control Area Joint Powers Agreement dated July 1, 2021 to June 30, 2023 and authorize Clark Lingbeek to sign on behalf of the Cottonwood SWCD.
Roll Call Vote: Muller – Yes Nerem – Yes Lingbeek – Yes Tasler - Yes
Opposed: None.
Motion carried.

GBERBA: Lingbeek, Bucklin and Gross

DES MOINES 1W1P: Muller and Gross

SOUTHWEST PRAIRIE TSA: Muller and Gross

SOUTHWEST PRAIRIE TSA VOUCHERS and FINANCIAL REPORT:

Motion by Nerem, second by Muller to approve the Southwest Prairie May Monthly Financials, May vouchers and June Administrative Report.
Roll Call Vote: Muller – Yes Nerem – Yes Lingbeek – Yes Tasler - Yes
Opposed: None.
Motion carried.

MASWCD and AREA V: Lingbeek

COTTONWOOD COUNTY COMMISSIONER: Commissioner Tom Appel

ADMINISTRATOR REPORT: Kay Gross

STATE COST-SHARE CONTRACT APPROVAL

Guy Dammann 20-02 Germantown 23 Water & Sediment Control Basin – 1 no. Cost \$14,600.00 C-S \$10,950.00
FY20 State Cost Share - \$4,883.27 and FY21 State Cost-Share - \$6,066.73

Motion by Nerem, second by Lingbeek to approve the State Cost-Share contract #20-02 (FY20 State C-S \$4,883.27 and FY21 State Cost-Share \$6,066.73) for Guy Dammann, water and sediment control basin with a total cost \$14,600.00 and cost-share of \$10,950.00.
Roll Call Vote: Muller – Yes Nerem – Yes Lingbeek – Yes Tasler - Yes
Opposed: None.
Motion carried.

LAWNS TO LEGUMES COST-SHARE CONTACT APPROVAL

Kathryn Greener	L2L-FY20-Cottonwood-31	Great Bend 25	Pollinator Project	Cost \$500.00 C-S \$450.00
Marlene Martens	L2L-FY20-Cottonwood-32	Heron Lake 33	Pollinator Project	Cost \$500.00 C-S \$450.00
Julie Place	L2L-FY20-Cottonwood-33	W Heron Lake 8	Pollinator Project	Cost \$500.00 C-S \$450.00

Motion by Nerem, second by Lingbeek to approve the Lawns to Legumes Cost-Share Contracts Kathryn Greener L2L-FY20-Cottonwood-31 (\$450.00), Marlene Martens L2L-Cottonwood-32 (\$450.00) and Julie Place L2L-FY20-Cottonwood-33 (\$450.00).
Roll Call Vote: Muller – Yes Nerem – Yes Lingbeek – Yes Tasler - Yes
Opposed: None.
Motion carried.

GBERBA MAWQCP CONTRACT APPROVAL

Darby Harder	17-5-24(MAWQCP)	Lakeside 14	Worksheet Completion	Incentive \$100.00
David Determan	17-5-25(MAWQCP)	Delton 17	Worksheet Completion	Incentive \$100.00

Motion by Tasler, second by Nerem to approve GBERBA MAWQCP contract approval for Darby Harder 17-5-24(MAWQCP) \$100.00 and David Determan 17-5-25(MAWQCP) \$100.00.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

LAWNS TO LEGUMES COST-SHARE CONTRACT PARTIAL PAYMENT

Judy & Rory Lindvall L2L-FY20-Cottonwood-16	Great Bend 22	Pollinator Project	Cost \$300.69	C-S \$270.62
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Motion by Tasler, second by Muller to approve the Lawns to Legumes Cost-Share contract partial payment for Judy & Rory Lindvall L2L-FY20-Cottonwood-16 total cost \$300.69 and partial cost-share payment of \$270.62.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

