

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
October 22, 2020**

**Office Site of Meeting – Cottonwood SWCD Office – 210 10<sup>th</sup> Street, Windom, MN**

Meeting will be conducted through WebEx with Conference Calling Capabilities - Login information sent 10-15 by email

**CALL TO ORDER and ROLL CALL (all motions will be by Roll Call Vote)**

**AGENDA – Approval**

**MINUTES of September 24, 2020 Board Meeting**

**1. FINANCIAL – Kari Clouse**

- Financial Report (*Will be sent October 21 by email*)
- Accounts Payable
- Audit for 2018 and 2019

**2. COMMITTEE REPORTS and ACTION ITEMS**

**RCRCA – Clark Lingbeek**

**GBERBA – Clark Lingbeek**

**1W1P WATONWAN – Clark Lingbeek, Tom Appel**

**1W1P DES MOINES – Dave Bucklin, Kay Gross**

**SOUTHWEST PRAIRIE JPO – Tom Muller**

- Southwest Prairie TSA Vouchers, Financial and Administrative Report

**MASWCD and AREA V – Clark Lingbeek**

**COMMISSIONER REPORT – Tom Appel**

- Monthly Update

**3. ADMINISTRATIVE – Kay Gross**

**•Well Sealing Cost-Share Contract**

Anita Winkel	2020-15	Great Bend 22	Well Sealing – 1	Cost \$1,000.00	C-S \$500.00
John Anderson	2020-16	Great Bend 26	Well Sealing – 1	Cost \$1,297.50	C-S \$525.00

- Tree Barn** – Walk in Door and Garage Door Opener – Quote - \$1,349.00

- MASWCD Resolution Ballots** – Due by November 6

- Memorandum of Agreement between NRCS and Cottonwood SWCD** – Resigning

- November SWCD Board Meeting** – Move to Tuesday, November 24

- SWCD Budget** (November)

- SWCD Computer Purchase** – Replacing computer and upgrading for more capacity and speed - \$1,000

**•Meetings**

October	23	1W1P Watonwan Steering Team Meeting – Virtual	Kay, Dave, Ashley
October	27-29	BWSR Academy – Virtual	Office Staff
October	28	GBERBA Technical Committee Meeting – Virtual	Kay, Dave, Ashley
November	12	RCRCA/Area II Meeting – Zoom	Clark
November	19	BWSR Southern Regional Meeting – Conference Call	Kay, Dave, Clark, Tom
November	20	GBERBA Technical Meeting – WebEx	Kay, Dave, Ashley
November	20	GBERBA Policy Board Meeting – WebEx	Clark, Staff, Tom A.
November	24	Cottonwood SWCD Board Meeting – WebEx/In Person	Supervisors, Staff

**4. DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen or Betsy Norland**

**5. TECHNICIAN – Dave Bucklin – Written Report**

**6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report**

**7. RESOURCE TECHNICIAN – Hannah Herzfeld – Written Report**

**8. PROGRAM TECHNICIAN/FEEDLOT ASSISTANT – Lee Tapper – Written Report**

**9. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report**

**10. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report**

**11. MN CONSERVATION CORP – MAWQCP INTERN – Ashley Broussard – Written Report**

**12. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report**

**Next Regular Meeting – Tuesday, November 24 – 8:30 a.m. – Cottonwood SWCD Office**