

**COTTONWOOD SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
September 23, 2021
Cottonwood SWCD Office – 210 10th Street, Windom, MN**

CALL TO ORDER and ROLL CALL (all motions will be by Roll Call Vote)

AGENDA – Approval

MINUTES of August 24, 2021 Board Meeting

1. FINANCIAL – Kari Clouse

- Financial Report (*Will be sent August 23 by email*)
- Accounts Payable
- Third Quarter Supervisor Compensation and Expenses
- Update 2019 and 2020 Financials

2. COMMITTEE REPORTS and ACTION ITEMS

RCRCA – Clark Lingbeek

GBERBA – Clark Lingbeek

1W1P DES MOINES – Dave Bucklin, Kay Gross

SOUTHWEST PRAIRIE JPO – Tom Muller

- Southwest Prairie TSA Vouchers, Financial and Administrative Report
- Engineering Technician Range Increase from Range 15D to 16D – Job Approval Authority Increase

MASWCD – Clark Lingbeek

COMMISSIONER REPORT – Tom Appel

- Monthly Update
- Cottonwood County Resolution Declaring a State of Emergency
- Cottonwood County Lease Agreement 2022 - \$1,995/month - \$23,940/year

3. ADMINISTRATIVE – Kay Gross

•GBERBA WBIF – Watonwan Watershed Contract Approval

Mitch Klingsporn WBIF-WW-21-17-02 Carson 36 Cover Crops 120 ac/3yr flat rate Cost \$15,120.00 C-S \$15,120.00

•Lawns to Legumes Cost-Share Contract Approval

Kristi Hedman	L2L-FY20-Cottonwood-36	Great Bend 24	Pollinator Project	Cost \$315.00 C-S \$281.67
Deborah Polzin	L2L-FY20-Cottonwood-37	Great Bend 25	Pollinator Project	Cost \$500.00 C-S \$450.00

•BWSR Non-Compliance Directive – 60-days to complete 2020 and 2021 Staff Personal Activity Reports

•BWSR 2022 & 2023 SWCD Programs & Operations Grant Agreement - \$66,076

•BWSR State of MN Joint Powers Agreement – Wetland Banking Program Facilitation – Lindeman Project
– September 30, 2021 to December 31, 2024 - \$16,000

•2022 Budget

•Staff Wages 2022

•Watershed Technician Position

•Harvest Greetings - \$250 – MAWQCP Funding (District)

•Staffing Needs

•Training Request – Becky Buchholz – MN Onsite Wastewater Association Winter Conference – February 6-8 – Arrowwood Resort – Alexandria – Registration, Meals, Lodging and Mileage (?)

•Change Meeting Date – October (BWSR Academy)

•Meetings

September	30	MASWCD Capacity Discussion – WebEx	Kay
September	30	MCFO Regional Meeting – Marshall	Alex
October	7	RCRCA/Area II Meeting – Redwood Falls/Zoom	Clark
October	12	GBERBA – CMM WebEx – Office	Kay, Dave
October	13	Des Moines Steering Team Meeting – Windom	Kay, Dave, Dru
October	15	GBERBA Executive Board Meeting – Undecided	Clark, Kay, Dave, Tom A, Dru
October	21	Des Moines Policy Board Meeting - Windom	Tom, Kay, Dave, Tom A, Dru
October	26-28	BWSR Academy – Virtual	Staff
October	27	GBERBA Technical Meeting – Undecided	Staff
October	28	SWCD Board Meeting – Office/WebEx	Supervisors, Staff, Tom A

4. DISTRICT CONSERVATIONIST – CST LEADER – Karen Boysen

5. TECHNICIAN – Dave Bucklin – Written Report

6. FARM BILL ASSISTANT/PROGRAM TECHNICIAN – Becky Buchholz – Written Report

7. PROGRAM TECHNICIAN/FEEDLOT ASSISTANT – Lee Tapper – Written Report

8. AREA 6 CERTIFICATION SPECIALIST – Herman Bartsch – Written Report

9. AREA 5 CERTIFICATION SPECIALIST – Danielle Evers – Written Report

10. MN CONSERVATION CORP – MAWQCP INTERN – Dru Larson – Written Report

11. PLANNING and ZONING TECHNICIAN – Alex Schultz – Written Report

Next Regular Meeting – Thursday, October 28 – 8:30 a.m. – Cottonwood SWCD Office