LAWNS TO LEGUMES COST-SHARE CONTRACT FINAL PAYMENT

Kathryn Nemitz L2L-FY20-Cottonwood-17	Great Bend 26	Pollinator Project	Cost \$344.88	C-S \$301.39
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Motion by Tasler, second by Muller to approve the Lawns to Legumes Cost-Share contract final payment for Kathryn Nemitz L2L-FY20-Cottonwood-17 total cost \$344.88 and cost-share payment of \$301.39.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

COTTONWOOD SWCD PHASED RETIREMENT OPTION (PRO) BENEFITS AGREEMENT

Motion by Tasler, second by Nerem to approve the Phased Retirement Option (PRO) Benefits Agreement with David Bucklin initiated on July 1, 2020 with the second year agreement starting July 1, 2021 and ending on June 30, 2022 (with option to renew at Board discretion) with included benefit language, as stated in the agreement, including but not limited to reduction in hours to half-time (1,044 hours) and in health insurance and other benefits as agreed to in the agreement signed by David Bucklin.

Stipulations no compensation for Mountain Lake Lake Association Meetings, or watering of property owner trees (once we have planted the only care we will allow is occasional pruning through our tree program). Tree Commission meetings are allowed.

Roll Call Vote: Muller – Yes Nerem – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

COTTONWOOD COUNTY SEPTIC SYSTEM COMPLIANCE - Discussion

Motion by Nerem, second by Lingbeek to approve notice to the Cottonwood County Commissioners to review the Septic System Ordinance and the back log of non-compliant systems in Cottonwood County.

Roll Call Vote: Muller – Yes Nerem – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

TRAINING

Motion by Nerem, second by Tasler to approve the SSTS Inspection Training in Alexandria July 12 – 15 including registration of \$310 plus lodging, mileage, and meals.

Roll Call Vote: Muller – Yes Nerem – Yes Duroe – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

POTENTIAL TEMPORARY SUSPENSION OF STATE CONTRACT PERFORMANCE - Discussion

JULY MEETING DATES
SUPERVISOR MEETINGS

July 1 - RCRC/Area II Meeting – Marshall/Virtual; July 15 – Des Moines 1W1P Policy Board Meeting – Windom/Virtual; July 16 - GBERBA Policy Board Meeting – Office/WebEx; July 21-22 – Des Moines 1W1P Kickoff Meeting – Windom and Slayton; July 22 - SWCD Board Meeting – Office/WebEx and July 22 – Local Work Group Meeting – Office/WebEx.

SWCD EMPLOYEE MEETINGS

July 13 - CMM – Conference Call – Office; July 12-15 - SSTS Inspection Training – Alexandria; July 15 - Des Moines Policy Board/Steering Team – Windom; July 16 - GBERBA Technical Committee – WebEx; July 16 - GBERBA Policy Board Meeting – WebEx; July 19-20 - Ag Inspector Conference – Chanhassen; July 21 - Des Moines Kick-Off Meeting – Windom; July 22 - Des Moines Kick-Off Meeting – Slayton; July 22 - SWCD Board Meeting – Office/WebEx; July 22 - Local Work Group Meeting – Office/WebEx.

Motion by Tasler, second by Nerem to approve the Supervisor and Employee meetings and expenses for the month of July 2021.

Roll Call Vote: Muller – Yes Nerem – Yes Lingbeek – Yes Tasler - Yes

Opposed: None.

Motion carried.

NRCS – Karen Boysen, NRCS CST Leader – Report Given
SENIOR TECHNICIAN – Dave Bucklin – Written Report
FARM BILL/PROGRAM TECHNICIAN – Becky Buchholz – Written Report
AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report
AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report
PROGRAM TECHNICIAN – Lee Tapper – Written Report
MN CONSERVATION CORP MEMBER – Dru Larson – Written Report
PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

ADJOURNMENT: Meeting adjourned by the Chairman at 10:39 a.m.

Next Meeting will be on THURSDAY, July 22, 2021 at 8:30 a.m. at the District Office (by WebEx).

District Supervisor

District Administrator